

**Ray Lewis School**  
*School Council Meeting Agenda*  
 Tuesday November 23rd, 2021 7:00 pm

Agenda Items for Discussion	Notes
<b>Welcome Everyone! Call to Order – November Meeting – MS Teams</b>	Attendees: Principal – Jennifer Burleigh Vice Principal – Leanne Tovey Teacher Reps – Karen McPhee/Jen Viveiros Council Co-Chairs – Sherry Cope & Correna Caton Treasurer - Ala Mohamed (sends her regrets) Member at Large - Christine Ribeiro Member at Large – Bryson Sherriff (sends his regrets) Member at Large - Dr. Shafiqul Islam (absent) Member at Large - Christopher Wright Member at Large – Tonya Robinson
<b>Approval of this meeting's Agenda</b> ( <i>Motion, and Second</i> ).	Please enter in the CHAT for our records. Done.
<b>Fundraisers</b> (All money collected must go through school cash online)	Results from Survey:  Sent out to council last month. Results showed that we will be doing three fundraisers this year:  1. Macmillan's – Nov/Dec – sales ended yesterday. The amount raised was \$9,781 and the school gets \$3,900 (35%) of that amount. The proceeds are going towards the purchase of new gym equipment. Any remaining amount can be used to subsidize year end trips or to support students who are in financial need. The school has extended the sale until Nov 30 to see if we can reach 10,000 (then we would get 40% of the profits)  Please see the HPE teachers wish list below:  Mr. Kargas would like to add new basketballs, volleyballs, soccer balls and footballs for our grades 4-8 PE program. In doing that some of the older equipment for those sports would be distributed in the DPA bins for all classes. He will send in an invoice for the total costs.

Ms. Peever would like to add the following items to the K-3 PE program -  
 Jumping Sticks - \$44.98  
 Twirl and Jump Sticks - \$29.98  
 Bean bag Target Mat - \$39.98 x 3  
 Junior Ribbon - \$9.98 x 4  
 Comet Ball - \$6.98 x 6  
 Rope Ball - \$16.49  
 Hop Balls 18" - \$24.98 x 2  
 Egg and Spoon - \$23.98 x 2  
 Knockdown Cup Set - \$64.98  
 Total will be around = \$550.00

2. School Cook Book – Feb-May - multi-cultural and diverse representing school community. S’s will submit fav recipes (from all cultures) and possibly have a colouring contest as well to select cover. Select recipes and have parents put together the book and sell them to the community. Parents place order online. We will revisit and begin planning this fundraiser in the new year.
3. Pizza Kick Backs from a selected vendor - Nov-June – Have we decided on a vendor yet? Are we going with Twice a Deal pizza? Ms. Viveiros sent the contact information to our Co-Chairs via email. Do we know where we are with this fundraiser? If it’s a go we can create a flyer and send it out to parents. Email didn’t go through to council inbox. Ms. Viveiros re-sent to Ms. Burleigh who will forward it to our Co-Chairs.

**Picture Day (Information sent home on Oct 22)**

Reminder for parents that our picture days are:  
  
 Wednesday, December 8<sup>th</sup>, 2021 – Original photo day (Proofs will be back before Winter break to your students)  
 Tuesday, January 18<sup>th</sup>, 2022 – Retake Day  
  
 This info has been shared with parents and is on our school website.  
  
 Grade 8 grad photos will be taken on Thursday February 10<sup>th</sup>, 2022

<p><b>Suggestion for a path from the park to the back of the building</b></p>	<p>This would likely be a partnership between HWDSB and the City of Hamilton. It would have to be an agreement between the school board and the City of Hamilton (possibly requested by Nora Henderson’s school community) as the path would be serving the students who walk to Nora and cut through Ray Lewis or through the back of the park. This would save parents and students from having to go around and out to Rymal Rd. Community members could reach out to the city to inquire and make this request through their ward counsellor. Ms. Burleigh will reach out to Nora Henderson to get clarification around this item and bring it tot their attention. Ms. Burleigh has asked the school’s facilities manager to look into the specifics of this request. We will re-visit this item at a later date.</p>
<p><b>Suggestion for extra activities for students during break time? (example – school wide bingo)</b></p>	<p>The council is asking if the school could offer some additional activities and have more for the students to do outside/inside during NB’s. Students don’t have a lot of space to use equipment outside right now in their cohort zones. They would like more activities for the junior grades. Admin/teacher reps will bring it to staff and see if we have anyone who would be interested in running a grade 4-5 age group for intramurals. Time, scheduling, and gym space is a big part of the issue along with COVID safety protocols and cohorting. The council also asked if it would be possible for the school/teachers to run clubs such as a games club.</p>
<p><b>Parent request for monthly email from teachers.</b></p>	<p>The council wanted to know if parents/families would be able to get a monthly classroom update like the school wide newsletter that goes home to families on a monthly basis. Administration will pass this request onto staff and ask if its possible for them to do a monthly update and communication in some form of communication (newsletter, email, phone calls, the Hub, etc). Parents would like to know what’s going on in the classroom each month.</p>
<p><b>Student representative on School Council</b></p>	<p>Council is asking if we will have a student rep (grade 7/8) joining us like we have in the past? Is this something that we could bring up to student council to see if we have an interested student? It is a good way for student voice to be represented. Ms. Viveiros will bring it to student council and see if we can get a student rep.</p>

<p><b>Display Sign in front of School</b></p>	<p>Council request to have weekly events, updates, and activities posted on sign out front. One of our OA's is in charge of that and can update the sign each week. This week is already up on display and we will continue to keep it updated with weekly events for parents/families to see.</p>
<p><b>Progress and Term Reports</b></p>	<p>Reports went home on Friday Nov 19, 2021 Term 1 reports will go home on February 18<sup>th</sup>.</p>
<p><b>Budget (Treasurer's) Report - Ala</b></p>	<p>Right now, the account is at 0.00. Once we know how much we made off the MacMillan's fundraiser Jenn will share that amount and provide a print out to our Treasurer and the council. Our Treasurer can provide a report at our next meeting.</p>
<p><b>Principals' Corner - Jenn</b></p>	<p><b>Review of October &amp; November:</b> It was a busy month with lots going on in our classrooms and throughout the school. Sports and intramurals are up and running and student participation and energy is high! Students are participating in volleyball, floor hockey, and basketball. Our student council ran a fun Halloween Colouring contest and we did a school wide bingo. We are having a sports day this Thursday and our school spirit and culture continues to be a priority. We also ran our spirit wear sales and our students in grades 6-8 had the opportunity to learn about Indigenous culture with some guest speakers who came to teach the students about Six Nations history and migration using the Hiawatha belt, history of traditional games, bone and toggle, peach pit and lacrosse. Students were very engaged and had lots of fun outside.</p> <p><b>Covid Protocols:</b> COVID Protocols remain in effect in all HWDSB schools. Parents can access them on the board website <a href="https://www.hwdsb.on.ca/COVID-19">COVID-19   Hamilton-Wentworth District School Board (hwdsb.on.ca)</a></p> <p>Here is a summary of the measures here at Ray Lewis:</p> <ul style="list-style-type: none"> <li>• UPDATE to Daily Screening – Students and staff ONLY need to complete a daily screening stating they are free of COVID-19 related symptoms at home in morning themselves. They don't</li> </ul>

have to email or bring in verification log.

- Masks – Students and staff need to wear a mask (unless they have an exemption) when inside the building and when physical distancing cannot be maintained (2 metres).
- When at school, students learn and remain in their cohort/class for the instructional day. At nutrition breaks, students have designated cohort zones areas to move and play in.
- Staff and students are asked to physically distance (2metres) themselves as best as they can when interacting in classrooms, hallways. When it is not possible, masks and shields should be worn.
- Each classroom is provisioned with hand sanitizer. Students are asked to sanitize their hands when entering their learning spaces.

Staff and student safety measures are posted on school website and are sent home via School Messenger (email) as they change. They continue to be practiced and reinforced on a daily basis in school as we continue to follow best practices at Ray Lewis to keep everyone safe!

#### **School Announcements and Upcoming Events:**

##### **Social Media, Cell Phones and Devices:**

Just a reminder to our families that electronic devices will only be used at school as a learning tool during instructional time upon the invitation of the classroom teacher, otherwise, they should be stored in lockers or backpacks.

These devices can be a huge distraction and derail learning for some of our students and our school staff are working with students on the responsible use of their devices and social media, and we will be implementing progressive

	<p>discipline for those students who are unable to comply with our policy and expectations around cell phone and device use when they are at school.</p> <p>The school needs the support and help from parents as many of our students are misusing social media while they are at home and it is coming into our building and having a negative impact on the students and their classes. If parents could please monitor the use of their child devices and social media content then it will help us here greatly. A letter was sent home to families at the beginning of November to outline the school's new policy.</p> <p>Administration has also shared a progressive discipline approach with staff and students as we navigate our way through following the policy and ensuring that everyone understands the expectations of the policy.</p> <p>Late Buses – Message was sent out to parents to check the transportation website and subscribe to receive messages around late buses. We've had several weeks with buses running incredibly late. We continue to work with transportation and the bus companies to rectify the problem.</p>
<p><b>Parent feedback, questions, or concerns – Sherry &amp; Correna</b></p>	<ol style="list-style-type: none"> <li>1. Does the school have a student therapist and/or counsellor? No. The school has a school social worker and a CYCP. Administration shared the referral process with the council so that they can share the information with our school community.</li> <li>2. Parent Engagement fund (\$500.00) – Have to spend it by June 28. Looking at getting speakers in for Mental Health. Paul Davis – Internet Safety. Presentation for students and parents. Tips and tricks to help support students with tech and the internet. He's on Facebook. Administration will look into the board's approved guest speaker list. How much they will cost. Can we do both? Do we want to decide now or do we want to table it? We will see if we can do both. Mental Health is a significant concern.</li> </ol>

<b>Staff Input &amp; feedback – Karen/Jen</b>	Student Council – plans to do lots of winter season activities. They are planning a full week spirit week with lots of events and activities for K-8 students. Sports Day (Nov 25) will be postponed because of the weather. Messages will be shared with teachers/students/parents tomorrow.
<b>New Business – Any member</b>	<ol style="list-style-type: none"> <li>1. Can we send home a hard copy of events and information so that parents who don't have access to the internet receive the communication? Administration will pass along this request to the school.</li> </ol>
<b>Close Meeting. Second the meeting being closed.</b>	Meeting Adjourned.
<b>Next Meeting</b>	Tuesday January 18 <sup>th</sup> , 2022