

Reviewing and Changing Your Completed Application

OUAC 101 Online Application for
Ontario High School Students

www.ouac.on.ca/ouac-101



Ontario Universities'
Application Centre

Once You Have Applied

You can log back in to your application to do the following:

- Pay your application fee, if you have not already done so.
- Review all of the application information you provided to the OUAC.
- Make changes to your personal information and university/program choices (Once your fees have been received and processed).
- Respond to university offers of admission.

Accessing Your Completed Application

APPLY TO AN UNDERGRADUATE PROGRAM
For applicants currently attending an Ontario high school

OUAC 101

Home » Current Ontario High School Students (101)

101 Online Application

[Read: More information about how to apply.](#)

APPLY NOW | BROWSE PROGRAMS

[Log in](#) or [create your OUAC profile](#) for fall 2018 entry.

NEWS & REMINDERS

Read These Top 10 Questions Now!
Here is a collection of common questions and answers that will hopefully help you with your decision making.

Use the same URL that you used to access the online application for the first time:
www.ouac.on.ca/ouac-101.

Changing Your Method of Payment

If you chose online banking as your method of payment, you are able to change to payment by credit card after 1 business day.

Payment Options

Credit Card (VISA, MasterCard or American Express)

Prepaid credit cards and VISA debit cards are not accepted.
Important: Do not click the "Back" button in your browser after you submit your credit card payment.

▼ More

Online Banking (Canadian banks and credit unions only). This process usually takes 1-3 business days.

▼ More

Note: During peak times, it can take up to 1 week to process your application once you submit payment. After that time, you can log in to your application to review or make changes.

Modifying Your Application

2019 Entry

\$0.00 CAN
Total Owing

You are logged in as:
BookWorm
[Log Out](#)
OUAC Reference Number:
2019-010148

My OUAC Account
My OUAC Financial Account
OSAP Link Status

Application Links

- ➔ Welcome Back
- Personal Information
- Contact Information
- Academic Background
- Browse Programs
- Choices/Offers
- Additional University Details
- Other Academic Information

Ontario Secondary School Application (101)

Welcome Back

Review and Make Changes to your 101 Application

You can make changes to your application information, add choices (if the deadlines have not passed) and respond to offers of admission.

Responding to Offers

Select "Choices/Offers" to review your offers of admission. Click "Offer" or "Alternate Offer" to respond to the offer of admission.

Important: Changes/responses to offers are not final until you complete the **Submit Process**. After 20 minutes of inactivity you will automatically be logged out and none of your changes will be saved.

Submit Process

If you need to make changes to your application, you must return to the **Submit Process** to complete the submission.

1. Review and verify your application information.
2. Once satisfied that your information is accurate, return to the **Submit Process**.
3. Click "I Verify and Agree" to proceed to payment and confirm your application. Changes requiring fees can only be paid by credit card.
4. Once you have successfully submitted, you will receive an email confirmation of this page for your reference.

It takes 1-3 business days to process your changes/responses. You will receive an email notification after that time to review your file and make any necessary changes.

Click any of the links in the Application Links navigation menu to go to that section.

Need to Make Changes or Respond to a University Offer of Admission?

You can review and modify your application in the following ways:

- Add new university/program choices
- Delete existing university/program choices
- Change the details of existing choices
- Change personal/address information
- Respond to university offers of admission

Change Personal and Address Information

Ontario Secondary School Application (101)

Personal Information

[Help](#)

+ Required field

Your Name and Other Personal Information

Title

+ First Name (Legal Given Name)

Middle Name(s)

+ Last Name/Family Name

Preferred/Commonly Used Name

Former Last Name/Family Name

Gender

+ Date of Birth (Format: yyyy-mm-dd)

+ Status in Canada (at time of applying)
 Canadian Citizen
 Permanent Resident
 Study Permit
 Diplomatic
 Convention Refugee (Protected Person)

Email is the primary method of communication for the OUAC and the universities.

Change Personal and Address Information: Continued

Contact Information

Required: 1 home address, 1 mailing address and 1 phone number.

My Email	Status
bookworm@mailinator.com	Verified

Verify that the address shown is correct and add your university choices to your “contact” or “safe senders” list to ensure that all messages are delivered to your inbox.

Address Type	My Addresses	
Home	189 Red River Rd Thunder Bay, Ontario Canada P7B6G9	<input type="button" value="Change"/>
Mailing	189 Red River Rd Thunder Bay, Ontario Canada P7B6G9	

Please be sure to submit all changes.

Adding New Programs

To **add** a new program:

Click “Browse Programs”, select the program you want and enter the program details.

Click “Save Program”.

You will then be returned to your choices list.


Application Links

Welcome Back

Personal Information

Contact Information

Academic Background

 **Browse Programs**

Choices/Offers

Additional University Details

Withdrawing an Existing Choice

Choices/Offers

Choice Number	Offers of Admission	Response	Program Code	Program Title	Actions
01 ▾			JBB	Algoma University English	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
02 ▾			RXB	Trent University Media Studies and Business	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
03 ▾			JCG	Ryerson University Civil Engineering	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
04 ▾			HAD	OCAD University Advertising	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
05 ▾			DGD	University of Ontario Institute of Technology Game Development	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>

To **withdraw** an existing program choice, click “Withdraw Choice” in the column beside your choice.

Making Changes to Your Existing Choices

If you have an active offer, or have accepted a university offer of admission, you will not be able to change the program details.

Choices/Offers

Choice Number	Offers of Admission	Response	Program Code	Program Title	Actions
01 ▾			JBB	Algoma University English	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
02 ▾			RXB	Trent University Media Studies and Business	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
03 ▾			CCC	Ryerson University	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
04 ▾					<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
05 ▾					<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>

For a university/program choice that is already on your application, you may change only the details that you specified initially.

To **change** details of existing choice:
Click “Change”, located to the right of the choice.
Make the necessary changes.

Responding to a University Offer of Admission

To respond to a university offer of admission, click “Choices/Offers”. Read all instructions carefully.

Choice Number	Offers of Admission	Response	Program Code	Program Title	Actions
01 ▾	Offer Expires: 2019-12-31		CR	Carleton University Architectural Studies - Design 2020 Fall (September)	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
02 ▾			OVR	University of Ottawa UO: French as a Second Language 2020 Winter (January)	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>
03 ▾	Offer Expires: 2019-12-30			Western University site) 2020 Fall (September)	<input type="button" value="Change"/> <input type="button" value="Withdraw Choice"/>

Click “Offer” or “Alternate Offer” in the Offers of Admission column.

Accept or Decline the Offer

Response to Offer	Actions
I would like to accept the offer, and agree to the terms and conditions outlined in the offer of admission letter.	<input type="button" value="Accept"/>
I wish to <u>decline</u> the offer and understand that this will invalidate the offer.	<input type="button" value="Decline"/>

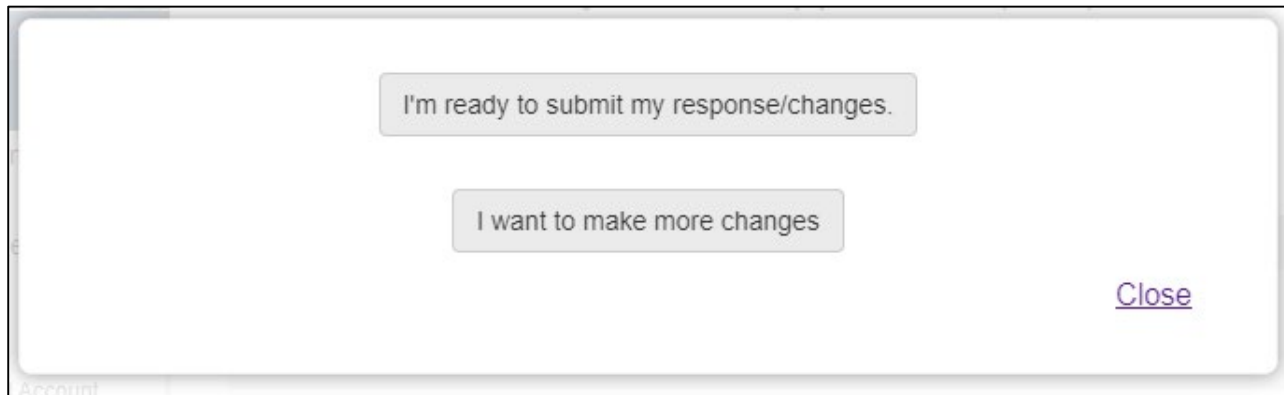
To respond to an offer, click
“Accept” or “Decline”.

Cancelling an Offer of Admission

Response to Offer	Actions
I would like to cancel my unsubmitted acceptance to the offer.	<input type="button" value="▶ Cancel"/>

To cancel a previously accepted offer of admission, click “Cancel”.

Submitting Responses



You will have 2 options to proceed. Click “I want to make more changes” to make more changes, or click “I’m ready to submit my response/changes” to go directly to the Submit page to submit your response.

Unsubmitted Responses

Log back in to your account after 1 business day to verify your responses under the “Applicant Response” column.

Choice Number	Offers of Admission	Response	Program Code	Program Title	Actions
01 ▾	Offer Expires: 2019-12-31	Unsubmitted Acceptance	CR	Carleton University Architectural Studies - Design 2020 Fall	<input type="button" value="Change"/>
02 ▾			OVR	Ottawa UO: French as a Second Language 2020 Winter (January)	
03 ▾	Offer Expires: 2019-12-30		ENF	Western University MN: Nursing BScN (Fanshawe site) 2020 Fall (September)	

Your response will remain as an “Unsubmitted Acceptance” until you successfully complete the submit process and receive a confirmation number.

Complete the Submit Process

[101 Application](#) » Choices/Offers

Ontario Secondary School Application (101)

Choices/Offers

[Add Program](#)

Review and Submit Changes/Responses

When you are finished making changes and/or responding to your offers, you must complete the Submit Process to send them to the universities.

[Review and Submit Changes/Responses](#)

Choice Number	Offers of Admission	Response	Program Code	Program Title	
<input type="text" value="01"/>			MLS	McMaster University Life Sciences I 2018 Fall (September)	Change Delete

Order Your Choices

To rank your program selections in order of preference, change the numbers under the "Choice Number" column.

[Save](#)

You **must** complete the "Submit" process in order for the OUAC and the universities to receive your changes/responses.

Click "Review and Submit Changes/Responses".

Finalizing Your Changes

When you click “Review and Submit”, you will see all your program choices. Review this information carefully.

Number	Program Code	Program Title
01	GS	University of Guelph Applied Human Nutrition Year Code: First Year Expected Date of Enrollment: 2012 Fall Full-time or Part-time: Full-time Co-op: No Previous Year Applied: 2010 Residence Information Required: Y

Satisfied with your changes? Click “I Verify and Agree” to submit your changes.

I agree to the above conditions and wish to submit

Click "I Verify and Agree" to do the following:

- Verify this information is correct and complete.
- Agree to the conditions of the "[101 Declaration and Notice of Collection, Use, Disclosure and Treatment of Your Personal Information](#)" statement.

Payment

Payment Options

- Credit Card (VISA, MasterCard or American Express)

Prepaid credit cards and VISA debit cards are not accepted.

Important: Do not click the "Back" button in your browser after you submit your credit card payment.

▼ More

- **Important:** Do not click "Back" after you submit your credit card payment.

Payment for online changes **must** be made by credit card.



Confirmation of Changes

Complete

M Jen Pinprod, your application has been submitted. Your OUAC Reference Number is: **2018-017235**.

Your application will be forwarded to your university choice(s) once the application service fee is successfully processed. **All fees are non-refundable.**

We are processing a huge volume of applications at this time of year. It can take up to 2 weeks for a university to acknowledge receipt of your application.

What Now?

- **Print this screen** and keep it for future reference.
- You cannot make changes to your application at this time.
- You will be able to log back in to your application once we receive your payment and process your application, which may take 2 to 5 business days.
- Your university choices will acknowledge that they have received your application information 1 to 3 weeks after your application has been processed.
- For more information, visit the [Current Ontario High School Students \(101\) web page](#).

[Review the information you submitted for your application.](#)

Reminder: If you make a program change after you have paid, there may be [additional fees](#).

Payment Information

Online Banking (Canadian Banks Only)

You will require the following information:

- Account number: 675782
- Creditor name: Ontario Universities' Application Centre
- Amount to be paid: CAN\$150.00

Record your bank payment confirmation number for future reference.

When you see this screen, it means you have successfully submitted your application changes/responses to offers of admission to the OUAC.

Note: You will receive only 1 confirmation number for all changes/responses to offers you have made within the same session.

Need Assistance

Read the FAQs and other information on our website at:
www.ouac.on.ca/ouac-101.

Contact us:

OUAC

170 Research Lane

Guelph ON N1G 5E2

Telephone: 519-823-1063

Fax: 519-823-5232

Email: 101sup@ouac.on.ca

Website: www.ouac.on.ca/ouac-101