

Westdale Secondary School

Site Specific Plan and Routines for Parents*

School Name: Westdale Secondary School

Topic	School Information, Routines and Expectations
Student Registration	All student registration will be virtual. Parent/guardians or 18+ students may contact the main office at 905-522-1387 or email westdale@hwdsb.on.ca
School Bell Times and Rotational Model	<div>8:35-3:05</div> <div><div></div><div>Block 1: 8:35-11:05 145 minutes - Face-to-Face + 5 min Independent Study</div><div>Dismissal/Lunch 11:05-12:25 80min</div><div>Block 2 12:25-1:15pm 40 min – Remote 10 min – independent Study</div><div>Block 3 1:20-2:10 40min – Remote 10 min – independent Study</div><div>Block 4 2:15-3:05 40 min – Remote 10 min – independent Study</div></div> <div><i>* For Rotation Schedule please see below.</i></div>
Masks/Face Coverings	All students must wear a non-medical mask or face covering on school busses and in the school. Contact the Main Office to set up a time to speak with the Principal if you have any concerns about your student wearing a mask/face covering.
Bus loading and unloading	School buses will unload at: Back of Main Campus School buses will load at: Back of Main Campus
School Parking Lot	School parking lot is for staff only. Students are not permitted to park in the parking lot. We ask that

	parents/guardians drop off their student away from the ramp door entrance.
Entry and Exit Doors for Students	Students will be assigned a specific door to enter and exit the building. Students will be informed of this specific information on September 10 th and September 11 th during their Period 1 orientation session.
Parent Access to School	Access to the school will be very limited for parents, volunteers and visitors. Contact the main office before coming to the school to speak with a staff member.
Parent Communication with School	Continue to communicate with teachers and the principal through phone and email. Contact the school at 905-522-1387 or westdale@hwdsb.on.ca to speak with a teacher, principal or vice principal.
Elevator Use	Elevator use will be restricted to essential use. Contact the main office 905-522-1387 to request access for your student.
Ill or Injured Students	Ill or injured students will wait in a separate supervised location. The school office will contact parents immediately to come to the school for pick up. Please contact the school to provide updated contact information.
Student Lockers	Students won't use lockers until further notice. Bring only the materials and personal belongings you need.
Student Cohort Communication	Students and families can find their assigned cohort on the Parent Portal at the beginning of each rotation.
Staggered Entry in September	<p>September 10th and 11th - individualized visits for students needing transition support. Staff will contact families to arrange times. Please contact Ms. Venizelos or Ms. Adachi with any questions.</p> <p><u>In person classes:</u></p> <p>September 14 – Grade 9 and 10 cohort A September 15 - Grade 9 and 10 cohort B September 16 – All students Cohort A September 17 – All students Cohort B</p> <p><u>Remote learning:</u></p> <p>September 10 – Begins for all students for a welcome and orientation</p>
Device Deployment	Device deployment will take place during Period 1 classes. More information to follow.
Student Lunch Routines	<p>Students may bring a bag lunch and stay for lunch in their morning location OR</p> <p>Students may leave the school property to have lunch offsite for the full 80 minutes, then return for the afternoon Study Hall.</p> <p>Cafeteria services and access to microwaves will be suspended at this time.</p>
Study Hall	Indicate in the Parent Portal your choice for the afternoon remote learning classes. Students who elect to stay will be

	assigned to one location and seat for the afternoon (this will be messaged prior to Sept. 14).
Washroom Use	Students will use washrooms closest to their assigned location. Exceptions may be made by school staff.
Access to Student Services	Parent/guardians - Contact 905-522-1387 to speak with a guidance counsellor. To book an appointment, contact your guidance counsellor or visit the Guidance course the Hub.
Clubs and Extracurriculars	All clubs, extracurricular activities and athletics are suspended for September and until further notice.

*parents, guardians, caregivers

Rotation	Start Date	End Date	Instructional Days	In-Person Course	Remote Learning Courses
1 (A=10/B=10)	September 14	October 9	20	Period 1	Periods 2,3/4,5
2 (A=10/B=11)	October 13	November 10	21	Period 2	Periods 3/4,5,1
3 (A=11/B=10)	November 11	December 10	21	Period 3/4	Periods 5,1,2
4 (A=10/B=11)	December 11	January 22	21	Period 5	Periods 1,2,3/4

Please Note: September 14 and 15 are full remote learning days for students in Grades 11 & 12 (regardless of Cohort)