

# Queensdale School Council Meeting Minutes | November 14, 2024

Time: 6:00pm

Place: Hybrid (Library & Teams)

Completed by Amanda Levesque, Secretary

Voting Members in Attendance: 16 of 19 Quorum Reached (50%+1): Yes

<b>Voting Parent Members</b> 1 Jennifer Baillie-Rouse, Chair 2 Nicole Hughes, Treasurer 3 Amanda Levesque, Secretary 4 Amy Pender 5 Karlee Uens 6 Brendan Knapman 7 Kristine Wachmann 8 Sara Gray 9 Helen Athanasiou 10 Jenny Tran	11 Natalie Woods 12 Jessica Kelley 13 Ananya Pandey 14 Ali Burton 15 Andrea Aylward 16 Ahmad Jahed Behroozian	<b>Non-Voting Members and Representatives</b> Stacey Johnson, Principal Laurie Huurman, Teacher Representative Mary-Jane Sorima, Community Representative Sofia Villaneuve, Non-teaching Staff
<b>Parent Regrets:</b> 17 Candice Laughlin Stephanie Robinson	18 Lisa E. Van Keulen	<b>Parent Members and Guests</b> Anders Dorbeck Angie Hernandez Sobrado
		<b>Voting Members Not in Attendance:</b> 19 Asad Pirzada

- Call to Order** - Called to order by Chairperson Jen Baillie-Rouse at 6:00pm
- Land Acknowledgement** - Read by Stacey Johnson.
- Adoption of Agenda**  
Agenda distributed by Chairperson by email ahead of the meeting, and to in-person attendees.  
**Motion** to approve the agenda: Moved by Jen, Kristine. **Carried**
- Approval of Minutes**  
**Motion** to approve minutes from meeting on October 24, 2024: Moved by Nicole, Amy. **Carried**  
**Action:** Amanda will forward approved minutes to the office to be posted in the binder and on the Queensdale School Council page of the website.
- Principal's Report** – Stacey Johnson
  - The school has purchased more Math Up licenses – which is the online math textbook. Licenses were purchased for grades 1 – 8. With one new class this year, a license was purchased as well as ones for all of the kindergarten classes (total of 15 licenses). This allows for consistency in math vocabulary/terms and formats throughout the grades. The math facilitator (Mr. Massey) is supporting staff with this on PA days and at staff meetings.
  - Mr. Massey and Stacey are looking to do more school-wide math activities, such as the Lockbox Event. Mr. Massey gave out numbers and each teacher helped their class to figure out the code. He will be here on Friday morning and on PA Days with bags for

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families including some easy manipulatives and a QR code for math games to play at home (using the same format and vocab being used by all students).

- c. Chatting with rotary (french, phys-ed, music) to incorporate math in some way. The grade 5 – 8 french teacher has taken on STEM robotics in French – including more math vocabulary and getting students excited about math.

## 6. **Educator's Report** - Laurie Hurman on behalf of the teaching staff team.

- a. FDK and grade 1 students are attending a virtual Jack Hartman concert in the gym on Monday. Grade 3 and 4 students have been reading “A Wild Robot” and they are going on a field trip to see the movie on November 29<sup>th</sup>. Ms. Murray (grade 3-4) is doing Roots of Empathy with baby Quinn – and the class has met the baby.
- b. Extracurriculars:
  - i. Boys’ volleyball (Mr. G, Mr. Szpeich) is winding down for the season. The junior boys are playing their final game this evening, and the senior boys finished second. The junior girls (Mr. G) finished in first place, and the senior girls (Mr. G) finished second. Playoffs will start next week for all volleyball teams.
  - ii. Swim team (Ms. Hurman, Ms. Novasad) competed at the Jimmy Thompson pool for the swim meet. A number of ribbons were received; some first, some seconds, and two thirds. Practices were held at Hill Park school, and despite having only 5 practices all students showed growth. There were many opportunities for one-on-one instruction, and the staff are very proud of the students.
  - iii. The Queensdale Choir (Ms Eaton, Ms. Hurman) is practicing for the holiday season. grades 3 – 6. Choir tour has been booked for dec 19<sup>th</sup>.

## 7. **Queensdale Ambassador's Report**

- a. The student ambassador liaisons were unable to attend this meeting.

## 8. **Treasurer's Report** - Nicole Hughes

- a. Not much activity in the accounts yet this year as there haven't been any funds generated. It's important that all purchased have been approved and for everyone to keep receipts. She will bring the reimbursement forms to every meeting and is happy to help anyone fill them out if needed. If you are purchasing anything from Amazon, there is a special board-approved purchasing account for this through the office (sometimes there is also a price savings).
- b. For any subcommittees selling items on School Cash Online, the office needs about a month's notice, which includes 5 days before going live and 5 days after the order deadline, and open between 3 and 4 weeks to allow time to purchase. Ifs subcommittee is planning to use SCO, take this into consideration.

## 9. **2024 Council Survey Results** – Amanda Levesque

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- a. The School Council Community Survey was distributed at the end of October and remained open for approximately two weeks. A detailed review of the results was presented and will be useful as council plans and executes events this school year.
- b. Details will be shared on the Queensdale website and included in the November meeting minutes

## 10. PRO Amount for 2024/2025

- a. Funds are available from HWDSB that council can apply for to support initiatives that engage the school community (up to \$1000). Events must be geared towards parents/caregivers but can include families.
- b. Application is due November 22<sup>nd</sup>, but a second round of applications may be opened in the new year if there are still funds available.
- c. Discussion on PRO Amount (Grant) event ideas:
  - i. Games/Activity Night (Math Coding/Bingo)
    - Booklet of math activities/supports from Math Up (to align with school)
    - Child-minding (possibly with help from older students), could include magna-tiles and coding activities
    - Referring back to the survey, a Games/Activity Night was the top selection for parent engagement/involvement.
  - ii. Workshops
  - iii. Mental Health Supports
    - Taking from wellness events (ie. Offering massage)
  - iv. Festival of Lights
    - Run through the Children's International Learning Centre, this program can be brought in for short classroom presentations or for longer more broad parent events. The focus is on all holidays and special observances that happen in November, December, and January.
  - v. Regardless of which event, incentives are always helpful with attendance. Providing food is always a good incentive to attend, or maybe having a gift certificate or door prize.

## 11. Update on Fall/Winter 2024 Initiatives

- a. Fun Food Fridays: The first day is on Dec 13<sup>th</sup>, and we will be offering Arancini with the same vendor as last year (this was a great success). The supplier did slightly increase the cost to council, but the subcommittee opted to keep the sale price the same. Parents can order 3 or 5 balls, and can choose any combination of three available flavours. Emails to families went out today. The team is looking for volunteers on the 13<sup>th</sup> from 12:15 – 1:30pm. If anyone is interested and available to help please reach out to Lisa or to Jen. Email was delivered today. This subcommittee is looking to host Fun Food Fridays in January, February (Chinese New Year), April, and May. A motion to decide this will be put forward at the end of the meeting after reviewing availability.

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- b. Movie Nights: Movie Night is scheduled for Thursday November 28<sup>th</sup>: doors open at 6:00 and the movie starts at 6:30. This is a free entry no cost event, but pizza, pop, juice, water, chips, and chocolate bars will be available for purchase. We will be showing Migration. Advertising is planning to go out on Monday, and it was mentioned in an email from the office. The team requested it to be added to school calendar online. The group is looking for volunteers for 5:15 to 5:30 for set up, at the busiest time (from 6:00 – 6:45), and clean up is usually done by 8:30. Volunteers are welcome to help with any time that works. If interested, please message Nicole or Amy (Movie Night sub-leaders).
- c. Big Box Cards: At present time only 28 boxes have sold, but it is very common for families to wait to submit until closer to the deadline. There is some competition in the area as Norwood is also running this fundraiser. Heavy lifting will be at the end to distribute. \$11 from each order goes to the school. Orders are due November 25<sup>th</sup>. Boxes should be arriving week of December 3<sup>rd</sup> (a little earlier than announced). Children who ordered one box will take it home, but larger orders will need to be picked up.
- d. Winter Fair: Thursday December 19<sup>th</sup>. Activities will be planned in the gym (crafts, games, and bake sale) and will transition outside for the sing-along and hot chocolate. Request put out to council for anyone who can bring some baked goods to donate to the bake sale, as well as volunteers on the day to help with setup and running. Stacey will ask staff if anyone would like to donate something to the bake sale. A volunteer list will go out via email to get volunteers and bake sale donations, a suggestion was given to go live on google. A request for a budget will be put together by the subcommittee and the vote will be done via email as there is no other meeting this year. For the Bake Sale portion: all food items must be packaged/individually wrapped. Items must be nut free, and an ingredient list must be included with each donation.

## 12. QSC 2024/2025 Annual Plan Development

- a. School Availability/Capacity for 2025: Activities/events need to fit within the availability below:
  - i. January – no capacity
  - ii. February – one after-school event and alternative lunch
  - iii. March – no capacity
  - iv. April – one after-school event and alternative lunch
  - v. May – one after-school event and alternative lunch
  - vi. June – one after-school event
  - vii. Additional 1 non-event fundraiser
- b. Round Table for events/fundraisers
  - i. Alternative lunches was hoping to move in January, but this needs to be set up in December.

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**Motion** to approve three alternative lunches this year (February, April, and May): Moved by Jen, Natalie. **Carried**

c. PRO Amount (Grant): The committee discussed two possible events: a Math Games/Activity Night or the Festival of Lights program. The timing for this event will be quick, but we do need to confirm the money is coming before promoting. February is a good month to do this parent engagement event. Math bingo/coding is likely a good way to go given the results of the survey.

d. Movie Nights: The movie license is coming up for expiry at the end of January. November, January, and February have the highest attendance. They don't usually do as well when the weather gets better.

**Motion** to move forward with the Math PRO-Event and for Jen to submit the application on behalf of council: Moved by Jen, Amanda. **Carried**

**Motion** to allocate the Math PRO-Event in February (tentatively February 6<sup>th</sup>). Moved by Jen, Helen. **Carried**

e. Council was unanimous in the approval of the 2025 QSC Annual Plan.

f. Jen asked for anyone who could like to be on subcommittee for the PRO-Event to reach out to her.

g. A question was brought forward from the floor about fundraising for classroom materials. Council is not permitted to raise funds for classroom materials/items that are provided by the board.

13. **Adjournment** – meeting adjourned 7:34pm.

*Next Meeting Date: January 16, 2024 @ 6:00pm*

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## **2024 Survey Results**

- 78 responses to the survey were received.
- The survey was made available in four languages recommended by the school.
- 55% completed the survey the day it was sent out (43/78).
- 22% completed the survey after the reminder email was sent out (17/78).
- 97% input their responses in English (76/78), two families completed the survey in Spanish.

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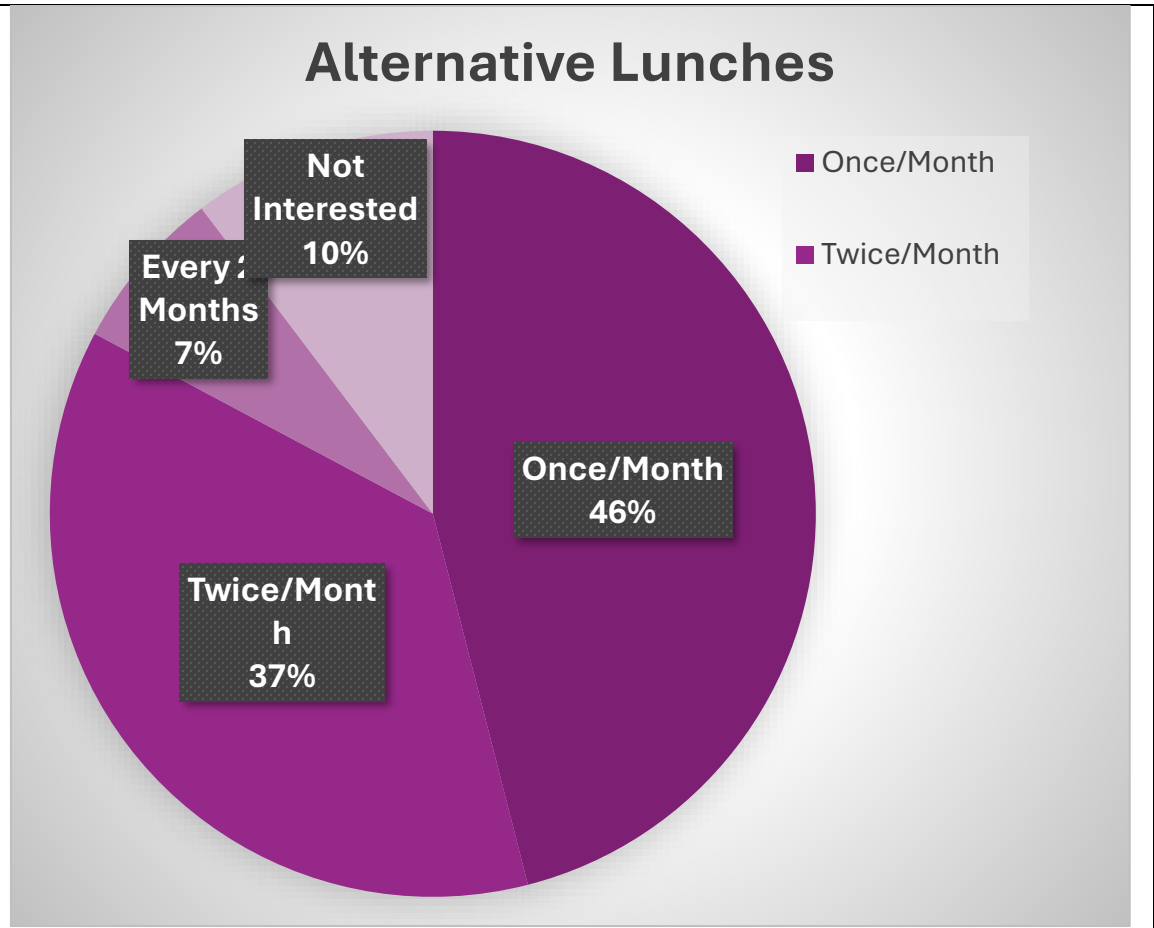
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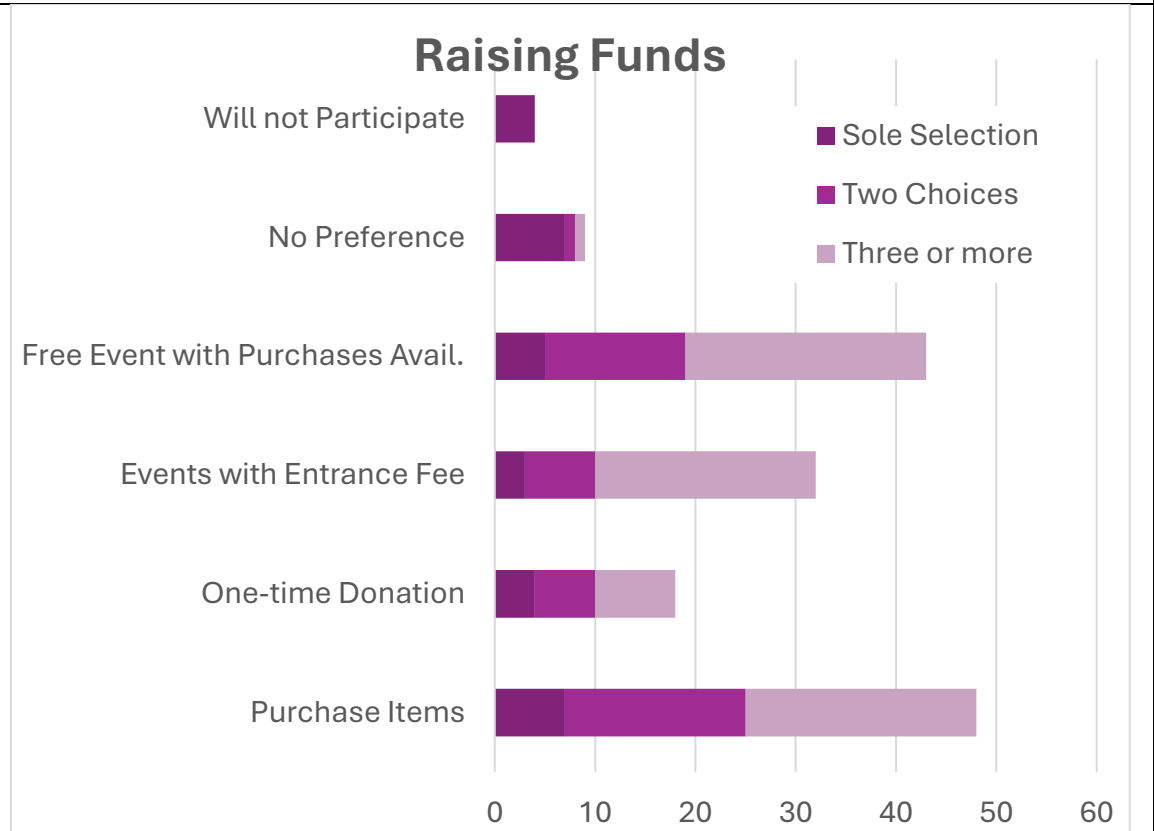
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If the council were to bring in an additional paid lunch, please select what would work best for your family:



What types of fundraisers would you consider supporting this year?



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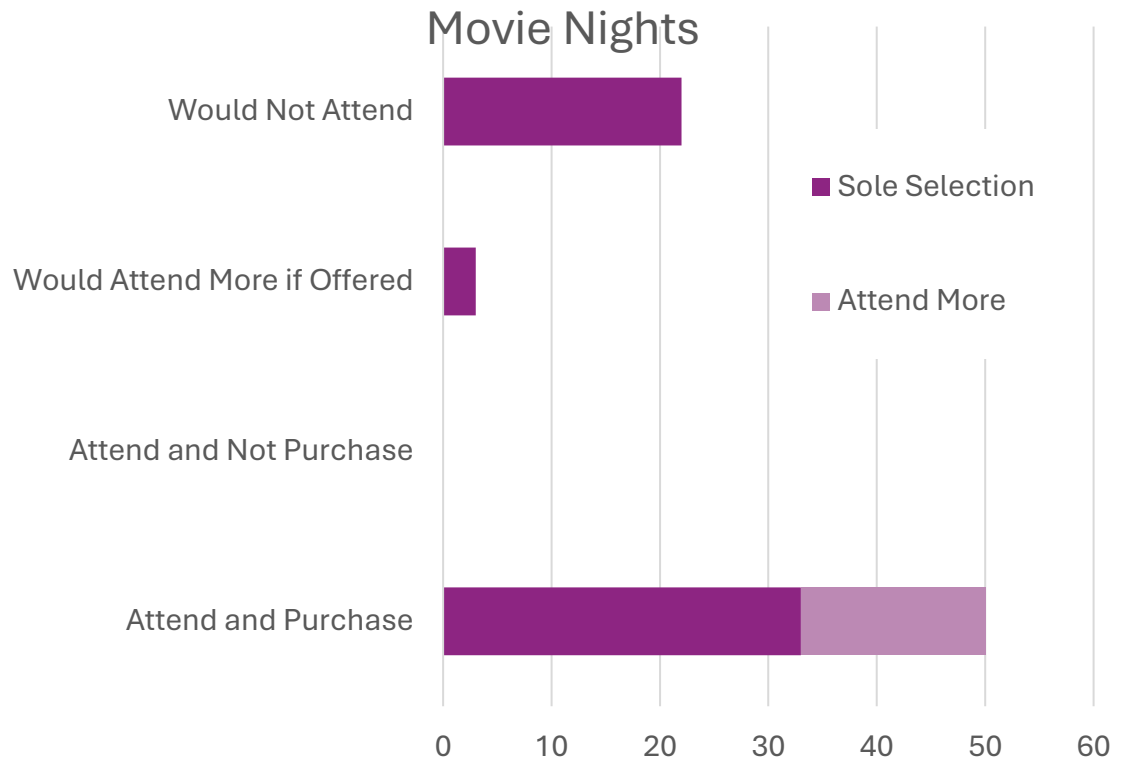
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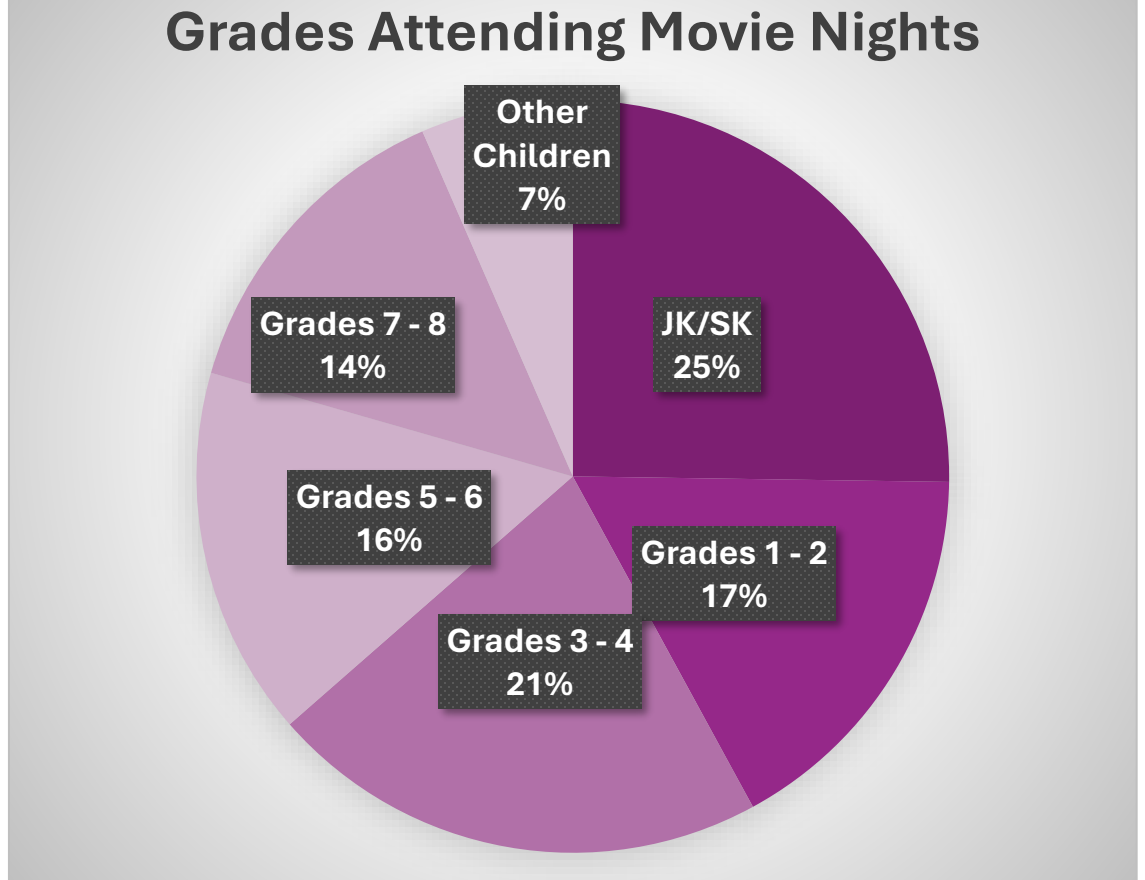
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## Thoughts on Movie Nights

\*-Out of the "Would Not Attend" selection, 17 also included the ages of their children.  
 -One response included "Would Not Attend" and "Plan to Attend and Purchase"



## Grades for Movie Nights



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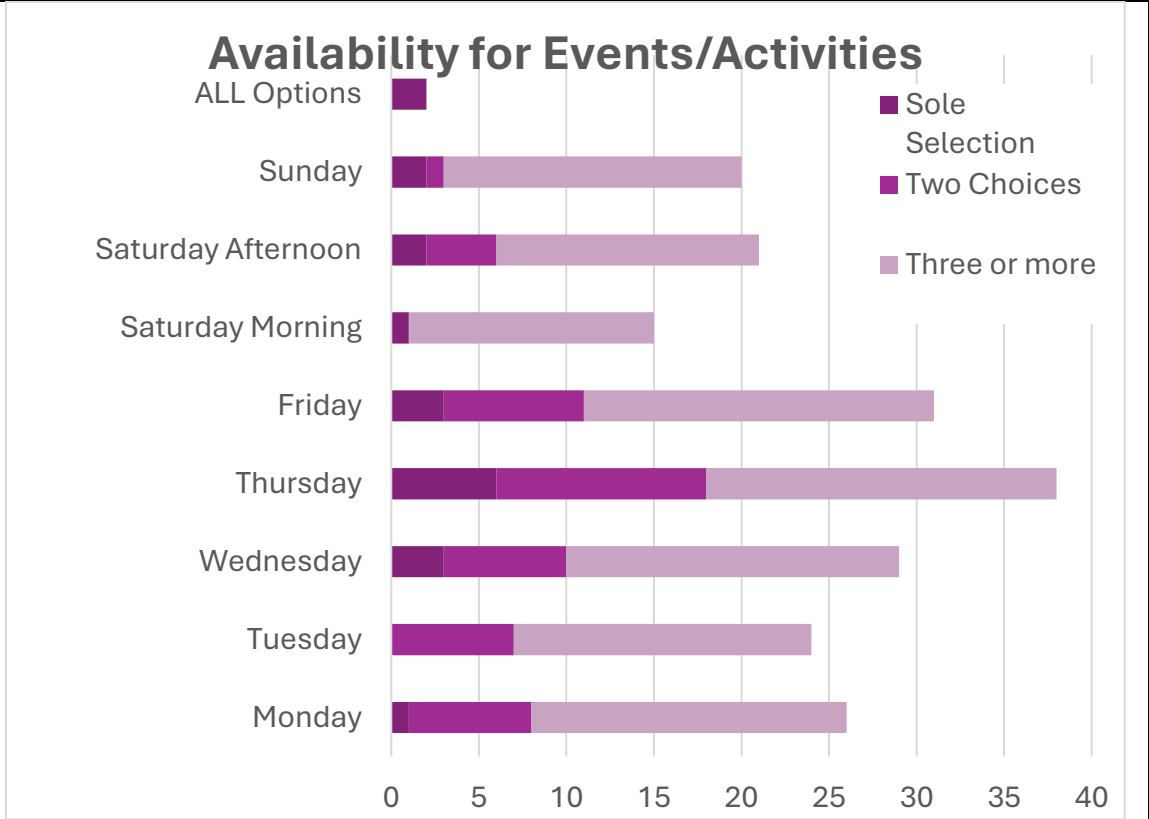
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What days would work best for your family to attend?



What type of event would your family be interested in attending?

