



Hamilton-Wentworth District School Board

Minutes
Saltfleet School Council Meeting
Tuesday Sept 21, 2021
 7:00 – 8:00 p.m.

Co-Chair: Ann Sisak
 Co-Chair: Christy Wallingham
 Minutes: Kara McCaughen

Present: Christy W, Kara M, Glenn C (Principal), Paul F (VP), Andrea M (VP), Bob E, Ross and Trish G, Sue, Diana, Suzie Robyn P, Billy D

Item No.	Time	Agenda Item	Person	Summary	Action/Motions	
1.1	7:00	Welcome and Introductions	All		Update	
1.2	7:00 – 7:00	Approval of Agenda	Christy	As emailed	Approved	
1.2	7:00 – 7:00	Approval of Previous Minutes	Christy	N/A	Already Approved	
1.3	7:00 – 7:15	Establish School Council Membership	Christy & Glenn	Everyone present— all intend to join council. Please fill in nomination forms previously sent via email and submit so council has them. Being part of council doesn't mean you have to attend every meeting. You don't have to be a member of council to come to meetings.	Vote passed	
1.4	7:15- 7:30	Establish School Council Positions	Christy & Glenn	Co-chair: Christy, may see if Ann wants to continue Secretary/co-secretary: Kara Treasurer: not required Fundraiser: not required	Vote passed	
2.0		Correspondence				
2.1	7:30 – 7:30	HWDSB Facebook -Saltfleet School Council Twitter - SDHS School Council @ SDHS-SC		<ul style="list-style-type: none"> • Please subscribe to HWDSB & Saltfleet District High School to receive updates • Also follow School Council on Facebook and Twitter 	Update	
3.0		Standing Items				

Item No.	Time	Agenda Item	Person	Summary	Action/Motions
3.1	7:30 – 7:50	Principal's Report	Glenn	<ul style="list-style-type: none"> • Great to have kids back in the building • Good to have activities up and running • Principal and VPs have been introducing themselves to the classrooms—more personal than an assembly—trying to give context to rules and regulations • Room 1038—shop for introduction to tech and art program space • Woodshop got a new dust extraction system • Library Learning Commons is getting a refresh—minimal structural work (wall removed and replaced with a glass wall), new carpet and new lights. Hoping to be completed by November. Currently there is part of the cafeteria sectioned-off where the teacher-librarian can support students until the reno is complete. • Enrollment is up from projections—1238 enrolled. This number will still fluctuate. 65 FT teachers, 35 EAs, 7 caretakers. Capacity is 1173. • Advancement in platform for music program. Once library returns to its intended location (November-ish), music will be able to move to the lecture hall. For now, music practice is outdoors and through the platform 	Update
3.2	7:50 – 7:50	Student Parliament Report		We try to get a representative from SP to attend out meetings for updates. Glenn reaching out to the head of student parliament to invite.	Pending for next meeting?
4.0 New Business					

Item No.	Time	Agenda Item	Person	Summary	Action/Motions
4.1	7:50 – 7:55	Establish meetings for 2021-2022 year	Christy	<ul style="list-style-type: none"> • Third Tuesday of every month • Does not appear to conflict with any holidays. • No meeting in Dec or March. • Will schedule for June but may not have it if not necessary. 	Discussion
4.2	7:55 - 8:00	School Council Handbook (Sept 2020/Sept 2021)	Christy	New addition to the handbook-- not replacing anything. Adding how to run virtual meetings. Christy will send out to everyone for review. Copy also on website. Bi-laws are also on the council section.	Discussion
		Parent- led questions	All	<ul style="list-style-type: none"> • 1-2 meter distancing in classrooms—how is this being managed? Distancing is a guideline, not a requirement. Students facing the same way in the classroom, not doing face to face. Last year the room/cohort capacity rules were different—those guidelines are not in place this year. • Outdoor seating—more to be purchased? Encourage kids to eat outside more. Kids have been using the bleachers of the athletic field. There is also a bit of seating in the courtyard. Many have been accessing local restaurants, etc. Kids have 90 minutes so they are taking advantage of the time to branch out. By the time the bad weather hits, cafeteria should be back for food (not for eating space—kids have to eat in their classroom cohorts or outside of the school). • Co-chairs are generally invited to an event on how to run school council. Virtual event is scheduled for 13/10/2021 at 6:30. Open to all members if anyone wants to attend. Christy will send an email invite. • If there is a COVID case at the school, families with close contact will be notified. School can't email parents unless they have subscribed (privacy issues), so please subscribe. Letters can also be sent home. • News on resolution with bussing issues? 	

Item No.	Time	Agenda Item	Person	Summary	Action/Motions
				<p>All bus routes for Saltfleet have been resolved? Some afternoon late busses—if waiting for more than 20 minutes, someone needs to go into the office to have staff notify the bus company notified. It is the transportation company, not the school, that manages transportation.</p>	
<p>5.0 Next Meeting: October 19, 2021, 7PM via MS Teams.</p>					