

Family-Teacher Interview Information

Dear Parents and Guardians of Westdale Secondary School,

We will be holding Family-Teacher Interviews at the school on Thursday, April 4th from 5:00 pm - 7:00 pm. You will be able to schedule your Family-Teacher Interviews online. If you wish to schedule a meeting with any of your child's teachers, please follow the instructions printed further down the page.

You will be able to schedule appointments beginning March 25th at 8:00 am until April 3rd at 12:00 noon.

Instructions

1. Go to the Westdale scheduling website at <https://parentinterview.com/s/westdale>
2. Enter your child's 6-digit student number and click "Sign In"
You can find your child's student number on any their prelim/progress or final reports.
3. Fill in your contact information and click "Continue to Make Appointments"
4. Click on the name of a teacher with whom you wish to schedule an appointment
5. Click on an "Available" time at which you wish to meet with that teacher
6. Repeat Steps 4 and 5 until you have scheduled all the teachers you wish to see
7. Click on "My Schedule" (top left of the page)
8. Print out, email or copy down your schedule

Should you wish to cancel an appointment you have made, click on "Cancel" beside the meeting you wish to have removed from your schedule.

If you experience any difficulty using the service, please email support@parentinterview.com

We look forward to speaking with you.

At Westdale, we appreciate the invaluable role that parents/guardians play in their student's education. We value home-school communication and encourage parents/guardians to contact the classroom teacher throughout the semester to support student success and well-being.

A list of our staff email and phone extensions is provided on our school website:

[Staff-Email-and-Telephone-Extensions-March-2024.pdf](#)

Sincerely,

The Teachers and Administration of Westdale Secondary School