

'Home of the Eagles'
Welcome to the 2017 - 2018 School Year!

Message from the Principal & Vice-Principal

Sir William Osler is a safe and inviting learning environment that promotes responsibility, respect, and risk taking in pursuit of all students growing to their full potential.

You are a unique individual with respect to your personality, family, background, attitudes and abilities. Your sense of belonging and learning is very important to us. We encourage you to be energetic, enthusiastic, and committed to learning and growing to your full potential each and every day. We are here to help and support your learning experiences throughout the 2017 - 2018 school year.

Our school must be a safe, positive, orderly and nurturing environment that promotes curiosity, creativity and possibility. We share the responsibility to promote respect, civility, and responsible citizenship, and to treat others fairly, regardless of race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age or disability.

We look forward to learning with and from you!
Ms L. Neale and Mme J. Kurtz

Every child, Every chance, Every day.

Let's Stay Connected @SWO!

Here's how to reach us in the office:

Phone - 905.628.1588 E-mail - sirwilliamosler@hwdsb.on.ca

Here's how to reach staff members: <http://www.hwdsb.on.ca/sirwilliamosler/staff>

CLICK on the staff member's name and their contact information.

How will the staff communicate school wide announcements and information be shared?

SWO School Website: www.hwdsb.on.ca/sirwilliamosler

All announcements, flyers, updates, facts, stories and news items will be posted in a timely way on our SWO School website. Be sure to check it regularly, there are lots of news items!

Subscribe to the SWO website!

@SWO website using your e-mail address - www.hwdsb.on.ca/sirwilliamosler/subscribe

You will then receive a notification via e-mail with a link that a news item has been posted.

Follow us on Twitter: @SWO_HWDSB Short bursts of information, reminders and happenings are shared via our school twitter account.

Synervoice Messages:

This is our automated calling system that informs you and your parents of the following:

- Student Absences (unexplained)
- Important phone messages or events as determined by the school & at times messages from HWDSB.

How will teachers communicate messages and information to you and your parent / caregiver?

In Person

Both students and teachers class share information and messages throughout the school day. Sometimes class messages and sometimes individual messages. Active listening is key!

Teacher Blogs

Teachers post daily / weekly communications, reflections and updates connected to specific subject programs and happenings at SWO. Check our Staff section on our website for a comprehensive list of links to teacher blogs. Also, staff may send home newsletters.

NOTE: Please connect with your child's teacher directly to understand more about classroom communications.

E-Mail

Teachers can be reached via e-mail. They may e-mail your parents / caregivers as well.

Phone Calls

Teachers may phone home as required to your parents / caregivers.

Agenda

Teachers may utilize the agenda as a daily communication tool to your parents / caregivers.

"Let each day absorb all your interest, energy, and enthusiasm.

The best preparation for tomorrow is to live today superbly well." - Sir William Osler

Important Things to Know @SWO

**Being on time each day matters and makes a difference in your learning!
Regular, punctual attendance is essential to academic success.**

Sir William Osler School 2017-2018	
Student playground arrival no earlier than at 8:55 am.	
9:10 – 10:00 am	Period 1
10:00 – 10:50 am	Period 2
10:50 – 11:10 am 11:10 – 11:30 am	Nutrition Break <i>One</i> (Gr 1 – 5 – inside first 20 minutes / outside second 20 minutes) (Gr 6 – 8 – outside first 20 minutes / inside second 20 minutes)
11:30 – 12:20 pm	Period 3
12:20 – 1:10 pm	Period 4
1:10 – 1:30 pm 1:30 – 1:50 pm	Nutrition Break <i>Two</i> (Gr 1 – 5 – inside first 20 minutes / outside second 20 minutes) (Gr 6 – 8 – outside first 20 minutes / inside second 20 minutes)
1:50 – 2:40 pm	Period 5
2:40 – 3:30 pm	Period 6
Staff supervision until 3:45 pm to support student dismissal.	

How We Eat & Play Together @SWO *Nutrition Break - 40 minutes, twice a day

Seat & Enjoy Lunch - 20 minutes

- Bring nutritious lunch
- Remain seated and behave with courtesy and respect (table manners, indoor voice)
- Have a quiet activity at your seats if you finish eating early
- Pack up lunch and place garbage in pail & recyclables in blue bin

- Remain in lunchroom until dismissed for active play
- Tuck in chair and exit classroom in an orderly manner

Active & Respectful Play - 20 minutes

- Respect the fenced in boundaries. The hill is for sitting on only, no running or rolling games.
 - Playground equipment comes from classrooms or the Active Recess bin.
 - Only safe play (no tackling/play fighting).
 - Students entering the building need permission from an on-duty staff person.
 - All food items are to remain in locker.
 - *For black top recesses students may use 4 squares, and small area games only.*
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Code of Conduct

We believe all members of our school community will feel safe, included and accepted. We accomplish this when we are respectful, responsible citizens who engage with others and our environment in creative, meaningful, and safe ways.

To do so, we agree to:

I will show RESPECT by:

- Treating one another with dignity and respecting the rights and differences in people, their ideas and their opinions;
- Being kind and courteous towards my peers, staff and community members;
- Showing proper care and regard for school property and the property of others;
- Honouring people's personal space by keeping my hands and my feet to myself.

I will show commitment to growing to my FULL POTENTIAL by:

- Coming to school prepared, on time and ready to learn;
- Following the procedures, routines and norms of the school and learning spaces;
- Always trying my best;
- Accepting and using suggestions for improvement;
- Sticking with all tasks (even the challenging ones!).



I will show I'm RESPONSIBLE by:

- Showing pride in myself, my work and my appearance;
 - Taking responsibility for my actions;
 - Using technology and social media ethically and effectively for learning;
 - Solving problems and resolving conflict peacefully and thoughtfully;
 - Promoting the prevention of bullying and violence.
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Technology as a Learning Tool

Each SWO classroom is provisioned with technology and our school has wireless access. Our learning spaces blend face-to-face, pencil to paper and online learning in many ways each and every day. When technology is integrated as a learning tool, students are able to connect, collaborate, create, code and publish in innovative ways that are engaging and real-world.

Digital Citizenship

Digital Citizenship is more than just a teaching tool; it is a way to prepare us for a society full of technology. A digital citizen is one who knows what is right and wrong, exhibits intelligent technology behaviour and makes good choices when using technology.

Parents, students, and staff modelling and collaborating on safe and best practices can support students with the tools and skills to make good choices online. More information on teaching and learning and the roles of parents, educators and advocates can be found on the [HWDSB Resources Page](#).

School Device Procedures

1. Devices are to be used for educational purposes only.
 - Teacher signals when devices may be used during class.
 - **“Screens down”** means you need to put your device face down.
2. Recording (videos, pictures) of anyone without permission will result in [progressive discipline](#).
3. Devices are not to be used during nutrition break.
4. No devices use at lockers or when walking in the hallways.
 - **No accessing your device while traveling from class including earbuds.**
5. No devices in the bathrooms or changerooms.

Grade 5 – 8 students with parent / caregiver permission may choose to bring devices to school to support their learning. This is not an expectation as devices can and will be provisioned for learning. In order to support and secure these valuable tools, students are permitted to access their lockers before and after PE, DPA or fitness on the stage.

Bookmark this site: <http://www.home.hwdsb.on.ca>

You will be spending a lot of time with your peers and your teachers using these power tools for learning!

LOCKERS

The school cannot accept responsibility for the security of any personal materials. Lockers remain school property, and will be inspected as necessary to maintain a clean and safe school environment. In cases of suspected wrongdoing, lockers may be searched using established Police/School Board protocol.

- I will have a combination lock on my locker if I am in grades 5, 6, 7 or 8 and I will give a copy of my combination to my teacher (key locks ARE NOT permitted).
- I will retrieve all necessary equipment at the beginning of the day or at Nutritional Breaks so that I am prepared for classes and lunch.
- I will not go to my locker between classes or once I’ve entered my lunchroom.
- I will keep my locker clean and organized and free of unwanted food.

Getting To and From SWO

Active Transportation To and From School

Students walking to and from school are asked to use the ‘buddy’ system and follow all traffic signals. For the safety of all students and guests, students bicycling or scooting or blading or boarding are asked to dismount and walk their bike, blade, board on school property. Bikes & Scooters, Boards and Blades need to be stored and locked properly in designated areas i.e racks or lockers. If you choose to bring your bike, scooter, blades or board, you are responsible for the care and well-being of it.

Busing

Students are asked to review the **“Student Conduct”** with their parents -

http://www.hamiltonschoolbus.ca/public_v2/policies/hwdsb/HWDSB_Student_Conduct.pdf

Bus Safety Stay seated. Face forward. Talk quietly and respectfully. Calm body.

Excusals / Lates

If you are to be excused early during the day:

Step 1: You must present a note from your parent / caregiver to the teacher at the start of the day.

Step 2: Come to the office, first thing in the morning, to get an excusal slip

Valuables/ Lost and Found

Expensive and valuable items such as electronic devices, jewellery, and large sums of money, skateboards/ rollerblades and scooters are brought to school at your own risk.

Valuables (i.e. jewellery & glasses) are generally turned in to the school office if they are found. Clothing items are placed in the lost and found box located outside of Room 102.

General Information for Parents / Caregivers

ANAPHYLAXIS

Parents are required, under the Anaphylaxis Policy Directive, to inform the school, in writing, if their child has severe, life threatening allergies, as confirmed by a physician, as we need to ensure that safety precautions are put into place.

Sir William Osler is PEANUT/NUT SAFE, as we have several students with life threatening allergies to peanuts and/or nuts. Please do not send your child with any peanut or nut products for lunch, snacks, or special occasion treats. Working together we can ensure the safety of all of our children.

ENTERING/LEAVING SCHOOL

Entry is by the designated back doors only. Exit is by the front doors. ALL parents and visitors to the school MUST report to the office to sign.

INCLEMENT WEATHER/SCHOOL CLOSURE

In the event of severe weather conditions during the winter months, or events out of the control of SWO or the HWDSB, students and families are requested to listen to local radio stations (900 CHML, 1150 CKOC, 820 CHAM, or 102.9 K-Lite FM), tune in to CHCH TV (Channel 11 – CH Morning LIVE), call the Emergency Closure Hotline (905-521-2535) or check the Board website @ www.hwdsb.on.ca for information on school closures.

MEDICATION

Please note we must have your written permission, Doctor's signature (on the approved form), and the original prescription bottle properly labeled in order to dispense or supervise the intake of medication for your child. Forms are available at the main office if your child requires medication. Please note that permission MUST BE RENEWED at the beginning of every school year.

NO DOGS ON SCHOOL PROPERTY

To support the safety and well-being of all, there are no dogs allowed on school grounds between 6:00AM and 6:00PM.

NO SMOKING ON SCHOOL PROPERTY

Parents, caregivers and staff are reminded that smoking is prohibited on school property - Smoke-Free Ontario Act, City of Hamilton Public Health & HWDSB