

Friday October 25, 2019.

Dear Parent/Caregiver,

It is time for Parent-Teacher-Student Interviews. This important dialogue between home and school is a key part of your child's learning process. We will be offering interview times at our school so that each parent has an opportunity to discuss in person their child's progress as outlined in the Elementary Progress Report. This will be an excellent time to celebrate success and discuss future goals for our students.

Parent – Teacher-Student Interviews will be held on **Thursday November 7, 2019 from 4:00 PM-7:30 PM and on Friday November 3, 2019 from 9:00 AM until 12:00 PM.**

For Kindergarten – Grade 6 students, please contact our Office Administrators, to set up an appointment to meet with your child's teacher in the classroom. Our office staff will know the teachers' schedules and availability and will work with you to book the best available time. Our school phone number is: 905-304-6223; the email address is: epinto@hwdsb.on.ca or pvenugop@hwdsb.on.ca Please do not leave a message on the phone, but rather call back if you do not speak to us directly the first time.

For Grade 7 & 8 students, and rotary subject teachers, time has been set aside for you to **drop in** to the gym to see your child's rotary subject teacher (Example: Music, PE, Art, Science, French). The Grade 7 & 8 teachers along with Rotary subject teachers will be situated in our gymnasium and will be available during these times to meet with you.

Drop in times will be: Thursday November 7 4:00 PM 7:30 PM and Friday November 8 9:00 AM -12:00

All interviews should be approximately 10-15 minutes. We ask that all parents respect this timeline to ensure that each family has an opportunity to conference. If you are unable to meet with your child's teacher during the allotted times, but do wish to have an interview, please contact your child's teacher directly to set up an alternative meeting time or phone call conversation.

Progress Reports will be sent home with students on **Tuesday October 29, 2019.** We look forward to having you in our school for these very important conversations.

Sincerely,

J. Gerritsen, Principal