



# Ray Lewis Elementary School – School Council

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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## Meeting Minutes

### School Council Meeting

#### Ray Lewis Elementary School

Tuesday, June 13<sup>th</sup>, 2023, 6:00 pm, School Library (Learning Commons)

#### **1. Welcome and Land Acknowledgement (started at 6:07 pm)**

Ray Lewis Land Acknowledgment and School Pledge read by Hope, RL Student.

#### **2. Introduction of Members (Attendance)**

In attendance for meeting: Correna Caton, Cindy Fodor, Amanda Baxter, Justin Szajnowski, Michelle Kell, Jessica Troop, Shahd Salman, Hope Caton (student)

#### **3. Scope and Role of School Council**

Constitution and Council handbook can be viewed online at your own discretion and if anyone has questions or concerns, please let us know.

[School-Council-Handbook-2022-23-Final.pdf \(hwdsb.on.ca\)](http://www.hwdsb.on.ca/School-Council-Handbook-2022-23-Final.pdf)

#### **4. Review and Approval of previous Meeting Minutes**

**Motion to Approve April Minutes:** Justin Szajnowski

**Second:** Jessica Troop

**All in Favour. Carried.**

#### **5. Review and Approval of current Agenda**

**Motion to Approve May Agenda:** Jessica Troop

**Second:** Michelle Kell

**All in Favour. Carried.**

#### **6. Reports**

##### **Daycare Supervisor's Report**

Umbrella Family at Ray Lewis Update: now having to do rolling closures due to staff shortages

##### **Chair's Report**

###### **Staff Appreciation:**

This is running tomorrow. I will be at the school from 10:00 am – 2:00 pm to try and get things to run smoothly. Breaks are at 10:55 am, 12:00 pm and 1:15 pm.

###### **PIC Meeting:**

At the PIC Meeting it was discussed that some schools have announcements online, updated through the week, possibly look into what it takes to have this.

###### **Grade 8 Commencement:**

June 20<sup>th</sup> – looking for punch bowls, tablecloths, desserts and waterbottles.

### **School Council 2023-2024 Election Committee:**

Nomination and Election Committee met and made decisions about the timelines and the process.

- Changed Election Form to Declaration of Interest Form.
- Removed "Other" from form.
- If interested in a main position, must submit form by Tuesday, September 12<sup>th</sup>, 2023 and must be present at Election Meeting – Tuesday, September 19<sup>th</sup>, 2023.
- If want to be a "Member-At-Large" should submit a form, but can also be nominated, or nominate self from the floor at the first meeting on Tuesday, September 19<sup>th</sup>, 2023.
- Paper copies with a cover letter will go out the second last week of school, no later than Friday, June 23<sup>rd</sup>, 2023.
- Will also promote in September and will have paper copies available. Will send paper copies home with new JK students.

**Motion to approve the Nomination and Election Committee's recommendations:** Shahd Salman

**Second:** Justin Szajnowski

**All in Favour. Carried.**

### **Principal/Vice Principal's Report**

#### **Thank You:**

Thank you for attending all year and for being a part of this wonderful school and committee. I look forward to working with all of you next year. Thank you for your hard work and dedication to our student's education and well-being. See you in September! (MPT)

#### **Staff Updates:**

We welcomed back Amanda Walsh to Class 6A.

#### **Plant & Facilities:**

Fire Drills/Lock down/Hold and Secure Drills are all completed and were all successful.

#### **Late Buses:**

Parents are encouraged to check the transportation website and subscribe to receive messages around late buses. We've had several months with buses running late and we want parents to have enough time so they can make alternate arrangements.

HWSTS (Hamilton-Wentworth Student Transportation Services) – (905-523-2318) – (1-800-691-6402) – [www.hamiltonschoolbus.ca](http://www.hamiltonschoolbus.ca)

#### **School/Student Updates:**

Parents/Guardians are reminded to make sure that they are entering in daily absences, lates, and early departures (by 10:00 am) into School Messenger - <https://go.schoolmessenger.ca/#/home>

#### **Dismissal Times:**

From 3:15 on we will ask parents to meet students outside around back.

#### **Commencement:**

June 20<sup>th</sup> /Gym: Doors Open 4:30 / Ceremony 5:00-6:30 / Reception in Learning Commons (Library) 6:30-7:00 / Marquee's Banquet & Social 7:00-10:30pm / Buffet and DJ!

#### **Nutrition Break:**

Second nutrition break, Grade 7/8 students leaving school property has been re-established, as long as students have appropriate behaviour.

## **Report Cards:**

Term 2 Report Cards will be sent home on Tuesday, June 27<sup>th</sup>, 2023.

## **Ticks in Outside Areas**

Some students have reported ticks in outside areas near the school. Ticks are bugs that sit on tall grass and bushes until they attach themselves to a person or animal passing by. Some ticks can transmit Lyme disease, although the most common tick in the Hamilton area is not a carrier of this disease.

We wanted to share some information as a precaution.

Please be aware that school staff trained in First Aid are not trained in tick removal. Incorrectly removing a tick can increase the risk of disease. We will inform parents when students encounter a tick but note that it takes 24 hours for Lyme disease (if present) to move from a tick to a person.

## **School Fundraising (as of June 19<sup>th</sup>, 2023):**

Student Council/Students/Staff **raised \$7,583.72** this year, for the school, from ...

- Halloween Dance-a-Thon and Snack Shop (\$4200.91)
- MacMillan's (\$2996.00)
- January Joy Day (\$217.00)
- Dances/Event Days/Treats (\$169.81)

Student Council/Students/Staff have **spent \$8,279.44** - for the school, from ...

- Student Athletic Teams and Extra-Curricular Clubs – equipment, entrance fees, buses, ribbons/awards, celebrations (\$1,769.02)
- Student Trips – subsidies for entrance fees, buses (\$6,150.05)
- January Joy Day – arts/crafts supplies (\$169.00)
- February Valentine's Spirit Week – arts/crafts supplies (\$21.56)
- Dances/Event Days/Treats (\$169.81)

## **\*Additional funds required to cover expenses taken from School Pizza Sales (\$695.72).**

Students/Staff **raised \$7,643.12** this year for Grade 8 Commencement.

- Freezies, Popcorn and Cookie Sales (\$5,543.12)
- Marquis Gardens Reception Tickets @ \$30 per student – 70 students (\$2,100.00)

Students/Staff **spent \$7,169.18** on Grade 8 Commencement.

- Grade 8 Luncheon (\$548.00)
- Grade 8 Commencement Ceremony and Reception (\$312.26)
- Awards, Plaks, Medals (\$878.83)
- Lifetouch Grade 8 Portfolios, Composites and Certificates (\$1717.60)
- Marquis Gardens Celebration (\$3712.49)

## **\*Still have bills that have not been processed – June 23<sup>rd</sup>, 2023 (\$473.94 remaining)**

Special money raised during Terry Fox Run.

- Donations went directly to Terry Fox Foundation (\$1070.00)

Special money raised during Student vs. Staff Volleyball Game.

- Donations went directly to purchase new volleyball net (raised \$628.25 and spent \$669.21)

Special money raised during Pancakes and Pyjamas Day.

- Donations went directly to POGO - Pediatric Oncology Group of Ontario (\$1438.15)

Special money raised during Student vs. Staff Floorball Game.

- Donations raised were (\$278.20) and will be spent on a new hockey net (currently being priced).

Special money raised during Jump Rope for Heart.

- Donations went directly to the Heart & Stroke Foundation (\$1,420.00)

**\*Also, Student Council/Students/Staff did an amazing job of collecting canned goods and toys this year for Christmas! The school also ran a successful money drive and food drive for Ramadan!**

### **School Annual Plan:**

We continue to align our schools' goals with the board's strategic direction and annual plan goals.

- **Positive Culture and Well Being Goal:** Improve the well-being of all students and staff and close the gap for those currently and historically underserved.
- **Target:** At least 80 per cent of students and staff who self-identify as Black, Indigenous, Racialized, Two-Spirit and LGBTQIA+, and people requiring special education supports/services self-report feeling safe, supported, accepted, and affirmed in their diverse and distinct identities.
- **Student Learning and Achievement Goal #1:** Improving the graduation outcome for all students and closing the gap for those currently and historically underserved.
- **Target:** At least 80 per cent of students within each cohort making progress towards graduation/graduating\*.
- **Student Learning and Achievement Goal #2:** Improving the reading achievement of all students and closing the gap for those currently and historically underserved.
- **Target:** At least 75 per cent of students within each cohort on track as an effective reader.

### **Releasing Teachers for PD:**

- CLI and Knowledge hook PD
- Knowing our learners through CLI – Continuous Learning and Improvement Plan
- Working with Individual Education Plans
- FDK/Primary Literacy PD and Data Gathering
- NTIP continued Mentoring Sessions

### **Treasurer's Report**

Krispy Kreme Fundraiser went well. Looking forward to Dominos Fundraiser.

Current Bank Account Statement

- \$3,600.00 (approximate total) from Sub Days (still some cheques to come out for payment)
- \$2,100.00 (Krispy Kreme Fundraiser)
- \$5,710.44 (Total Approximate Funds)
- \$1,500.00 (Paid for School Team Jerseys)
- \$590.00 (Raid The Dough – Dominos Fundraiser)
- \$5,200.00 (Approximate Balance - still some cheques to come out for payments)

**REMINDER (from May School Council Meeting): Motion to give any remaining funds in School Council account to Instrumental Music for the 2022-2023 school year: Correna Caton**

**Second:** Justin Szajnowski

**All in Favour. Carried.**

## **Student Council Rep's Report**

No report at this time.

## **Teacher Report**

### **Field Trips**

- Upcoming field trips
  - Soccer World – June 15<sup>th</sup>
  - Kindergarten Library Trip – Monday, June 19<sup>th</sup>
- Previous field trips
  - Access Athletics Trip – May 29<sup>th</sup> – Nora Henderson
  - African Lion Safari – May 31<sup>st</sup> – Hot but went well!
  - Beauty and The Beast - June 7<sup>th</sup> and 8<sup>th</sup> – Great performance, students were well behaved and really enjoyed the show

### **Upcoming Events/Special Days**

- Jump Rope for Heart – Tuesday, June 13<sup>th</sup>
  - Update: So far, the school has raised \$1395. The students who raise the highest amounts of money will be given prizes (displayed in the front showcase)
- DREAM Assembly – Wednesday, June 14<sup>th</sup> for Grade 8<sup>th</sup> , Date TBD for rest of school
- Mad Science Visit – Thursday, June 15<sup>th</sup>
- Kindergarten Play Day – Thursday, June 15<sup>th</sup>
- Play Day (rest of school) – Friday, June 16<sup>th</sup> (Rain Date – Tuesday, June 27<sup>th</sup>)
- Commencement Luncheon – Monday, June 19<sup>th</sup>
- Commencement – Tuesday, June 20<sup>th</sup> (Afternoon 4:30-6:30, Celebration at 6:30-10:30)
- Fire Truck Visit – Thursday, June 22<sup>nd</sup>
- Indigenous Day – Thursday, June 22<sup>nd</sup>
  - 2 periods per division – curated activities
- Water Day (Grade 1's, plus the ½ split class) – Friday, June 23<sup>rd</sup>

### **Other Activities/Events/Updates**

- Track & Field Meet – students did a great job representing the school. They also wore the new jerseys for the first time, and Mr. Kargas wanted to thank school council once again
  - The upcoming track meet (for Grade 3-5) has been postponed twice, now planned for Wednesday, June 14<sup>th</sup>
- EQAO is done – congrats to all Grade 3 and Grade 6 students who completed it!
- Yearbooks should arrive early next week – There were 120 copies ordered, and they will be sold on a first come first serve basis. Price is \$20.
- Pizza Days end on June 21<sup>st</sup>
- The recycling program wraps up Monday, June 26<sup>th</sup> – a big thank you to the teachers and staff who have run this throughout the year
- Teacher Appreciation Day – A big thank you for your support! Staff enjoyed it
- Grade 8 Commencement is on Tuesday, June 20<sup>th</sup> – lawn signs will go out by Friday, June 16<sup>th</sup>, 2023
- Report cards go home on Tuesday, June 27<sup>th</sup>
- Last Day of School is Wednesday, June 28<sup>th</sup>

## **7. Fundraising Discussion (Student Council)**

Nothing to discuss at this time.

**8. Fundraising Discussion (School Council)**

Nothing to discuss at this time.

**9. Next Meeting Date**

Tuesday, September 19<sup>th</sup>, 2023, 6:00 pm – 7:30 pm, School Library (Learning Commons)

**10. Adjournment**

**Motion to Adjourn:** Jessica Troop

**Second:** Cindy Fodor

**All in Favour. Adjourned. (7:10 pm)**