



# Sherwood Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

25 High Street  
Hamilton, Ontario L8T 3Z4  
**Phone:** 905.383.3377  
**Fax:** 905.318.6561

EMAIL: [sherwood@hwdsb.on.ca](mailto:sherwood@hwdsb.on.ca)  
PRINCIPAL: Mr. W. Gillis  
VICE-PRINCIPALS: Ms D. Alexandre and Ms S. McNeill  
[www.hwdsb.on.ca/sherwood](http://www.hwdsb.on.ca/sherwood)

## SHERWOOD SECONDARY SCHOOL COUNCIL MEETING MINUTES

**Date:** Tuesday, April 19, 2022

**Time:** 6:00 p.m.

**Location:** Virtual Meeting through MS Teams

### Attendance

**Staff Reps:** Principal Wendall Gillis, Kelly George-Dalgleish

**Co-Chairs:** Deborah Simon, Sandi Horton

**Administrative Assistant:** Melissa Wagner-Wong

**Parent Reps:** Eliza-Jane Scott, Shelley Stacey, Crystal Holland, Jennifer Durley, Lisa Urban, Stephanie Baschiera, Jay Edington (late), John Popoola (late), Lisa Mantysaari (late)

**Student Rep:** Sara Alasadi (absent), Areej Hussain (absent)

**Community Rep:** n/a

**Absent:** Stephanie McNeill (Vice Principal - short list), Connie O'Hagen, Katrina Pavlovic, Danijel Radojevic, Julie Carr, Carly Jones, Tracey vanGageldonk, Michelle Bohaychuk, Mike Martin, Jennifer Ward, Shanda Licop,

### Proceedings

1. **Call to Order and HWDSB Land Acknowledgment** (Ms. Simon)
  - a. The meeting was called to order at 6:14 p.m. due to an issue with the original link. Ms. Scott read the land acknowledgement.



# Sherwood Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

25 High Street  
Hamilton, Ontario L8T 3Z4  
Phone: 905.383.3377  
Fax: 905.318.6561

EMAIL: [sherwood@hwdsb.on.ca](mailto:sherwood@hwdsb.on.ca)  
PRINCIPAL: Mr. W. Gillis  
VICE-PRINCIPALS: Ms D. Alexandre and Ms S. McNeill  
[www.hwdsb.on.ca/sherwood](http://www.hwdsb.on.ca/sherwood)

## 2. Welcome and Participant Introductions

- a. Ms. Simon began introductions with all members present introducing themselves.

## 3. Sherwood Student Council Report

- a. No Student Council Report was given tonight.

## 4. Acceptance of March Minutes (Deb Simon)

- a. Did not take place.

## 5. Principal's Report/Future of Sherwood Update (Mr. Wendall Gillis)

- a. At 6:22 p.m., Mr. Gillis began his report by explaining that the school's vibe was feeling "back to normal with rhythm."
- b. Full slate of sports activities (track and field, football, badminton), and clubs. Prom on, athletic banquet, musical (no restrictions), pep rally, commencement.
- c. There is concern about a 6<sup>th</sup> wave, daily absences checked and reported to ministry.
  - i. Baseline: 5% to 10% absence rate, currently hovering around 16%, today however (after holiday) 22%. Threshold for Ministry: 35%, then conversations happen with the Superintendent and the Board.
  - ii. Not trending into 20s, numbers still okay for students. 5 – 10 teachers away on any given day, not necessarily due to illness, could be Board related (however, significant degree of staff out for illness – must stay home when presenting any symptoms).
  - iii. Five unfilled supply teaching jobs (unusual).
  - iv. Two ways to cover classes: supply and internal (staff can cover for ½ period), large chore to coordinate – across the Board, not Sherwood specific.
- d. Educational excursions (field trips) officially back – Board says no additional coverages, so trips unlikely to happen. Tournaments require teachers/coaches causing the need for coverage; as such, may have to cancel daytime athletics to keep everyone at school.
- e. Masking not an issue, some staff/students still wearing masks, it's an individual choice that is respected.
- f. EQAO – practice sessions, then tests in 2 ½ weeks for Grade 10.
- g. French tests (DELF) to be held in May.



# Sherwood Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

25 High Street  
Hamilton, Ontario L8T 3Z4  
Phone: 905.383.3377  
Fax: 905.318.6561

EMAIL: [sherwood@hwdsb.on.ca](mailto:sherwood@hwdsb.on.ca)  
PRINCIPAL: Mr. W. Gillis  
VICE-PRINCIPALS: Ms D. Alexandre and Ms S. McNeill  
[www.hwdsb.on.ca/sherwood](http://www.hwdsb.on.ca/sherwood)

- h. Sherwood and Westdale chosen for PISA (Programme for International Student Assessment).
  - i. Will be done on computers.
  - ii. 53 students picked randomly by the Ministry, pulled out of class, no prep, no reflection on mark (can opt out).
  - iii. Test covers math, science, and English.
  - iv. At 6:37 p.m., Ms. Simon asked if students could get extra time, but Mr. Gillis said this is too new to know, will be meeting soon.
  - v. Mainly 15-year-olds selected for PISA.
- i. Further discussions on Commencement (celebration of four years of high school, cross stage regardless of whether 30 credits reached) vs. Graduation (30 credits required to cross stage, must meet all grad requirements).
  - i. This was decided by the Board, trustees, and executive committee, not a decision made by Sherwood or Mr. Gillis, all schools must follow the decision.
  - ii. Equity approach and celebration of school.
  - iii. Awards still to be presented, will still look, and feel like graduation.
  - iv. Looking to host this event at Carmen's.
  - v. Mr. Gillis stopped at 6:43 p.m. to see if Council had any questions, no one posed any.
- j. Sherwood has been told the move to the Barton site will be done for September 2022, students' class choices are determining which programs will run there.
- k. Mr. Gillis and Ms. Alexandre to visit Barton site on Thursday with Board officials, will count rooms, etc. to prepare timetables.
  - i. Department heads will visit in May, then remainder of staff, with more and more visits occurring. Work has already begun.
  - ii. The Board has assigned someone to assist with the transfer as it will be a challenge to keep the school running through the process of cleaning, packing, and moving.
- l. A request has been made with the Board to move commencement to early June to accommodate the move. Exams might also change: grades 9 – 11 may have Student Success Days instead.
- m. The Board will hire movers in early July, then Sherwood will be deemed a construction site and access will be denied.
- n. At 6:58 p.m., Ms. Baschiera reminded Council that the motion passed at the Board was for students to remain at Sherwood until project was tendered.



# Sherwood Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

25 High Street  
Hamilton, Ontario L8T 3Z4  
**Phone:** 905.383.3377  
**Fax:** 905.318.6561

EMAIL: [sherwood@hwdsb.on.ca](mailto:sherwood@hwdsb.on.ca)  
PRINCIPAL: Mr. W. Gillis  
VICE-PRINCIPALS: Ms D. Alexandre and Ms S. McNeill  
[www.hwdsb.on.ca/sherwood](http://www.hwdsb.on.ca/sherwood)

Asked, ‘What is the date we will know?’ Mr. Gillis could not provide a firm answer and needs further clarity as to where we will be.

- o. At 7:03 p.m., Ms. Simon brought up the fact that many students are experiencing anxiety with the unknown and asked if the Board could communicate with families, but Mr. Gillis said that would most likely fall on him, will provide update.
- p. Ms. Stacey shared with Council at 7:05 p.m. that she is part of the Parent Involvement Committee, and they held a meeting about commencement and the five-year plan to make awards more equitable; many students felt excluded or different when they could not graduate with their classmates, this is a necessary change. Regarding the move, Ms. Stacey added that Dawn Danko made it very clear students will be at Barton in September, it is the only option.
- q. Mr. Gillis thanked Ms. Stacey for her comments and added there will be incremental adjustments over several years (re: commencement); he will seek clarification regarding the move.
- r. At 7:10, Ms. Simon asked if the school had any date agreements with Carmen’s. June 7 not set in stone; June 23 won’t work (exams). Mr. Gillis mentioned there are lots of open dates, but if the school breaks the contract, they will lose \$1,000.00. Trying to run exams as they happened first semester, but must review pandemic protocol, there might be some leeway.
- s. Ms. Simon asked at 7:13 if Council could tour Barton. Mr. Gillis said he would ask. After a show of hands, it was determined the members of Council would like to visit the location but will have to wait for permission (not an open invitation for greater parent community, School Council members only).
- t. Council will not yet meet in-person but would like to do a year-end patio meet-up.
- u. At 7:20 p.m., Ms. Edington inquired about making sure there are resources in place for student with mental health issues who will struggle with the move to Barton. Mr. Gillis agreed with the potential for stress and anxiety; managing the message is key and he will remind staff the messages must only come from him, teachers should not share their personal feelings re: the move. School Council is free to ask questions and speak to our trustee.
- v. At 7:30 p.m., Mr. Gillis had to excuse himself from the remainder of the meeting, Ms. George-Dalgleish took over.



# Sherwood Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

25 High Street  
Hamilton, Ontario L8T 3Z4  
Phone: 905.383.3377  
Fax: 905.318.6561

EMAIL: [sherwood@hwdsb.on.ca](mailto:sherwood@hwdsb.on.ca)  
PRINCIPAL: Mr. W. Gillis  
VICE-PRINCIPALS: Ms D. Alexandre and Ms S. McNeill  
[www.hwdsb.on.ca/sherwood](http://www.hwdsb.on.ca/sherwood)

## 6. Current & Upcoming Events (Kelly George-Dalgleish)

- a. Two groups from the Board have come in re: planning.
- b. Teachers' midterm marks are due Thursday at 9:00, with most teachers telling students their marks in advance, giving them a chance to catch-up. Reports out one week later.
- c. SHSMs – Arts and Culture, Health and Wellness, many Tech: Transportation, Construction, Cosmetology.
  - i. At 7:33 p.m., Ms. Simon discussed SHSMs in greater detail (Specialist High School Major).
    1. Students partake in workshops and trips.
    2. Can sign up in grade 10/11 (if you take two SHSM courses, you should sign up).
    3. Requires two credit co-op in grade 11/12 (can be done over summer).
    4. Students receive a red seal on their diploma.
    5. Program helps get students into college programs.
    6. Visit Board's website to explore SHSMs.
    7. Ms. George-Dalgleish added that a lot of funding comes with the SHSM program.
- d. French Immersion – Non-profit with focus in French education with French co-op approved for September.
- e. Tickets for Music Theatre Showcase and Music Nights will be on SCO soon.
  - i. This will be open for all to attend.
  - ii. Email Ms. George-Dalgleish if you would like to go.
  - iii. Music Theatres Showcase, June 1 – one night only, unless sold out, then might add another night. Beverages after for Council. Ms. Horton to put in calendar and send out invite.
- f. This is the last week for prom tickets.
- g. Ms. Simon asked at 7:39 p.m. if there is an auditorium at Barton, Ms. George-Dalgleish said there is, but she is uncertain about the upgrades. The tech crew manager would like to bring as much equipment as possible (lighting, etc.), however dealing with a challenging facility.
- h. At 7:41 p.m., Ms. Simon said different resources are offered at Sherwood than other schools and would like to discuss at the next meeting.





# Sherwood Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

25 High Street  
Hamilton, Ontario L8T 3Z4  
**Phone:** 905.383.3377  
**Fax:** 905.318.6561

EMAIL: [sherwood@hwdsb.on.ca](mailto:sherwood@hwdsb.on.ca)  
PRINCIPAL: Mr. W. Gillis  
VICE-PRINCIPALS: Ms D. Alexandre and Ms S. McNeill  
[www.hwdsb.on.ca/sherwood](http://www.hwdsb.on.ca/sherwood)

- i. Ms. George-Dagleish said the hockey program usually runs. Volleyball, 10, 11 and 12 basketball, soccer does not always run, music theatre runs every other year, rep band.
- i. There is concern about the move and the motion: should not be at the holding school longer than necessary: all tenders should be confirmed before the move.
- j. At 7:49 it was determined Council will put forth a motion to visit Barton and get a timeline, as well as confirmation on commencement.

## 7. Other Business

- a. No other business presented.

## 8. Confirmation of Date and Time of Next Meeting

- a. Not discussed, next meeting should be May 17, 2022.
- b. EDIT – on May 13, 2022, via email, it was determined the next meeting will tentatively be held on June 7, 2022, to accommodate the Transition Committee meeting.

## 9. Adjournment

- a. Meeting adjourned at 7:51 p.m.

### Minutes recorded by:

Melissa Wagner-Wong, Administrative Assistant  
Sherwood School Council