

Ray Lewis School
School Council Meeting Agenda
 Tuesday October 26th, 2021 7:00 pm

Agenda Items for Discussion	Notes
Welcome Everyone! Call to Order – First Meeting of 2021 School Year – MS Teams	Attendees: Principal – Jennifer Burleigh Vice Principal – Leanne Tovey Teacher Rep – Karen McPhee/Jen Viveiros Council Co-Chairs – Sherry Cope & Correna Caton Treasurer - Ala Mohamed Member at Large - Christine Ribeiro Member at Large – Bryson Sherriff Member at Large - Dr. Shafiqul Islam Member at Large - Christopher Wright Member at Large – Tonya Robinson
Approval of this meeting's Agenda (Motion, and Second).	Please enter in the CHAT for our records. Motion Passed. Approved.
Fundraisers (Still on hold to some degree- must be limited and done online ONLY at this time. All money collected must go through school cash online)	Ideas from our Co-Chairs: <ol style="list-style-type: none"> 1. Cook Book – details of fundraiser – multi-cultural. S's submit fav recipes (from all cultures) and possibly have a colouring contest as well. Select cover. Select recipes and have parents put together the book and sell them to the community. Parents place order online. Proceeds? 2. Themed raffle baskets (movie nights, video games, etc) – Themed baskets for Winter Holiday. 3. Spring Chocolate Sales – sell them to community. Placed online and paid for online. Council picks it up, goes through order, puts together, drop off to school, and teacher hands out to student. 4. Spring Flower Bulbs – look for a supplier (Terra, etc) take orders online and distribute when they arrive. All money collected through school cash online. 5. Kickbacks from ordering pizza (same as shoe factory company) – Send home and school gets kick back. Twice a Deal pizza – look into this? Jen V can create a flyer. Get contact information. Will send it to Sherry.

6. Donations from local businesses – gift cards or a service.

Open for Discussion as a group.

Big Box of Cards – 33 cards for 33.00 (ie. Birthday, wedding) – sample goes home with order form.

Enter info on school cash online. If you don't want it the student returns the cards to the school – Spring Fundraiser. March McMillians Fundraiser. People would have to book a time for pick up (like devices – pick up outside) – pack it up per student. That would address the Covid concerns. Issue with volunteers – right now were only allowed to have “essential” volunteers in the building. We have a freezer in the milk room. It is empty right now. Staff are able and willing to stay.

Auction off a game card for students or flying squirrel

Jump Rope or Dance A thon – school initiatives in the past.

Can we email all of the Covid roadblocks to parents so that we're able to grasp which ideas are allowed to run in the school.

Email – all suggestions. Admin will create and send a form to all council members.

Look at amount of money raised. Which one will yield the most benefit to the school.

How much are we looking to raise?

What are we fundraising for? Library, gym equipment, technology, etc

Timing of fundraiser and not overlapping – look at planning and spacing them out.

Max of 2?

Keep it simple in the fall/winter

What are the demographics of the school?

Karen M – Previous fundraisers have had a good response from students and community.

Mr. Wright – what will attract ALL as opposed to some/few. Make the cook book inclusive – kids cook meals for parents – moms, dads, family, etc. Have chapters that relate to students.

Admin will reach out to EC and determine what we can do. Then send out a survey form to the council.

Picture Day (Information sent home on Oct 22)

Approved third party providers are now permitted to enter schools. Our picture days are:

	<p>Wednesday, December 8th, 2021 – Original photo day (Proofs will be back before Winter break to your students)</p> <p>Tuesday, January 18th, 2022 – Retake Day</p> <p>This info will be shared with parents and is on our school website.</p> <p>Grade 8 grad photos will be taken on Thursday February 10th, 2022</p>
Power School App (Information sent home on Oct 22)	<p>The board does NOT support the PowerSchool Ap therefore parents and guardians should be using School Messenger and Parent Portal for any forms, absences, schedules, school cash online, and transportation information. Parents can also use School Messenger to report student absences.</p>
Parent Engagement Fund – June 2021 (500.00)	<p>The school purchased a variety of books from K-8 which cover topics such as diversity, equity, inclusion, Indigenous culture, racism, self-help, mental health, bullying, belonging/identity. The invoice was emailed to Sherry on Oct 22. All of the books are in classes and in the library.</p>
Year End Trips	<p>Nothing has been communicated from the board as of yet. This will be directed by the Ministry and Public Health. Hopefully we will be able to plan something for our students but that direction will come from our executive council. We will communicate this to the school community once we receive that direction.</p>
Permission Forms	<p>Why are forms coming home for certain groups/clubs and not others?</p> <p>Permission forms are required for sports/athletics, educational excursions, participation in board supported programs from outside providers (ie. Nyaweh program), leaving school property or going home for lunch second break (grades 7&8), and for any clubs or activities that take place after school. The clubs that take place during school hours do NOT require permission forms.</p>
Snow Removal (Information sent home on Oct 22)	<p>Infographic for snow removal here at the school was sent out to families. This is a shared responsibility between the school staff, contractors, and the City of Hamilton. The messaging and direction to caretaking comes</p>

	<p>from facilities and as a school we will assess the walkways and back tarmac for ice/snow removal each morning. Where they put the snow is up to the city and the contractors.</p>
<p>Healthy snack/Food program</p>	<p>The school has been purchasing snacks and keeping them on hand for those students who don't have enough to eat. We started it last year. It has been working very well and we are able to support those students with discretion. We also have Food4KidsHamilton providing support for our students and families in need. They drop off food every Thursday and it goes home on Fridays with the students.</p> <p>Admin will look into it and report back. Could run an additional food and nutrition program next year. What's working at every school. Which ones are running in other building and are successful.</p>
<p>Midterm Reports (Information sent home on Oct 22)</p>	<p>Progress Reports will be sent home with students on Friday November 19th.</p> <p>Term 1 reports go home on February 18th.</p>
<p>Parent feedback, questions, or concerns – Sherry & Correna</p>	<ol style="list-style-type: none"> 1. Communication between teachers and parents – noticed that some teachers still use remind. Other's don't use anything at all. Makes it easier if there is a way to communicate. We need a consistent and preferred platform. MS Teams, Hub, etc. Everyone needs to be educated on all of our platforms. 2. Upstairs bathroom stall doors – Ms. Burleigh has checked the stalls upstairs. All available stalls do lock (one sticks but it locks) and also checked to see if the toilet paper rolls are being replaced. They were all full last night and again this evening before I left the building. Caretakers restock them each night and during the day when students let us know that they are empty. 3. School sports teams & spectators – <p>At this time, HWDSB is not allowing spectators. Only teams and coaches will be allowed. We will be reviewing this protocol in the near future and providing further direction at that time. HWDSB's</p>

	<p>priority is getting athletics up and running at this time.</p> <p>HWDSB Athletics focus is a safe return to sport for all HWDSB students while minimizing the operational impact on school staff and resources. While spectators are an important part of normal sports culture, the Ministry of Education and Local Public Health Unit require schools and school boards to adhere additional measures not required by community sport.</p> <p>4. Can same grade cohorts mix outside during nutrition break time? They cannot right now at this time. Admin will communicate any updates and changes with the community when they receive them.</p>
<p>Budget (Treasurer's) Report - Ala</p>	<p>Right now, the account is at 0.00. Once we are able to resume our fundraisers and pizza days, etc. Jenn will share a monthly print out with Ala who can provide a report at future meetings.</p>
<p>Principals' Corner - Jenn</p>	<p>September Start Up: Overview provided.</p> <p>Covid Protocols: COVID Protocols remain in effect in all HWDSB schools. Parents can access them on the board website COVID-19 Hamilton-Wentworth District School Board (hwdsb.on.ca)</p> <p>Here is a summary of the measures here at Ray Lewis:</p> <ul style="list-style-type: none"> • Daily Screening – Students and staff need to complete a daily screening stating they are free of COVID-19 related symptoms • Masks – Students and staff need to wear a mask (unless they have an exemption) when inside the building and when physical distancing cannot be maintained (2 metres). • When at school, students learn and remain in their cohort/class for the instructional day. At nutrition breaks, students have

designated cohort zones areas to move and play in.

- Staff and students are asked to physically distance (2metres) themselves as best as they can when interacting in classrooms, hallways. When it is not possible, masks and shields should be worn.
- Each classroom is provisioned with hand sanitizer. Students are asked to sanitize their hands when entering their learning spaces.

Staff and student safety measures are posted on school website

Sent home via School Messenger (email)

Practiced and reinforced on a daily basis in school

We continue to reinforce best practices at Ray Lewis

Current Enrollment:

523 in person learning

53 remote learning

School Announcements and Upcoming Events:

School sports, clubs, intramurals are up and running as we try to rebuild and resurge our school culture and spirit. Our student council is busy and have planned our Halloween activities – full school bingo and a colouring contest tis Friday. Lots of fun filled events to boost our school spirit. Our DREAM awards are happening each month as recognize our student’s success and efforts in school.

Monthly Spirit Days and Activities will continue as well.

Social Media, Cell Phones and Devices:

Communication was sent home last Friday.

Electronic devices should only be used at school as a learning tool during instructional time upon the invitation of the classroom teacher, otherwise, they should be stored in lockers or backpacks. We recognize that these devices can be a huge distraction and derail learning for some of our students. School staff are working with

	<p>students on the responsible use of their devices and social media, and we will be implementing progressive discipline for those students who are unable to comply with our policy and expectations around cell phone and device use when they are at school. The school needs the support and help from parents as many of our students are misusing social media while they are at home and it is coming into our building and having a negative impact on the students and their classes. If parents could please monitor the use of their child devices and social media content then it will help us here greatly. A letter will be going home to families at the beginning of November to outline the school's new policy.</p> <p>Late Buses – Message was sent out to parents to check the transportation website and subscribe to receive messages around late buses.</p>
Staff Input & feedback – Karen/Jen	Covered a lot of information. Nothing to add from K. McPhee/J. Viveiros.
New Business – Any member	No new business.
Close Meeting. Second the meeting being closed.	Meeting Adjourned.