

Hamilton Wentworth District School Board
Secondary Accommodation Review Process – South ARC
Review of School Information Profiles

1. Enrolment vs. Available Space		
	Question/ Comment	Response
1.	What is the definition of a classroom?	A classroom can be defined as a space suitable for the instruction of students and is typically 24' x 32' in size. The Ministry of Education loads a typical secondary classrooms at 21 students/classroom. The area of a regular classroom must be between 700-850 sq.ft.
2.	The ADE totals are based on which school year?	The ADE is based on the 2009/10 (current), 2015/16 (5 year) and 2020/21 (10 year) school years.
3.	Why is 21 being used as a divisor at Mountain to determine the utilization rate	The utilization rate of a school is calculated based on Ministry of Education classroom loading criteria (i.e. 21 students per teaching class).
4.	How were the projections calculated for Mountain students?	The projections for Mountain were calculated by taking their historical percentage of the total HWDSB secondary population and applying that to the projected secondary enrolments moving forward.
5.	What is the current utilization of the school based on percentage of classrooms used?	Unless a school is severely underutilized, administration will find a way to make use of any surplus teaching space.
6.	Why does the school capacity in Section #1 differ from the on-the-ground (OTG) capacity in Section #5?	The capacity in Section #1 is calculated by multiplying the number of available classrooms x 21 students per classroom. The OTG capacity identified in Section #5 is the capacity of the school based on Ministry of Education criteria (i.e. classrooms loaded at 21, resource room loaded at 14, etc.).

2. Cost of School Operations (Heating, lighting, cleaning and routine maintenance)		
	Question/ Comment	Response
1.	Why is there such a great variance in operational costs at the schools?	<p>The size, age, design, location and the material/equipment makeup of a facility all have an impact on the operational costs of a particular site. Size being the major determining factor, school operations costs includes;</p> <p>Staff- salaries and benefits, professional development, and replacement coverage for school caretaking staff.</p> <p>Utilities - Includes the cost for utilities such as hydro, oil, water and sewage, and heating gas.</p> <p>Other - Includes the cost for salaries and benefits of maintenance & administrative staff, repairs and minor renovations, caretaking supplies, fees for equipment inspections, board insurance coverage, and professional development.</p>
2.	What is the Operational cost by square footage and by student?	Included as part of March 8, 2011 binder update.
3.	Clarify formula for calculating imputed grants.	<p>Imputed grants are calculated using a formula derived by the Ministry of Education.</p> <p>Imputed grants = Average Daily Enrolment x 12.07m² x 1.103m² x \$71.81</p>

3. Cost of School Administration (Principals, Vice-Principals, Secretaries and Office Supplies)		
	Question/ Comment	Response
1.	What is the Administrative cost by square footage and by student?	Included as part of March 8, 2011 binder update.
2.	Are the expenditures based on actual or are they formula based?	The expenditures for administrative costs are based on actual totals for the 2009/10 school year.

4. Condition of School		
	Question/ Comment	Response
1.	Does the 10yr FCI projection assume no capital improvements?	Yes, the 10 yr FCI assumes no capital improvements are undertaken in the next 10 years. However, regular operational routines (i.e. cleaning, maintenance procedures and repairs) would continue.
2.	Can we receive a list of projected renewal projects for each school?	Included as part of March 8, 2011 binder update.
3.	Can we receive a list of historical (10yr) renewal projects for each school?	To be provided at Working Group Meeting #4
4.	Define ReCAPP	Renewal Capital Asset Planning Process (ReCAPP) is a database program used to track and record information on the condition and maintenance requirements of the HWDSB facilities. ReCAPP is used to plan major capital works in both the short- and long-term (25yrs).

5. Quality of Learning Environment at the School/ Adequacy of the School's Physical Space to Support Student Learning		
	Question/ Comment	Response
1.	Supply a summary of computers (new vs. non-board supported computers)	Included as part of March 8, 2011 binder update.
2.	Are the results of the student/ parent surveys available?	Require further clarification as to which survey is being referenced.
3.	Clarification regarding question #23: Does the school have a swimming pool?	This refers to Board owned and operated swimming pools included as part of the school facility or located on the school grounds.
4.	What is the difference between the enrolments used in Section #1 and Section #5?	Enrolment in Section #1 is based on the ADE for the 2009/2010 school year while the enrolment identified in Section #5 is based on October 31, 2010 actual totals.
5.	Does the student/computer ratio include non-board supported computers?	The student/computer ratio includes non-supported machines.

6. Range of Program Offerings (and extent of student participation)		
	Question/ Comment	Response
1.	n/a	n/a

7. Range of Extracurricular Activities and Extent of Student Participation		
	Question/ Comment	Response
1.	Can the definition of the breakfast/ nutrition program be provided (incl. the information pertaining to funding of program)?	To be provided at Working Group Meeting #4

8. Adequacy of the School's Grounds for Healthy Physical Activity and Extracurricular Activity		
	Question/ Comment	Response
1.	Define "hard surfaced play areas".	The schools identified in the South ARC cluster as having no hard surfaced play area include Barton, Mountain and Sherwood. In all three cases the only hard surfaced areas are used for parking. The remaining schools have clearly defined hard surfaced play areas such as basketball courts, etc.
2.	Are the tennis courts at Barton HS owned by the Board?	The tennis courts used by Barton HS students are owned by the City of Hamilton

9. Accessibility of the School for Students with Disabilities		
	Question/ Comment	Response
1.	n/a	n/a

10. Safety of the Schools		
	Question/ Comment	Response
1.	n/a	n/a

11. Location of School (relative to where students live)		
	Question/ Comment	Response
1.	What criteria did you use to identify whether or not the school was located on a municipal bus route?	This is based on the school address and whether or not that was located on the bus route.
2.	Provide summary of where students reside vs. which school they attend	Included as part of March 8, 2011 binder update.

12. Student Outcomes at the School		
	Question/ Comment	Response
1.	How is the graduation rate calculated?	The graduation rate is calculated based on the number of students who graduated in their 4 or 5 years of high school over the total number of students in that year 4 or 5 cohort.
2.	What year are the EQAO results based on?	The EQAO results were taken from the 2009/10 school year. Test results are provided by the Education Quality and Accountability Office, which is an independent provincial agency funded by the Government of Ontario.

13. Location of the School (within community)		
	Question/ Comment	Response
1.	Summary of the location of closest HWDSB secondary school.	Included as part of March 8, 2011 binder update.

14. Facility for Community Use		
	Question/ Comment	Response
1.	How was the average number of hours per week that a school building is scheduled for use by community groups calculated?	The average number of hours was calculated using weekly rental information provided by the HWDSB Community Use of Schools Dept. averaged out over the course of a calendar year.
2.	How much money is generated through rental fees and how is that money spent?	To be provided at Working Group Meeting #4

15. School Grounds as Green Space and/ or Available for Recreational Use		
	Question/ Comment	Response
1.	n/a	n/a

16.		
	Question/ Comment	Response
1.	n/a	n/a

17.		
	Question/ Comment	Response
1.	n/a	n/a

18.		
	Question/ Comment	Response
1.	n/a	n/a

19.		
	Question/ Comment	Response
1.	n/a	n/a

20.		
	Question/ Comment	Response
1.	n/a	n/a

21.		
	Question/ Comment	Response
1.	n/a	n/a