

HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

Spring Valley Elementary School

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Mr. S. Malcolmson, Principal

Ms. J. Macpherson, Superintendent of Education

SCHOOL COUNCIL MINUTES

January 16th, 2020

7:00 pm

**Voting Members in
Attendance:**
8/16

*Joy Strickland, TREASURER
*Christina Mulder
*Erika Leake
*Tiffany Berrisford
*Jelena Urosevic
*Cheryl Graves
*Michelle Ouzounis
*Kathleen Payne, CO-CHAIR
*Nesreen Waters
*Amanda Levesque, SECRETARY
*Karen-Lane Groen, CO-CHAIR
*Kate Babetin

**School
Representatives:** Sean Malcolmson,
PRINCIPAL

Other Attendees:

Derek Berrisford
Matthew Waters

Regrets:

*Jenn Angle
*Jeff Evans

**Voting Members not in
Attendance:**

*Nicole Salmond
*Tannis Gunell

Convened @ 7:05pm, Quorum met.

1) Welcome: Karen Lane-Groen

- a. No teachers present (result of Job action), council looked to Mr. Malcolmson for any update on this. Professional development for teachers are on hold. Extracurricular activities that take place during the day are continuing, but anything that takes place after school will not. All trips have been cancelled. The union will be ramping up their action with more rotating strikes starting next week (doesn't affect us directly). Our school secretary is part of OSSTF and was taking part in job action yesterday. The next steps are up to the province and unions, we are just waiting.

2) Principal's Report: Mr. Malcolmson

- a. LRT Ms. McDonald is going on maternity leave, tomorrow will be her last day (January 17). There is currently no replacement, and hoping to have someone hired by Monday or Tuesday of next week.
- b. Mr. Malcolmson has been speaking with four different companies regarding jerseys and spirit wear. All companies are hesitant on giving us a cost until we give them details about

what we want in regards to material and style. Mr. Malcolmson passed out some catalogues and samples to council members for both jerseys and spirit wear options.

- i. Jerseys – Council needs to pick a style and go with it. Options: A- Basic Tank (\$15), B- Soccer Style with Stripe (\$20). Mr. Anonech (gym teacher) has a definite idea on what to get for specific school jerseys. Council would like to defer this decision and see what Mr. A had in mind. Mr. Malcolmson prefers the tank top style, but students must wear a t-shirt underneath. A system used at Tiffany Hills was proposed: to sign out the jerseys and return them to reduce lost jerseys. Funds of \$2500 was approved last year from Bray to spend on jerseys (and also including any tents/banners for at Cross Country). We have a red tent, and we can look into making a banner with our new school colours. Suggested by council member that it might be a good idea to hold back some funds for replacement as needed. In 1-2 years', we will need to get intermediate sizes.
Mr. Malcolmson recommends that we order 50 of the tank top style jerseys, and parent recommended that we should get all sizes now including intermediate and try to get a better price based on quantity ordered. Parent-raised concern: Do any sports overlap? Will we run out of jerseys? As per Mr. Malcolmson: no, with the exception of Cross Country, we will have sufficient jerseys for a team at any one time.
- ii. Spirit Wear – Many different styles for t-shirts. We should go with the same company and hope for some discounted pricing based on bulk. Some schools have multiple options for Spirit Wear (ie t-shirts, hoodies, shorts, hats, etc). Council member suggests keeping it simple with minimal items. Council isn't interested in shorts, but wants to get t-shirts and hoodies.
- iii. Parent raised concern: do we get different jerseys for different sports? As per Mr. Malcolmson most schools have one jersey for all sports.
- c. Cake Raffle – In past, this was done on Valentine's Day (Friday this year). Parents would send in cakes on the day of, and tickets were sold to students. All the cakes would go into the gym and students would put raffle tickets in to win. Council member is wondering if we are able to collect money during this job action. As per Mr. Malcolmson, because these funds are being raised for charity, administration IS able to count money for this during the job action. Mr. Malcolmson needs to confirm parent volunteers to set up for this event before advertising anything. Ms. Jackson and Ms. Dally have agreed to take this on, but given the job action we need to secure volunteers for the day of in the event that teachers are unable to do so because of escalated job action. Mr. Malcolmson will put it out to these staff that parents may be looking to volunteer on the day of. Kathleen Payne and Christina Mulder have volunteered to be available to set up and possibly count money on the day of (if job action prevents teachers from doing so).

3) Teacher Report: None

- a. No teacher representative present at the meeting: No report.

4) Treasurer's Report: Joy Strickland

- a. Nothing really new. Still no information on the gift from Bray. As per Karen – this money has been received. Sabina has not yet gotten to it. Mr. Malcolmson will confirm with her the total amount.
- b. Income - \$7199.50
- c. Both LunchBox and LunchLady information hasn't yet come through. Both of these companies are slow to work with.
- d. TCBY - \$1871 raised, but we still need to pay out for what's been purchased for January.
- e. Popcorn - \$1195 raised, but need to pay out for what we've purchased.

- f. Correction to Treasurer's Report: School Picnic (\$500) doesn't come out of Council funds – this is a grant amount. This has been adjusted on the report leaving us \$200 in the black. This amount will change pending the total that had come from Bray.

5) Fundraising/Committee Updates:

- a. School Picnic: People have been chosen ahead of the meeting to run the picnic: Linda (parent volunteer from CH Bray Community that did it a few years ago) will organize activities, Christina Mulder will take care of the food, and Crystal (new family to the community this year) will coordinate parent volunteers for this event. This team will send something out for volunteers if needed. Wondering about a date for the picnic: Linda requested Thursday night before PA Day (Thursday June 4th). Discussed any possible conflicts that could arise for families, Mr. Malcolmson is to check with any conflicts at Panabaker. If none there, June 4th will be the date.
- b. Spring Flowers: Order forms sent home ahead of time with many options, the company delivered to the school, council members organized and prepared the orders, and parents came to pick up on a specified date. Order forms would go home in late April/May, and at the end of May would be when they're delivered. Joy and Amanda volunteered to run this fundraiser.
- c. Spirit Wear: Mr. Malcolmson has already done most of this footwork. He will send a pricelist out to council.
- d. Teacher Appreciation Date: A few things to work around in May (Education Week – May 4th to May 8th). Last year we had to work around track and field. Thursday in that week would be our Open House and teachers may be busy prepping, so the council discussed doing Teacher Appreciation on Friday May 8th to avoid any conflicts.
- e. Parent-Raised Concern- TCBY: Parents find that kids are upset if they haven't gotten these, and families feel pressure to purchase them, but they have 17grams of sugar in each serving. Discussed the possibility of having these as an option in summer months only. We want to be teaching healthy eating, and ice cream every other week doesn't seem conducive. As per Karen – feedback from last year parents had asked if we could do it all year (instead of only in summer months). Discussion options for smaller portions but it is unlikely they are offered. TCBY has made almost \$2000 (vs Popcorn which has made \$1000). If we are offering something, we also are supposed to offer a healthy alternative, but its generally known that the healthier option won't be picked by students and therefore purchased by parents. Yogurt falls within the health guidelines, technically considered a healthy option. If there is more parent concern on this, we could look at offering another healthy option, but adding another vendor and item would be a lot more work. Maybe we could try another option for an alternative (ie Booster Juice).

6) School Vision/Mission Statement Update: Amanda Levesque

- a. Amanda has compiled draft emails for letters to send home and sent to Mr. Malcolmson. Mr. Malcomson has started a survey monkey online, and had sent an email out parents. There was a problem with a subscription, and a robo-call has gone out notify parents. There has been only one submission. Version of four questions have been given to all teachers, but it is up to the teachers to administer or do this. Council member requested a link to the survey be posted on social media. This will be deferred to next meeting.

7) New School Needs Specified

- a. What funding for the new school is going towards, and what they will cost. We don't get a projector (\$800) and screen for the gym, an electronic clock and scoreboard – Mr. Malcolmson find out cost for this. Option to use white gym walls as a screen to save money, but images may not be as clear. Smart Boards have been phased out, so we won't

be purchasing more. Each class will have a white board and a projector from the board. Brought up to have more purchases that support student leaning. Can we set money aside for these supports. Council needs to make a list of priorities. Discussion about a playground and outdoor equipment – there will be a paved area and a grass area, lines are not included (additional \$2000-\$5000). Play structure would be very costly (\$30,000). Students love the pavilion here but council is afraid other people in the community will bring alcohol to this after hours. Before discussing a playground, we need to see what the yard will look like (size and layout). Some basketball nets will be included from the board as per Mr. Malcolmson. Council member suggests we reach out to broader community to raise funds for playground that will be used by the community around the school. For new school items, it may be possible that we would receive donations such as a gym scoreboard like was received by another HWDSB school. Discussing what we can have, Mr. Malcolmson to confirm with the board if we even allowed to have structure. Disagreement among council members as to whether a priority list can be made without prices and approximate costs. Suggested by member that we should still be setting what's important (not based on cost and irrelevant of cost - priorities are priorities). Mr. Malcolmson recommended to outline what percentage we want to spend on specific priorities. This item is deferred to next meeting. Council will poll the community after the Vision and Mission Statement surveys for their thoughts, and decide as a council based on these suggestions.

- 8) Next meeting: Wednesday February 12, 2020
- 9) **Motion to Adjourn: Joy Strickland** at 8:41 pm