



# Shannen Koostachin Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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Principal: Julie Anderson  
Vice-Principal: Tricia Nelson  
[www.hwdsb.on.ca/shannenkoostachin](http://www.hwdsb.on.ca/shannenkoostachin)

September 14, 2020

Dear Parents and Guardians;

Your FDK-8 child has brought home their new student planner for this school year. We hope that they are as excited as we are to use this planner! Teachers will be introducing students to the purpose for using the planner and the main parts of it throughout the first week. It is your child's responsibility to have the planner at school each day. Please read the contents of the planner with your child, sign the planner each day and check the Communicator Pouch for any notes from the school. While we will strive to be paperless as much as possible this school year, from time to time we may still need to send letter home.

The student planner is an excellent educational tool that will assist students in planning, organizing and prioritizing their time. Students are encouraged to use the planner for their school and personal commitments. Each teacher will outline the specific expectations for their class with their students. For this educational tool to be used most effectively, teachers, parents and students must all do their part. Should you have any specific questions around the use of the planner, please speak to your child's teacher.

To help offset the costs of the planner, we are asking that students donate **\$6.00** towards the cost. This donation is optional, but we are hoping that all families will see the value of this educational tool. If the planner is lost or damaged, the full replacement cost will be charged.

If you have any further questions about the planner, please contact me at the office.

Sincerely,

Mrs. J. Anderson  
Principal