



ORCHARD PARK HIGH SCHOOL

SCHOOL COUNCIL MEETING

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|-------------|--------------|-------------|---------|--------------------|-----|
| DATE | Nov 27, 2025 | TIME | 6:00 pm | FACILITATOR | Sue |
|-------------|--------------|-------------|---------|--------------------|-----|

| COUNCIL MEMBERS | | | |
|--|------------------|---------------|----------------|
| Kristen Armstrong – Principal | Riley Curphey | Mani Bhandari | Alyssa Gingras |
| Sue Mellor – Cooke – Chair | Michelle ChooSon | Kelly McLean | Tahira Awan |
| Christina Shadbolt - secretary | | | |
| Attendees: Christine Nicolaide (Acting Principal) Sue, Michelle, Christina | | | |

| TIME | ITEM | OWNER |
|-------------------------|---|----------------|
| 6:11pm | HWDSB Process for Addressing Concerns <ul style="list-style-type: none"> Move to next meeting when Kristen has returned Flow chart and handout was attached to the meeting invite for review | Sue |
| 6:14pm | October minutes were approved | Sue |
| 6:16 pm | Principle Report: Christine provided highlights on the OP activities for the past month. Activities include but are not limited to the following: <ul style="list-style-type: none"> Nov 5 – take your kid to work day at OP for the grade 9’s Nov 10 -Holocaust Symposium Nov 11- Remembrance Day Assembly Nov 13 -EA Appreciation Day Nov 18 and 20 -OSSLT was conducted Nov 19 -Grade 7 and 8 Open House Nov 19 – Mid-term reports sent home Nov 20 -Semi Formal Nov 21 – PA day with subject specific learning – OP Teacher Librarians Dec 6 – Lock Down Drill Dec 15 – 19 Grad Photos | Christine |
| Principle report part 2 | Principle requested feedback: The school is looking to engage with an OP Family engagement series, what information should/ could be included. <ul style="list-style-type: none"> What would families like to learn about? | Christine/ Sue |

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|-------------------------|---|-----------|
| | <ul style="list-style-type: none"> Procedures on how to do things, such as registering for the bus or classes. Information on extra-curricular activities? <p>Christine asked that parents provide feed back at the next meeting.</p> | |
| Principle report part 3 | <p>Overhaul of all school webpages:</p> <ul style="list-style-type: none"> All the HWDSB schools are getting updated web pages in the new year. With the enhancement looking to update the information on the OP site such as using the calendar to include all club activities, exam schedules, school events. Start the School council tab on the web page with additional information. | Christine |
| 710 | <p>Bi-Laws:</p> <ul style="list-style-type: none"> The board will be sharing the new/ updated template for the bi-laws. This will include the mandatory terms that all school council must include. From the new template OP will create the Constitution and Bi-Laws to be in place for the rest of the 25/26 school year and going forward. Copy of Saltfleet HS Bi-Laws were shared with the group to review. | Sue |
| 720 | <p>PRO Grant:</p> <ul style="list-style-type: none"> Deadline for applications was Nov 21. If there is additional money available, the application process will re-open. The OP application will be completed in the event the application process is re-opened, and in preparation for the next school year. | Sue |
| 725 | <p>Fundraising:</p> <ul style="list-style-type: none"> Farm to Fresh raised \$432 School Council receives 500/ year Idea was proposed to have a speaking engagement as an opportunity to engage the OP community. | Sue |
| 730 | <p>School Council Networking:</p> <ul style="list-style-type: none"> The HWDSB is hosting a dinner and networking session on Jan 13, 2026 at the Board office. If anyone would like to attend, registration is required. | Sue |
| 740 | Meeting Adjourned. | |

**** Next Meeting – January 28, 2026, at 6:00pm in the Learning Commons****

Contact us: orchardparkSC@hwdsb.on.ca

Future Meetings:

Thursday March 5, 2026 at 6:00 pm

Wednesday May 20, 2026, at 6:00 pm