

UNIVERSITY APPLICATION CHECKLIST 2023-2024

Before applying:

1. RESEARCH! Collect information about universities and programs and prerequisites. Email Liaison representatives, visit Open Houses (virtual/in person), etc., and/or book an appt with your Guidance Counsellor.
2. Check that you have the prerequisite courses, the cut-off averages, etc. that are needed for your chosen programs. This information is found at <http://www.ontariouniversitiesinfo.ca/>, university calendars and websites.
3. Know which schools, programs, etc. to which you will be applying. Complete the chart below with your choices. Prioritize your selections. Be clear about universities and multiple programs, alternate offers, etc.

Responsibilities of the student:

- Have a valid **email** address (non-HWDSB) and check regularly – correspondence comes from the universities and OUAC via email.
- Students will be asked to create an account on www.ouac.on.ca
- **Complete** program prerequisites and diploma requirements (40 hours community involvement, pass literacy test/course, 30 credits) by June 2024. If you complete any courses **outside** of Saltfleet day school, please inform the Guidance Office about your progress and submit your final marks to be reported. A minimum of **six 4U/4M** courses (with program prerequisites) are needed to apply for university. Check program requirements.
- **Verify** that all information provided to OUAC is accurate and up-to-date throughout the year. Email notices are sent to you after each reporting period.
- Keep OUAC informed of changes to your personal information and university/program selections through the on-line “Review and change your completed application” system.
- Report any errors/problems with OUAC to your Guidance Counsellor as soon as possible.
- **Deadlines:** for application (January 15th, 2024)
- Application **fee** must be paid before OUAC will process your application
 - Credit card/electronic banking
 - Fee for 3 university/program choices = \$156 (subject to change)
 - Fee for each additional choice = \$50 (subject to change)
 - Students are also subject to supplemental application Fees, this list can be found on www.ouac.on.ca

Visit the following websites **BEFORE** you apply: www.ouac.on.ca and <http://www.ontariouniversitiesinfo.ca/>

Choice	University Name	Program Title	Subject Matter of Interest
1			
2			
3			

Steps for the application process:

1. Go to www.ouac.on.ca, “Ready to Apply,” “How to Apply,” and answer the questions as prompted.
2. Create a personal password. Keep this in a safe place. We will not have this information.
3. Enter all information needed for your program selections. Check all information already in your account.
4. Record your OUAC Reference number. Number and password are needed to access your account.
5. Check your email account for messages from OUAC and from your chosen institutions.
6. Academic/transcript information is sent to OUAC automatically by the school.
7. Check your OUAC account to verify marks, offers, etc. Report any errors to your Guidance Counsellor.
8. Confirm your acceptance through this account.
9. Book an Appointment with your Guidance Counsellor if there are any questions/concerns throughout this process.

Last names A-H (Ms. Susi)

I-P (Mr. Scocchia)

Q-Z (Ms. Sandoval)

[Student Services Appointment Bookings APP](#)