

GUIDING EXPECTATIONS FOR RESPONSIBLE CARE AND USE OF DEVICES AND ACCESSORIES - 2016/17

(Each case will be handled individually at the discretion of school administration):

With MDM, we can track and potentially shut down devices that have been stolen - we will make every effort to reclaim stolen devices and return for appropriate use. Each school has **20 lender devices** – students can sign them out and should return at end of the day

IF THE STUDENT DEVICE IS LOST, STOLEN OR DAMAGED BEYOND REPAIR*, THE PRINCIPAL/VP WILL NEED TO CONSIDER A NUMBER OF FACTORS INCLUDING THE FOLLOWING:

1. Based on an investigation and evidence presented, was this an accidental situation or was there intent on the part of the student?
2. Are there mitigating circumstances that contributed to this situation:
 - the student does not have the ability to control his or her behaviour
 - the student does not have the ability to understand the foreseeable consequences of his or her behaviour
 - the student’s history
 - whether a progressive discipline approach has been used with the student
 - whether the activity was related to any harassment of the student because of his or her race, ethnic origin, religion, disability, gender or sexual orientation or to any other harassment
 - how the consequence would affect the student’s ongoing education
 - the student’s age
 - where in the case of a student for whom an individual education plan has been developed:
 - a) whether the behaviour was a manifestation of a disability identified in the student’s individual education plan
 - b) whether appropriate individualized accommodation has been provided; and
 - c) whether a consequence is likely to result in an aggravation or worsening of the student’s behaviour or conduct.
3. Was this a first incident, second incident or beyond?

*These factors should also be considered if accessories such as chargers, cases or cables are lost, stolen or damaged, or if there is any inappropriate use or behaviour with the devices issued.

THE FOLLOWING CHART SERVES AS A GUIDELINE FOR PROGRESSIVE CONSEQUENCES WHEN DEALING WITH DEVICE ISSUES:

WHAT HAPPENS IF:	PROGRESSIVE SOLUTION:
DEVICE IS LOST, STOLEN OR DAMAGED BEYOND REPAIR	<ul style="list-style-type: none"> • Lender Device provided for school use only until new equipment can be issued • Lender Device provided for school use only for the remainder of the year • Device may be issued for home use at discretion of Principal • Lender Device provided on occasion along with alternative approaches to learning • Student/Family assumes the replacement cost of the Device
CHARGES, CASES AND/OR CABLES ARE LOST, STOLEN OR DAMAGED BEYOND REPAIR	<ul style="list-style-type: none"> • New equipment is issued if lost, stolen or damaged the first time • Equipment will be issued for school use only • Student/Family assumes the replacement cost of the equipment if lost stolen or damaged more than one time
THERE IS INAPPROPRIATE USE OR BEHAVIOUR *see Appendix A for consideration of police involvement	<ul style="list-style-type: none"> • Follow Safe Schools Policies - Bullying Prevention and Intervention, Code of Conduct, Student Behaviour and Discipline • Progressive Discipline • Devices will be issued for school use only

APPENDIX A:

Hamilton Police/School Board Protocol

(a) Mandatory Notification of Police

At a minimum, the Police must be notified of the following types of incidents:

- all deaths;
- physical assault causing bodily harm* requiring medical attention;
- sexual assault*;
- robbery*;
- criminal harassment*;
- relationship-based violence*;
- possessing a weapon*, including possessing a firearm;
- using a weapon to cause or to threaten bodily harm to another person;
- trafficking* in weapons or in illegal drugs;
- possessing an illegal drug;
- hate and/or bias-motivated occurrences*;
- gang-related occurrences*;
- extortion*
- non-consensual sharing of intimate images: and
- bomb threats

(b) Discretionary Notification of Police

Police response **may** also be needed in connection with the following types of incidents:

- giving alcohol to a minor;
- being under the influence of alcohol or illegal drugs;
- threats* of serious physical injury, including threats made on social networking sites or through instant messaging, text messaging, e-mail;
- incidents of vandalism*; and
- trespassing incidents – please refer to each Board’s procedures for dealing with trespassing.

Principals should consider mitigating* and other factors when deciding whether to call the Police in these discretionary situations. It is expected that all other school-related occurrences not specified in the protocol will be dealt with by the Principal on a case-by-case basis, and that Police will be notified at the Principal’s discretion.

HWDSB Progressive Discipline and Promoting Positive Student Behaviour Directive

Promoting Positive Behaviour and Progressive Discipline is a whole-school approach that utilizes a continuum of prevention programs, interventions, supports, and consequences to address inappropriate behaviour and to build upon strategies that promote and foster positive student behaviours. Hamilton-Wentworth District School Board recognizes that when inappropriate behaviour occurs, developmentally appropriate action must consistently be taken to address behaviours that are contrary to the Provincial and Board Codes of Conduct. The action should be applied within a framework that shifts the focus from one that is solely punitive, to one that is both corrective and supportive. Hamilton- Wentworth District School Board is committed to a progressive discipline approach that builds and sustains a positive school climate for all students to support their education.