



Hamilton-Wentworth District School Board

Minutes
Saltfleet School Council Meeting
October 10, 2023
 6:30 – 7:30 p.m.

Co-Chair: Andrea Dunlop
 Co – Chair: Christy Wallingham
 Minutes: Andrea Dunlop

Attendees: Kara Kindree, Susi Owen, Andrea Moore, Shannon Collerman, Amber Mayne, Amanda Merklinger, Julia Penman, Diana Rodgers, Trish Gibson, Luba Dubinsky

Item No.	Time	Agenda Item	Person	Summary	Action/Motions
1.1	6:30 – 6:32	Welcome and Introductions	All		Update
1.2	6:32 – 6:33	Approval of Agenda	Christy		Approved
1.3	6:33 – 6:35	Approval of Previous Minutes	Christy		Approved
2.0		Correspondence			
2.1	6:35 – 6:40	HWDSB Website - <u>Hamilton-Wentworth District School Board (hwdsb.on.ca)</u> Saltfleet Website - <u>Saltfleet District High School (hwdsb.on.ca)</u> Saltfleet School Council Email - <u>saltfleetsc@hwdsb.on.ca</u> Facebook – Saltfleet School Council Twitter – SDHS School Council @ SDHS_SC Engage HWDSB: <u>engagehwdsb.ca</u>	All	<ul style="list-style-type: none"> • Please subscribe to HWDSB & Saltfleet District High School to receive updates • School Council Bylaws, Minutes, Meeting dates can be found under the School Council section • Subscribe to our Facebook and Twitter accounts • Engage HWDSB - Online space where students, families, staff and communities can learn more about work at HWSD, share their voice and follow processes as they happen. – Quick & easy to register – Topics such as: What Brings You Joy? Naming of School Policy Review? Whistle-blower 	Update

Item No.	Time	Agenda Item	Person	Summary	Action/Motions
				Policy & Bully Prevention & Intervention Policy.	
3.0 Standing Items					
3.1	6:40 – 6:50	Principal's Report	Kara	<ul style="list-style-type: none"> • Sept 25 our school had a bomb threat • Nora Frances had already had 2 the week before • Prior to the bomb threat there was a meeting at 10:30 with the principal with regards to bomb threat protocol as well as confirming evacuation sites • 12:20 the school was ordered to evacuate • There are 3 different areas outside to evacuate to where students check in • Which site the student goes to depends on where they are when told to evacuate • There is police protocol in place which was last updated 2016 with regards to if and when to call police in different situations • A bomb threat is an automatic call to 911 • The superintendent told the school to leave the grounds and go to the evacuation sites • Any belongings left in the school were kept overnight for retrieval purposes • Staff are to scan rooms, for staff and or students and make sure the building is clear • School buses were driven to the field for students who are bussed, they left the evacuation sites and returned • There are teachers designated to help along the way, as this can be quite stressful and there are also high needs students who require help • the principal is not responsible for communication to parents during these kinds of events • Communication comes from the board • First responders are there to keep the community away and ensure the safety of everyone • Banner alerts are put on the website, 	Update

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				<p>please subscribe for alerts</p> <ul style="list-style-type: none"> • There was a lot of concerns about the communication that day and those grievances has been brought to corporate communications at the board • Given the gravity of the situation, the evacuation was executed very well by both staff and students • 7:45 the next morning there was a fire alarm completely unrelated, it was burnt toast in the cafeteria • The principals and police have met to discuss these threats • There is a safe schools advisory board which our principal, the Nora Frances Principal and Sherwood sit on Sept 18-29 • Staff including EAs BMS training • How to respond to aggressive situations in a safe way, ex. two person hold, when hands on is appropriate, etc • Grade 12 assembly with regards to college and university applications as well as knowing your guidance counsellor • Should be accessing guidance counsellors as early as grade 10 • Guidance counsellors are given by your last name • Sept 25-26 pathway planning • Touch football, girls lost, boys won • Basketball underway • cross country, one of our girls came insecond • Music trip Oct17-19 • Sept. 29 orange shirt day, awareness to the residential schools and the impact of colonialism • Boys volleybal having an all day tournament at the school • Grade 9 boys soccer won • Oct. 5 grade 9 dance in the atrium • Student parliament up and running • Halloween spirit week, costumes, no appropriation, no weapons, nothing 	

Item No.	Time	Agenda Item	Person	Summary	Action/Motions
				<ul style="list-style-type: none"> offensive, etc Dec. 21 semi formal at Carmen's all grades ticket info to follow Grade 10 OLC test in April We are a AAA sports school (based on size) Grad date still TBD 	
3.2	6:50 – 7:00	Student Parliament Report Student website: stormbuzz.common@hwdsb.on.ca Student Instagram: sdhs_stuparl		<ul style="list-style-type: none"> No report 	Update
3.3	7:00 – 7:10	Teacher's Report	Kate	<ul style="list-style-type: none"> No Report 	Update
4.0 New Business					
4.1	7:10 – 7:15	Year Book Update	All	<ul style="list-style-type: none"> Parent inquiry from Facebook Kara to provide an update There may not be a year book Need a staff member to run(an email has been sent to see if anyone is interested) as well as student involvement May just do a grade 12 book 	Update
4.2	7:15 – 7:25	Parent Engagement Funds	All	<ul style="list-style-type: none"> \$ 500 Ideas <ul style="list-style-type: none"> Family events (for example: to support maths or literacy, family nutrition, physical activity or mental health) Virtual Open House to showcase student talent, art, and accomplishments To cover fees/honourariums for speaker To support communication and language needs. Have had some great ideas from School Council Members <ul style="list-style-type: none"> Guest speaker <u>or</u> School Council Stylus - for iPads for Saltfleet students. 	Update

Item No.	Time	Agenda Item	Person	Summary	Action/Motions
				<ul style="list-style-type: none"> • Meet and Greet • Joint Winter wreath event with feeder schools, following up • Gym/craft nights at the school • Looking for multicultural ideas ie breaking fast together, indigenous education awareness • Ask students what their parents would enjoy 	
4.2	7:25 – 7:30	Communication		<ul style="list-style-type: none"> • Discussion around amount of communication • Bottom of website has school announcements 	Discussion
5.0 Next Meeting: November 14th Virtual					