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**HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD**

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**Spring Valley Elementary School**

1886 Governors Road Copetown, Ontario L0R1J0  
Phone: 905.627.7822 Fax: 905.627.9539

**Mr. S. Malcolmson**, Principal

**Ms. J. Macpherson**, Superintendent of Education

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SCHOOL COUNCIL MINUTES

December 11, 2019

7:00 pm

<b><u>Voting (*)</u></b>	*Kathleen Payne, CO-CHAIR	<b><u>School</u></b>	Sean Malcolmson,
<b><u>Members in</u></b>	*Jenn Angle	<b><u>Representatives:</u></b>	PRINCIPAL
<b><u>Attendance:</u></b>	*Michelle Ouzounis		
<b>8/16</b>	*Kate Babetin		
	*Joy Strickland, TREASURER		
	*Amanda Levesque, SECRETARY		
	*Jelena Urosevic		
	*Karen-Lane Groen, CO-CHAIR		
<b><u>Other</u></b>	Claire Fletcher	<b><u>Regrets:</u></b>	*Christina Mulder
<b><u>Attendees:</u></b>	Crystal Troup		
<b><u>Voting</u></b>	*Tiffany Berrisford		
<b><u>Members not</u></b>	*Erika Leake		
<b><u>in Attendance:</u></b>	*Nicole Salmond		
	*Jeff Evans		
	*Cheryl Graves		
	*Tannis Gunell		
	*Nesreen Waters		

Convened 7:04 pm, Quorum met.

- 1) Welcome: Kathleen Payne
- 2) Approval of October Minutes done previously by e-vote.
- 3) Principal's Report: Mr. Malcolmson
  - a. At time of meeting, much is on hold/waiting for input. Sabina (office admin) was on strike the week before time of meeting. Associate Chair of the Board has been talking with Mr. Malcolmson regarding the new building and has been assured that everything will definitely be ready and on track for September 2020
  - b. Parent-raised concern: Grade 6 Students – where do they go? This depends on construction and if the new building is open in September. All that is required for the new building to be open for the school year is an Occupancy Permit (requiring walls, windows, and heat), and remaining work will be done ongoing. If these minimum components are not completed, the grade 6 students will go to Panabaker for Grade 7 and Grade 8. Parent-raised concern: Grade 6's have been preparing for Graduation, but are not being included in the preparations at Panabaker (~40 students). As per Mr. Malcolmson, this

orientation date is in June and is late enough in the school year that our students won't miss this. Is Panabaker planning for our children to attend? Mr. Malcolmson is to bring these concerns forward.

- c. School Logo Design has been completed, and the process of purchasing uniforms is to start soon. Funds that were allocated from Bray for uniforms was not accessible at the time of this meeting (tied up in old school files). As per Mr. Malcolmson, the Superintendent assures us that now the money will come to Spring Valley before Christmas.
- d. Winter Donations/Spirit Days have been going well. Four large bags of costumes have been donated to Richard Beasley Elementary School, and four large bags of clothing are in the office ready to be donated.

4) Rural Schools Committee Report: Kathleen Payne

- a. There was no quorum at the meeting that Kathleen attended to discuss the issues in HWDSB that affect rural schools. It is noted that Spring Valley, as a rural school this year, received a grant of \$1500 from the school board. There is another meeting in February, and the school board insists that the new building will indeed be open and operating for September 2020. Paul Clemens (principal for Rockton Elementary) and their Council Chairperson were both present with an update on Rockton. Barb Miller-Firman was also in attendance at that meeting.

Lots of recent talks about bullying in Hamilton schools online and in person.

Server issues in other rural schools – no apparent major concerns at this time.

Spring Valley is on a septic system and leaching bed – no apparent major concerns at this time.

Kathleen plans on attending the February meeting.

5) Teacher Report:

- a. No teacher representative present at the meeting: No report.

6) Treasurer's Report: Joy Strickland

- a. Few changes to report:
  - i. TCBY – Add \$11.95
  - ii. Memorial – Add \$124
  - iii. Scientist – Change to \$124
  - iv. Yearbook - \$2000
  - v. Jerseys - \$2500
- b. No Update at this time from Lunch Lady and LunchBox Orders
- c. More money is coming from Bray, we are waiting on these funds as discussed previously.

7) Fundraising

- a. Spring Valley will not be using LunchBox in the New Year, changes effective on School Cash Online at time of meeting. Pizza will be ordered directly from Dominos as was being done at Bray (this switch was done to make twice as much funds). Additionally, slice sizes are changed with pizzas being cut into more slices (from 8 slices per pizza to 10 slices per pizza). It was also mentioned that the 10 slice pizzas are larger – 15" diameter instead of 14', so students are not receiving less/smaller slices of pizza.
- b. Parent-raised concern: Looking for the possibility to offer ordering pizza weekly/ongoing as opposed to (or in addition to) offering purchase in 8 week blocks. Currently if any family is unable to or chooses to order weekly they can do so by contacting the office/Mr. Malcolmson. Concern is that this sole option could force individuals to identify over pizza. Council member volunteered time on a weekly basis to assist with organization. As per Mr. Malcolmson this discussion will be postponed as a result of the current work to rule.

8) School Vision/Mission Statement: Amanda Levesque

**Commented [KP1]:** This should read:

Paul Clemens (principle at Rockton Elementary) and their council chair person, Barb Miller-Firman, were also present to share an update from that new school.

- a. As a new school community, it was suggested to poll or survey the parents, students, and staff at Spring Valley in an open-ended style what the school community means to them, and what the community strives to achieve.

Amanda will send a draft to Mr. Malcolmson via email, and they will discuss the early stages of creating a survey for students, parents, and staff.

9) Amalgamation of Bray and QR activities

- a. Council is concerned as many members don't really know what is going on. General discussion about events in the past at both school communities, and discussions about what has already been set up by staff for the current year. After discussions, council would like in the future year to see more parent-run activities in addition to the staff-run initiatives (eg. Raffles, family picnics etc.)

10) Adjournment at 8:15 pm