



Sir William Osler Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

330 Governor's Road
Dundas, Ontario L9H 0A3
Phone: 905.628.1588
Fax: 905.628.2275

EMAIL: sirwilliamosler@hwdsb.on.ca
PRINCIPAL: G. Smith
VICE-PRINCIPAL: M. Seo
www.hwdsb.on.ca/sirwilliamosler

October 28th, 2019

PROGRESS REPORTS - INTERVIEWS

Progress Report season is right around the corner. Students will receive their first term Progress Reports this Tuesday, October 29th. Progress Report Interviews will be held:

- Thursday, November 7th - after school to evening (check timeslots available)
- Friday, November 8th – check timeslots available (November 8th is a PD Day, there is no school for students)

Beginning Monday, October 28th at 8:00am, parents will be able to sign up for an interview to speak with their child(ren)'s teacher(s). We will be booking interviews for the two interview days indicated above with a web-based scheduling system called: Parent Interview. If the interview times provided do not work for you, please contact the teacher directly to schedule an alternate time.

Parents will be able to book appointments from October 28th at 8:00am until November 3rd at 12:00 noon.

INSTRUCTIONS

1. Go to the Sir William Osler School scheduling webpage at <https://swo.parentinterview.com>
2. Enter the Parent Code (printed below) and click "Sign In". Please make a note of your Confirmation #.
3. Fill in your contact information and click "Continue to Make Appointments" 4.
4. Click on the name of a teacher with whom you wish to schedule an appointment 5.
5. Click on "Available" for a time at which you wish to meet to have your meeting 6.
6. Repeat Steps 4 and 5 until you have scheduled all the teachers you wish to meet 7.
7. Click on "My Schedule" (top left of the page) 8.
8. Print out, email or copy down your schedule and bring it with you.

The Parent Code for this term is **osler19**

Do not share this code with anyone outside your school community.

If you misplace your schedule, you may use your Confirmation # to retrieve your schedule from the website at any time. If you need help using the service, please email support@parentinterview.com.

If you do not have access to the internet at home or in the workplace, please call ParentInterview toll-free at 1-866-810-0076, and someone will be happy to make your appointments with you.