



# Sherwood Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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Dear Sherwood Grade 12 Students:

April 2, 2024

Plans for our Commencement Ceremony are rapidly taking shape and I hope that this letter will provide you with the needed information to prepare for this important event. The arrangements for the day are outlined below.

There is a mandatory ceremony and gown fee of \$55 that is to be paid through School CashOnline. To ensure we have space for all participants to share this event, each student will receive up to **2 Commencement Ceremony tickets for guests, if needed**. Tickets are available for pick-up in the Guidance Office, beginning **Monday June 4<sup>th</sup>** (before and after school, during lunch and breaks between classes only). The fee must be paid before tickets can be picked up. **All tickets must be picked up by Friday June 21<sup>st</sup>**. No student will be denied entrance to the ceremony due to lack of finances. Privately let your Guidance Counsellor know if there is a need and we will help.

Due to the size of our Grade 12 cohort, **additional tickets may not be available**. However, we will take requests for additional tickets in the event we can fulfill them beginning Monday, June 4<sup>th</sup> in the Guidance Office. The ceremony will be live streamed for those unable to attend.

- 1. Commencement is Tuesday June 25, 2024.** The ceremony will be held at Carmen's (see map on back of ticket for parking directions) at 3:30 p.m. Participating students should arrive at Carmen's **no later than 2:30 p.m.** When you arrive, report to the assigned waiting area. You **MUST** remain in the assigned waiting area until the procession begins.
- 2. All grads crossing the stage must wear full graduation regalia (cap and gown).** The \$55 gown and commencement fee is payable through School Cashonline from April 8 – 19. You will be ordering your gown size at this time. After this date you must place your gown order directly with Gaspard and pay for additional shipping costs (approximately \$25 - \$30). Please speak with Mr. Gocentas **before** ordering after April 19.
- 3. Students must pick up their gowns at the school from June 12 – 14 during period 3 in the Conference Room. Further details will be posted on the announcements closer to the date.**

**YOU WILL BE RESPONSIBLE FOR BRINGING YOUR GOWN ENSEMBLE TO THE HALL.**

- 4. Guests will be invited in to the hall 30 minutes before the ceremony begins. Each guest requires a ticket for entry.**

The Commencement ceremony is a formal event. Thank you for honouring this significant celebration by wearing **appropriate attire**. Please leave purses and handbags with a family member or friend. Also, all phones must be on silent mode.

Information regarding diploma and transcript pick up will be communicated on the Sherwood website, [www.hwdsb.on.ca/sherwood](http://www.hwdsb.on.ca/sherwood) once available.

Please also note that the ceremony will last approximately 3 hours and we ask all graduates and guests stay for the entire time. We look forward to welcoming you at Carmen's for this very special occasion.

Yours truly,

*A. Ayeni*  
Principal