



Sir Winston Churchill Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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May 13, 2020

Dear Parent/Guardian,

The Hamilton-Wentworth District School Board and the staff at Sir Winston Churchill Secondary School recognize that this is a difficult time for the families of our students and for all families throughout Ontario. We appreciate your cooperation with the delivery of educational services for children during this unique and challenging time.

As a result of the temporary restrictions that have been imposed by the Provincial Government, including the closure of schools, some of our practices may be different in the immediate future.

Upon request, Sir Winston Churchill will be forwarding your child's Individual Education Plan to you electronically using an encrypted email to protect your child's privacy. Please call the main office if you would like a copy of the IEP sent now. If you do not have access to email, please contact the learning resource teacher, self-contained class teacher or main office to make alternative arrangements. You will receive an executed paper copy of your child's IEP when schools reopen.

Once you have received your child's IEP by email, you will be asked if you would like to schedule an appointment by email to have a telephone conversation with your child's special education teacher or resource teacher to provide your comments. We will not be accepting electronic IEP mark-ups due to privacy and security. Changes will be made by our educational staff electronically and a revised paper copy of the IEP will be provided to you when schools reopen.

While this is an uncertain time for our families, please be assured that our special education staff members continue to be available to support your child's learning. If you have any questions about the special education programming your child is receiving, please do not hesitate to reach out to your child's classroom teacher, learning resource teacher or self-contained class teacher who will make sure that your questions are answered.

We wish you and your family health and well-being,

Marco Barzetti
Principal