Applying Online to Ontario's Universities

101 Online Application for
Ontario High School Students

www.ouac.on.ca/ouac-101

OUAC Ontario Universities' Application Centre

Step 1:
Get Your OUAC Access Codes

Your guidance counsellor will give you a confidential letter containing your access codes:

- **Temporary PIN**
- **School Number**
- **Student Number**

These numbers allow you to access your 101 Application.

Your PIN is confidential!
Don't share it with anyone else.

Step 2:
Research Your University Options

- Visit **OUInfo** (ontariouniversitiesinfo.ca) to see what each university has to offer. Review the OUInfo Postcard.
- Read the **101 Application Guide** (available at www.ouac.on.ca/guide/101-guide) for information about the universities and up-to-date program information.
- Check out university publications, websites and tours.
- Talk to counsellors, family, teachers and friends.
- Write down your program choices and codes, and keep them handy.

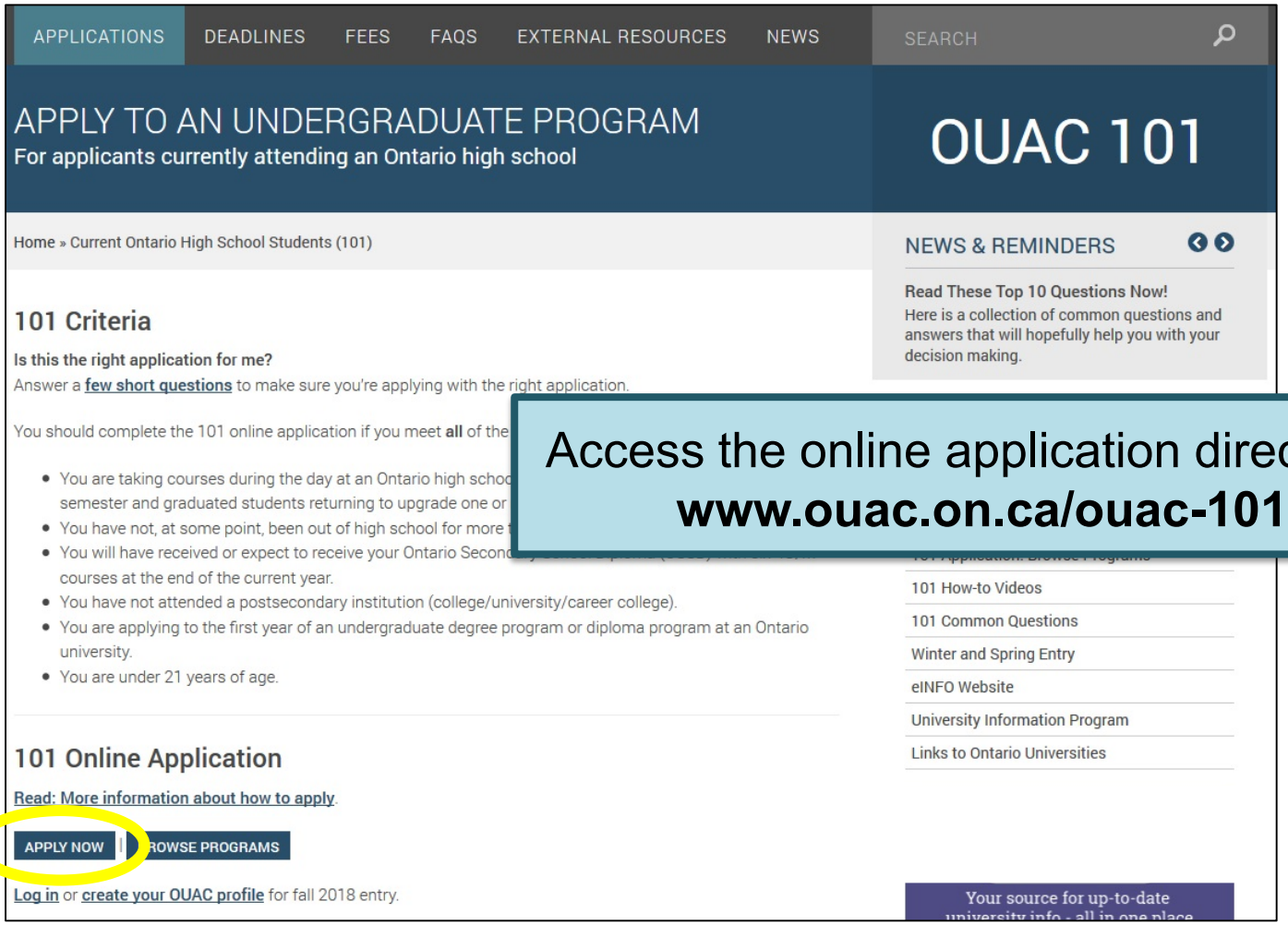
Step 3: Mark Your Calendar

- **October/November 2019:** Schools distribute Access Code letters for the 101 Online Application.
- **January 15, 2020:** Deadline to submit your completed application to the OUAC.
- **February 4, 2020:** Recommended last date to make changes to your application.
- **May 27, 2020:** Latest date you can expect a response to your application for admission.
- **June 1, 2020:** The earliest date you may be required to respond to an Ontario university offer of admission and give a financial commitment (e.g., registration deposit, residence deposit, etc.).

Step 4: Apply!

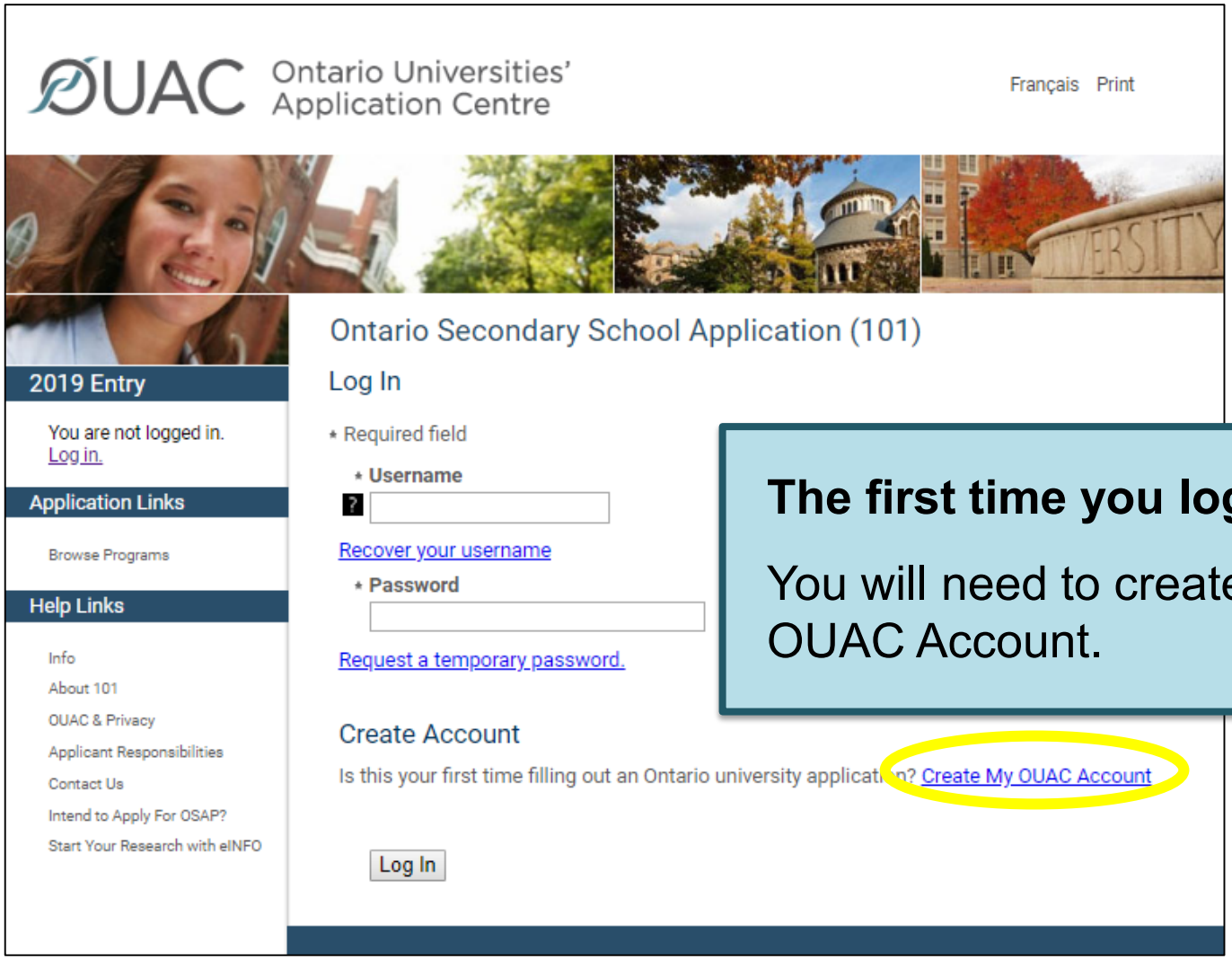
Access the online application at:
www.ouac.on.ca

Let's Get Started!



Access the online application directly at:
www.ouac.on.ca/ouac-101

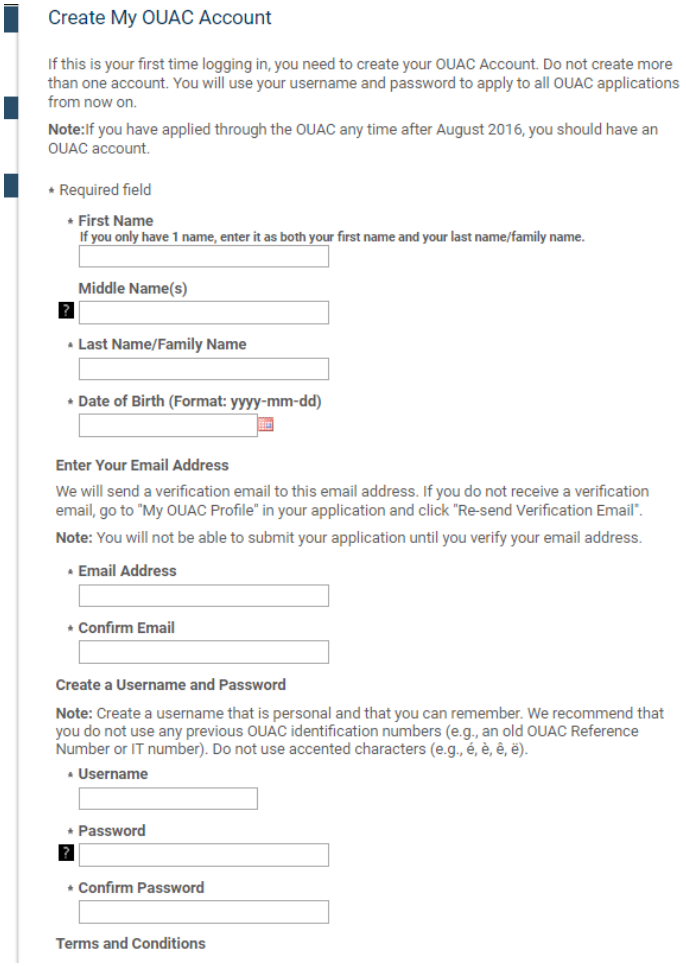
Creating an Account For the First Time



The first time you log in:

You will need to create an OUAC Account.

Your OUAC Account



Create My OUAC Account

If this is your first time logging in, you need to create your OUAC Account. Do not create more than one account. You will use your username and password to apply to all OUAC applications from now on.

Note: If you have applied through the OUAC any time after August 2016, you should have an OUAC account.

* Required field

* **First Name**
If you only have 1 name, enter it as both your first name and your last name/family name.

Middle Name(s)

* **Last Name/Family Name**

* **Date of Birth (Format: yyyy-mm-dd)**

Enter Your Email Address

We will send a verification email to this email address. If you do not receive a verification email, go to "My OUAC Profile" in your application and click "Re-send Verification Email".

Note: You will not be able to submit your application until you verify your email address.

* **Email Address**

* **Confirm Email**

Create a Username and Password

Note: Create a username that is personal and that you can remember. We recommend that you do not use any previous OUAC identification numbers (e.g., an old OUAC Reference Number or IT number). Do not use accented characters (e.g., é, è, ê, ë).

* **Username**

* **Password**

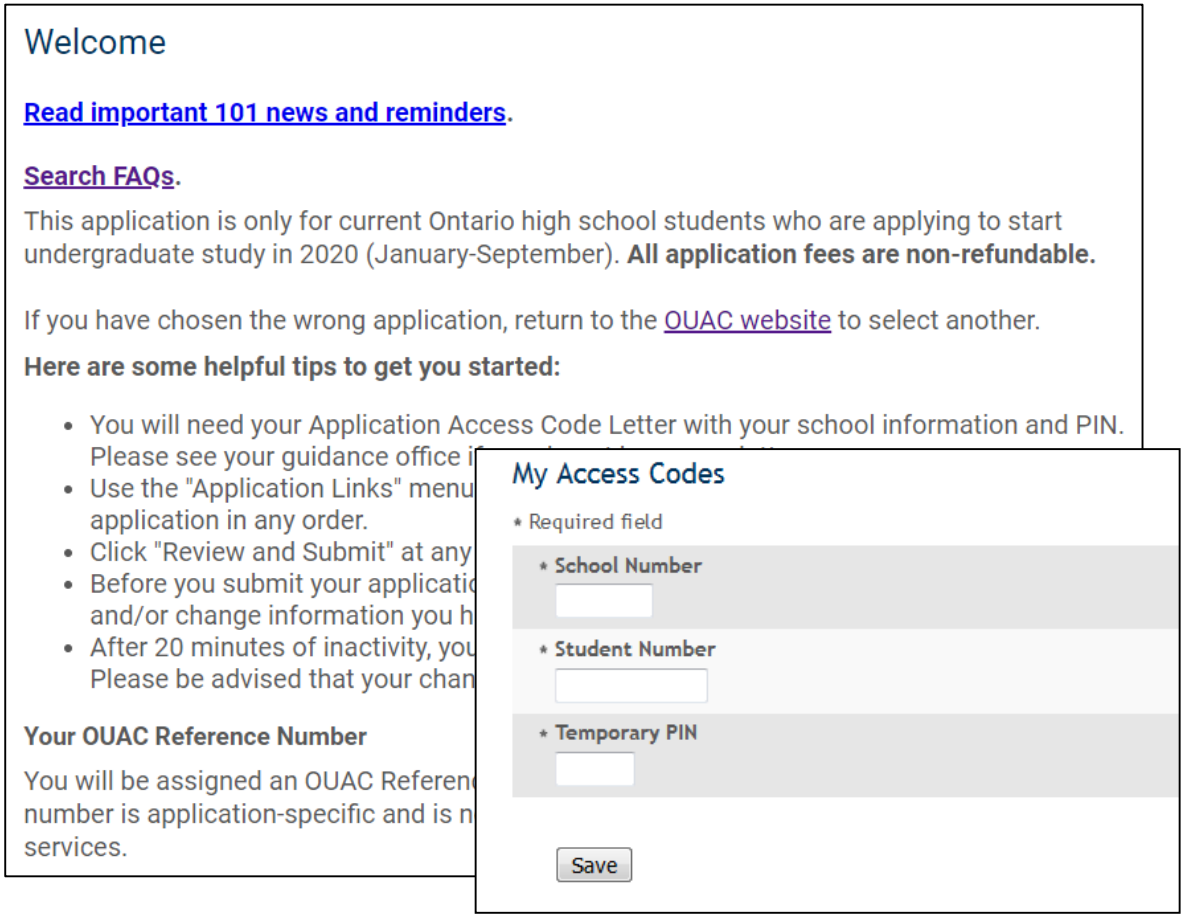
* **Confirm Password**

Terms and Conditions

Create Your Username and Password

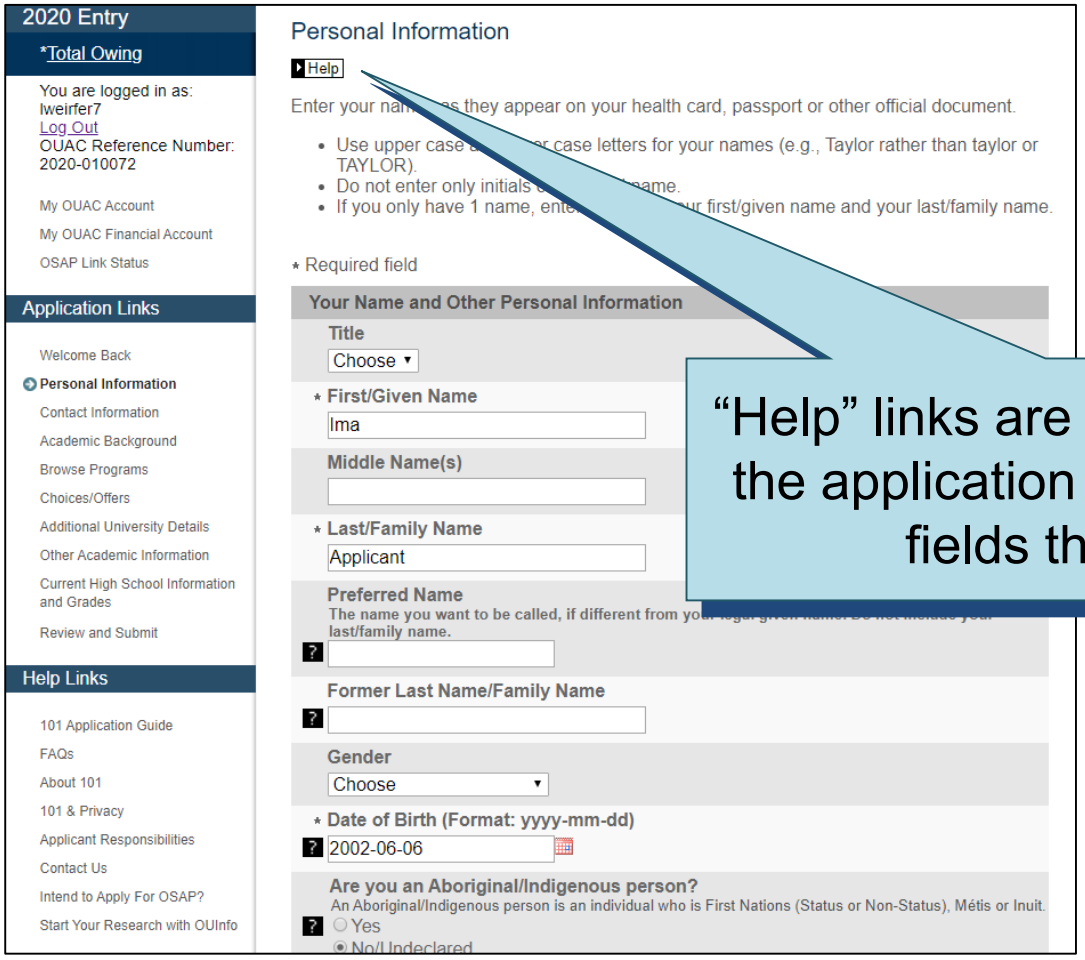
Create a username that is easy for you to remember. You will use it to apply to all OUAC applications from now on.

Welcome and Access Codes



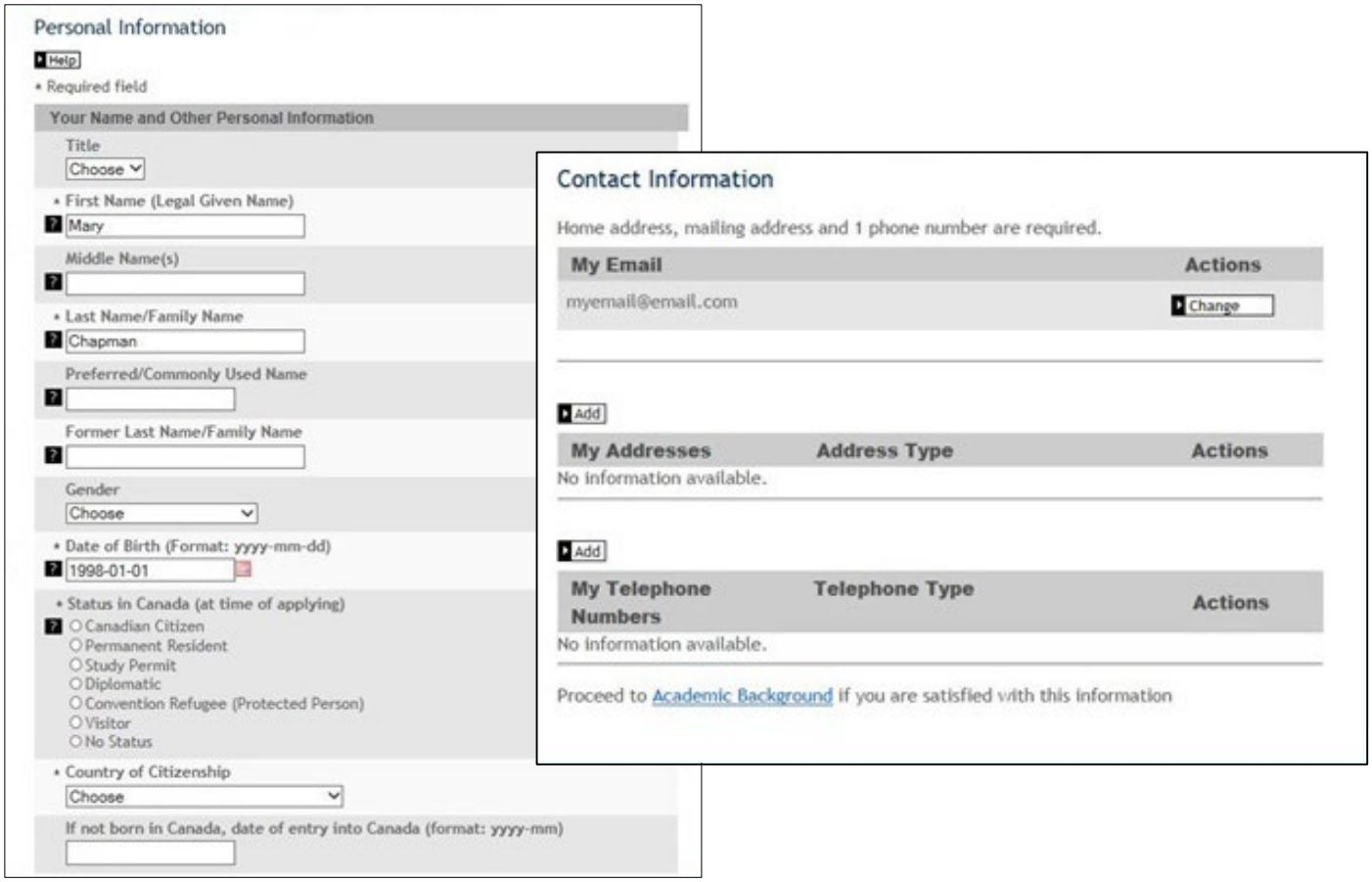
Review the helpful tips on the Welcome page and enter your access codes provided by your guidance counsellor to start your online application.

Navigating the 101 Application

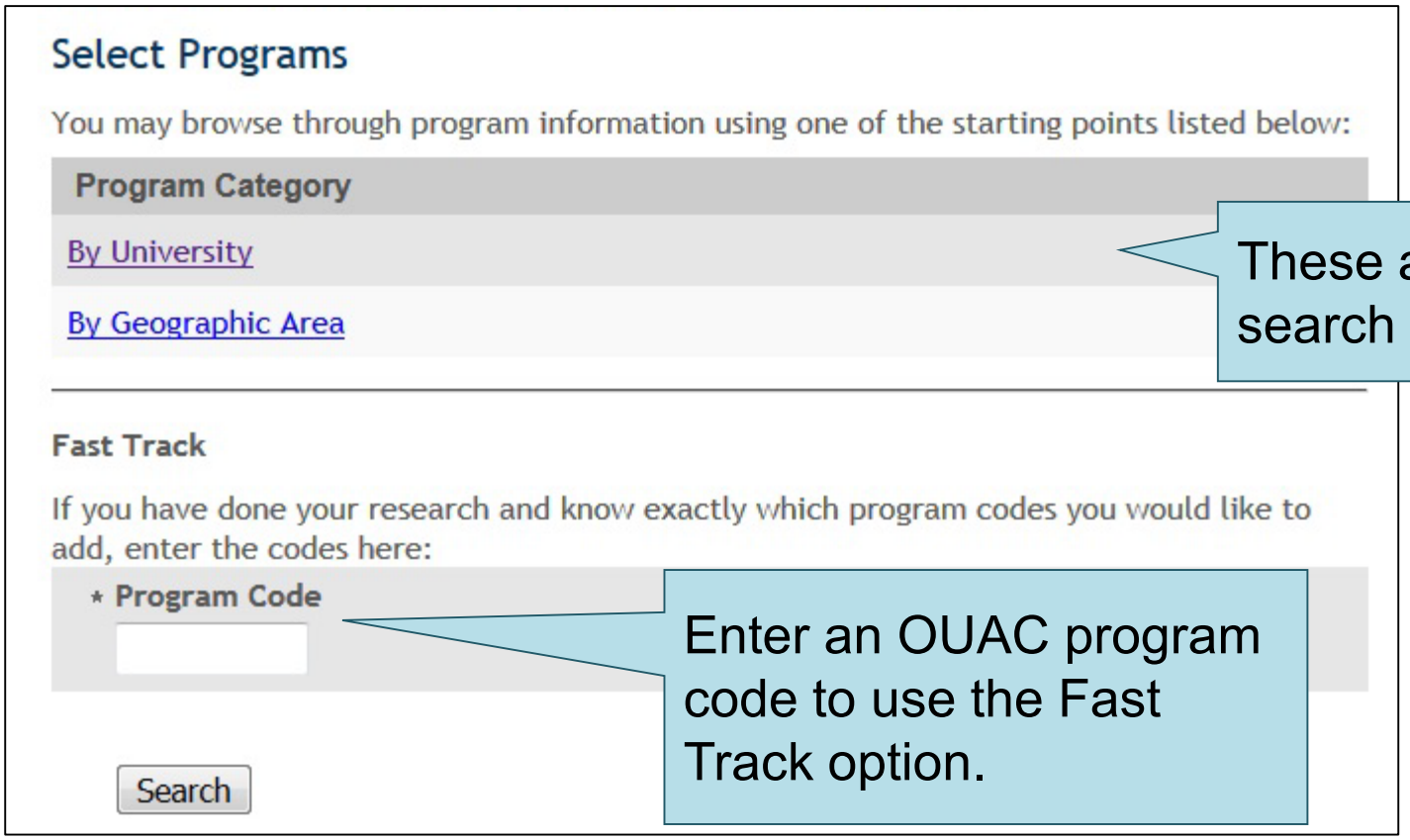


"Help" links are located on most of the application screens or on the fields themselves.

Add Personal and Contact Info

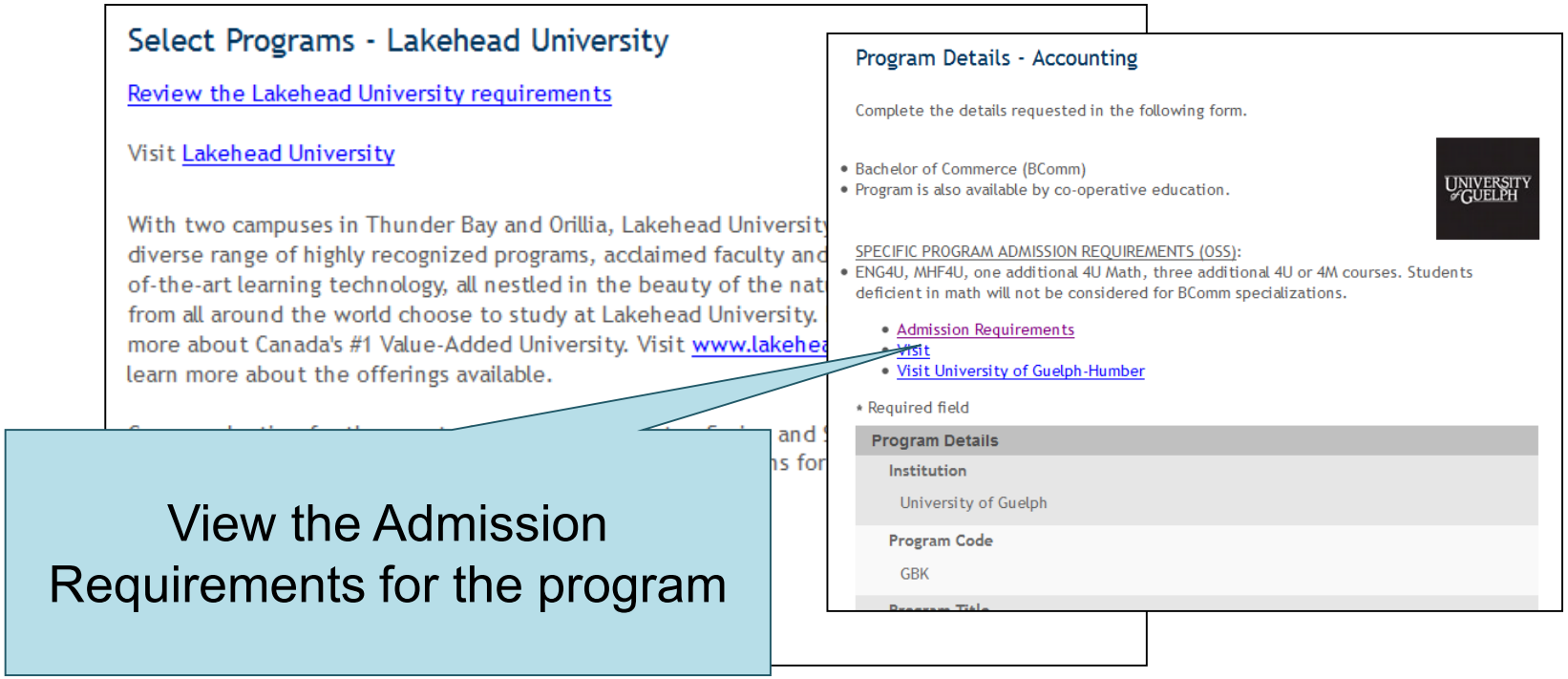


Select Your Programs

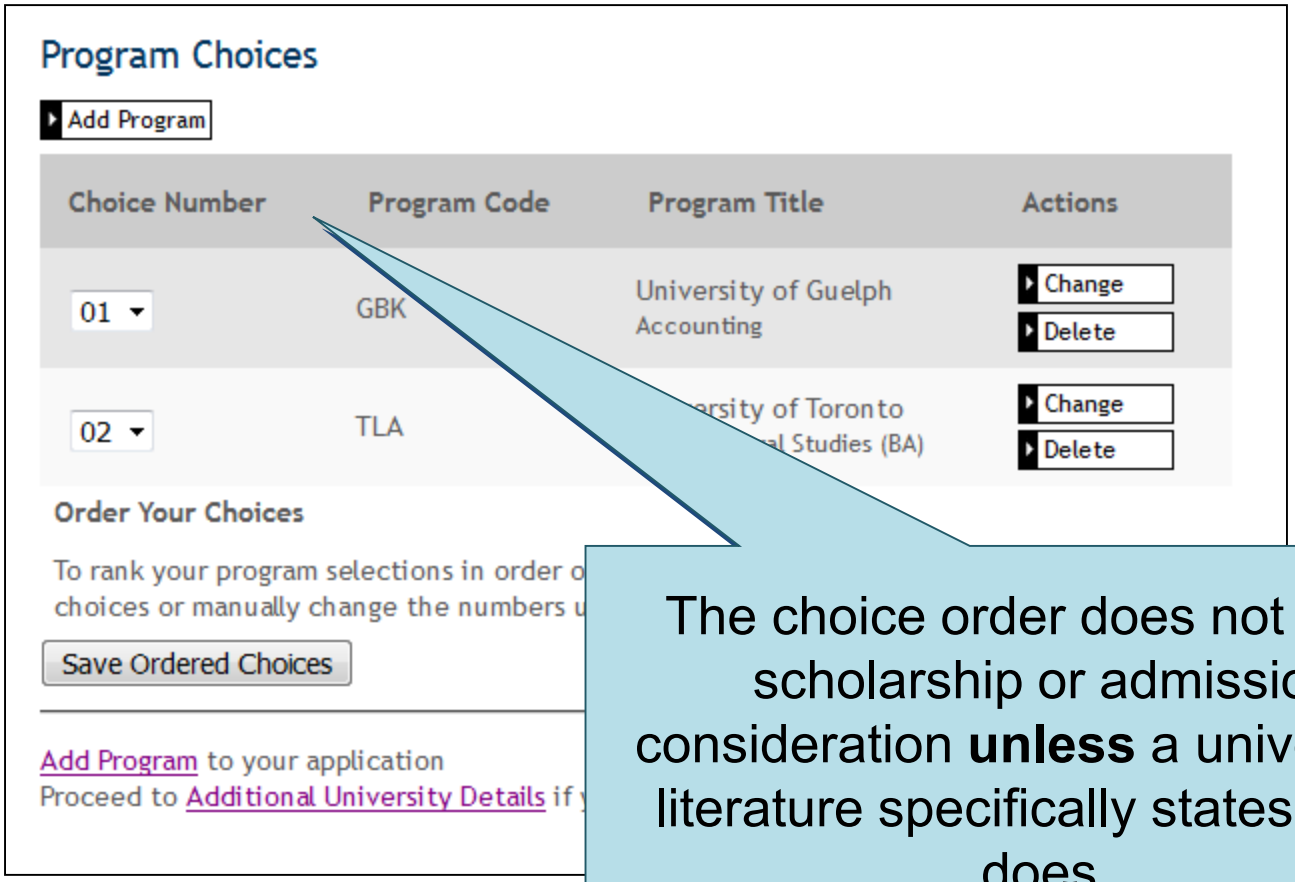


Once You've Selected a Program

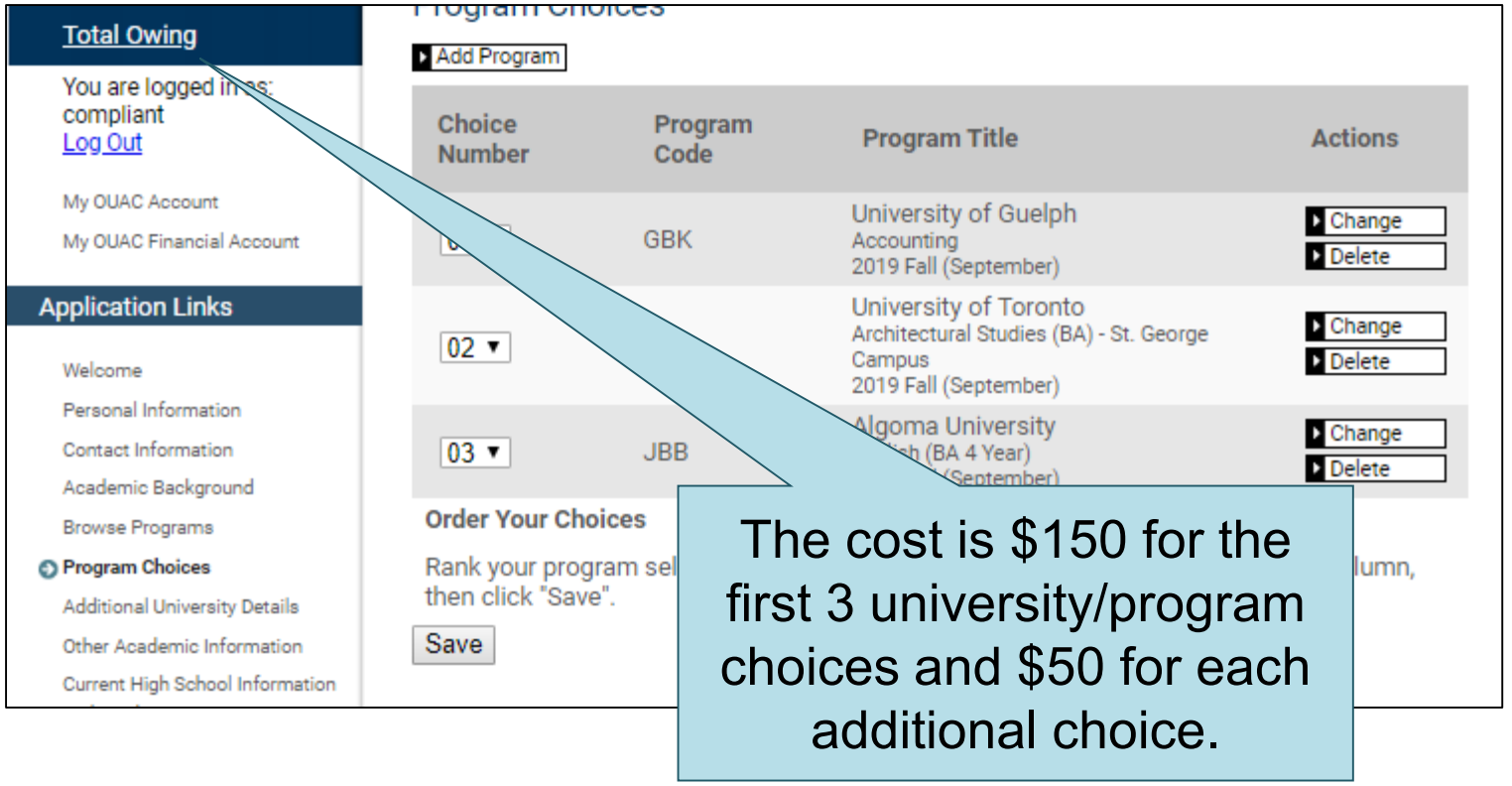
Complete the program details for each program selected.



Order Your Choices

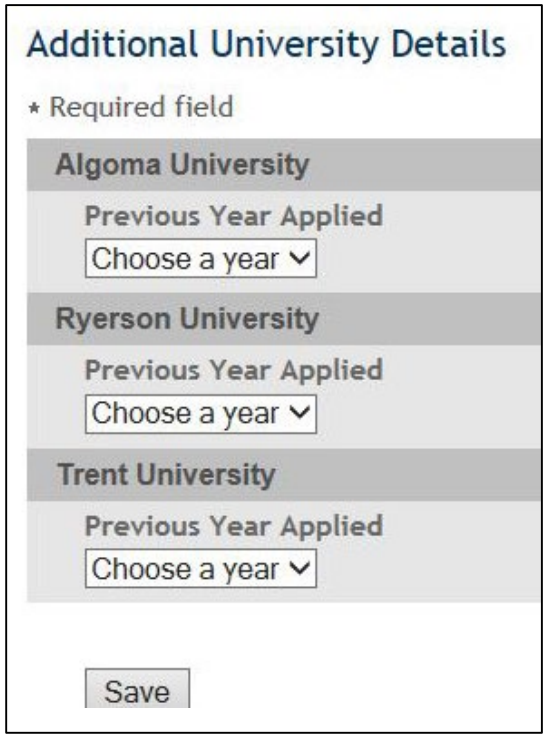


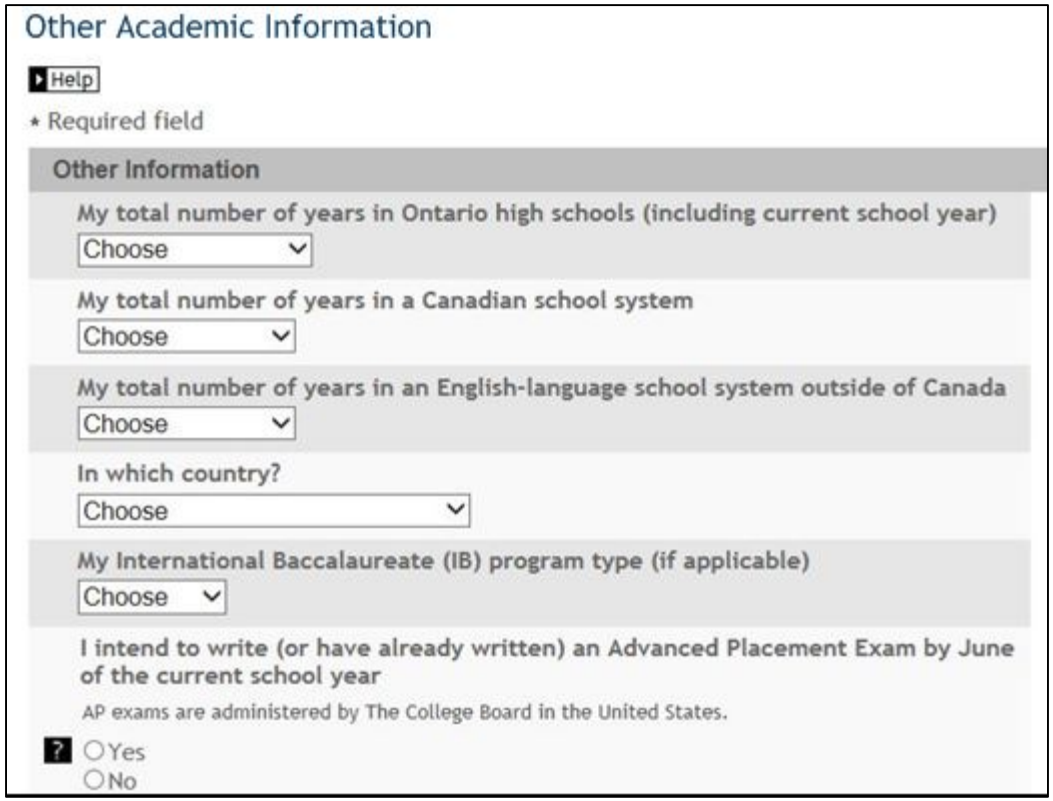
Fees


Total Owing
You are logged in as: compliant
Log Out
My OUAC Account
My OUAC Financial Account
Application Links
Welcome
Personal Information
Contact Information
Academic Background
Browse Programs
Program Choices
Additional University Details
Other Academic Information
Current High School Information
Add Program
Choice Number
Program Code
Program Title
Actions
GBK
University of Guelph
Accounting
2019 Fall (September)
Change
Delete
02
University of Toronto
Architectural Studies (BA) - St. George Campus
2019 Fall (September)
Change
Delete
03
JBB
Algoma University
Change
Delete
Order Your Choices
Rank your program sel
then click "Save".
Save
The cost is $150 for the first 3 university/program choices and $50 for each additional choice.

Answer Questions

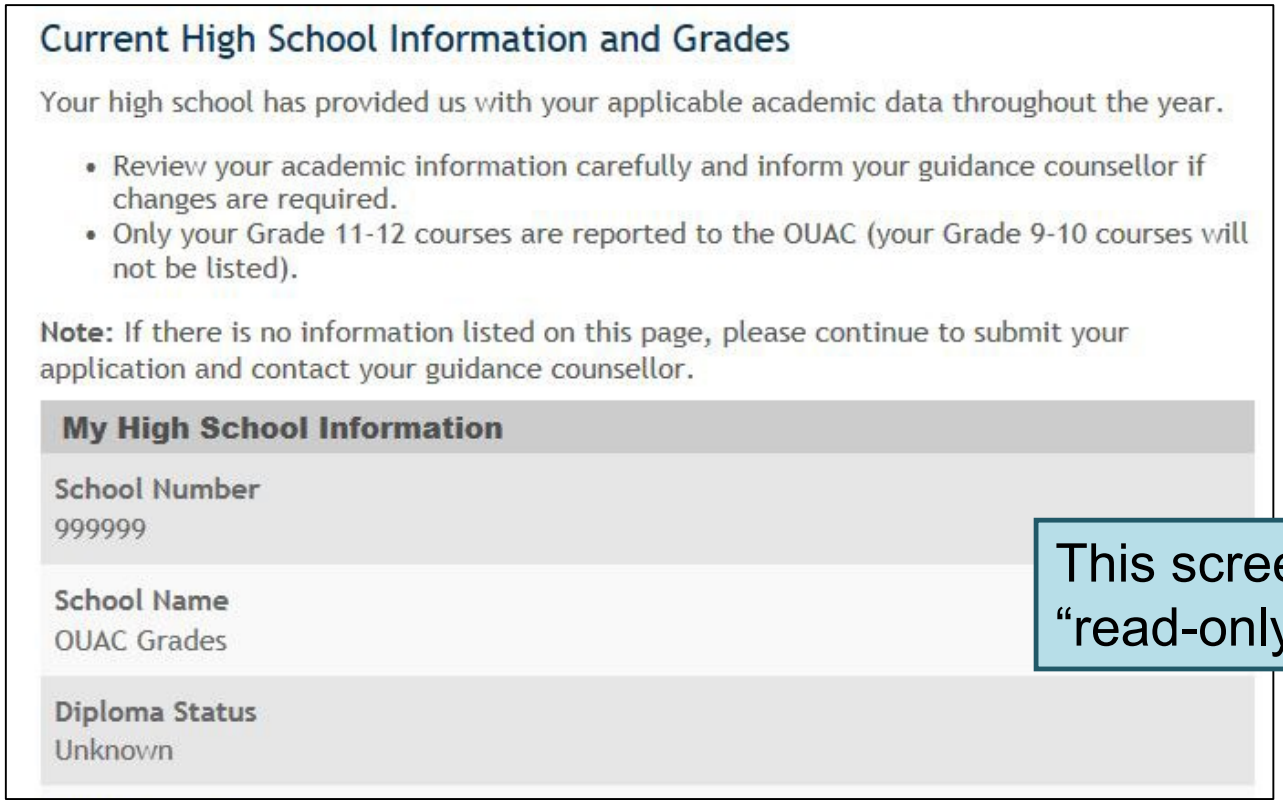
You must complete the Additional University Details and questions in the “Other Academic Information” section.



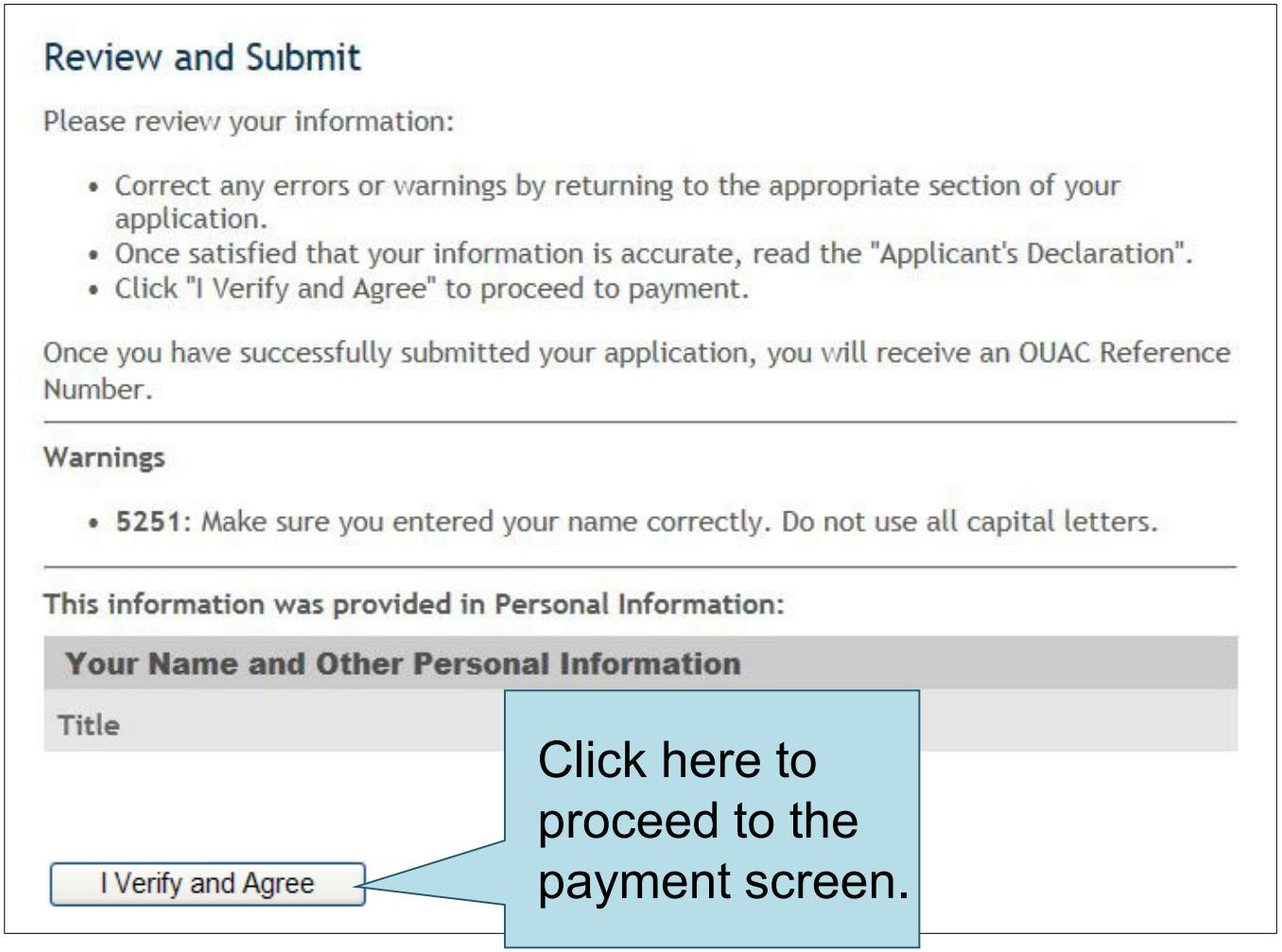


Current High School Info/Grades

Please monitor and report errors to your guidance counsellor.



Submitting Your Application



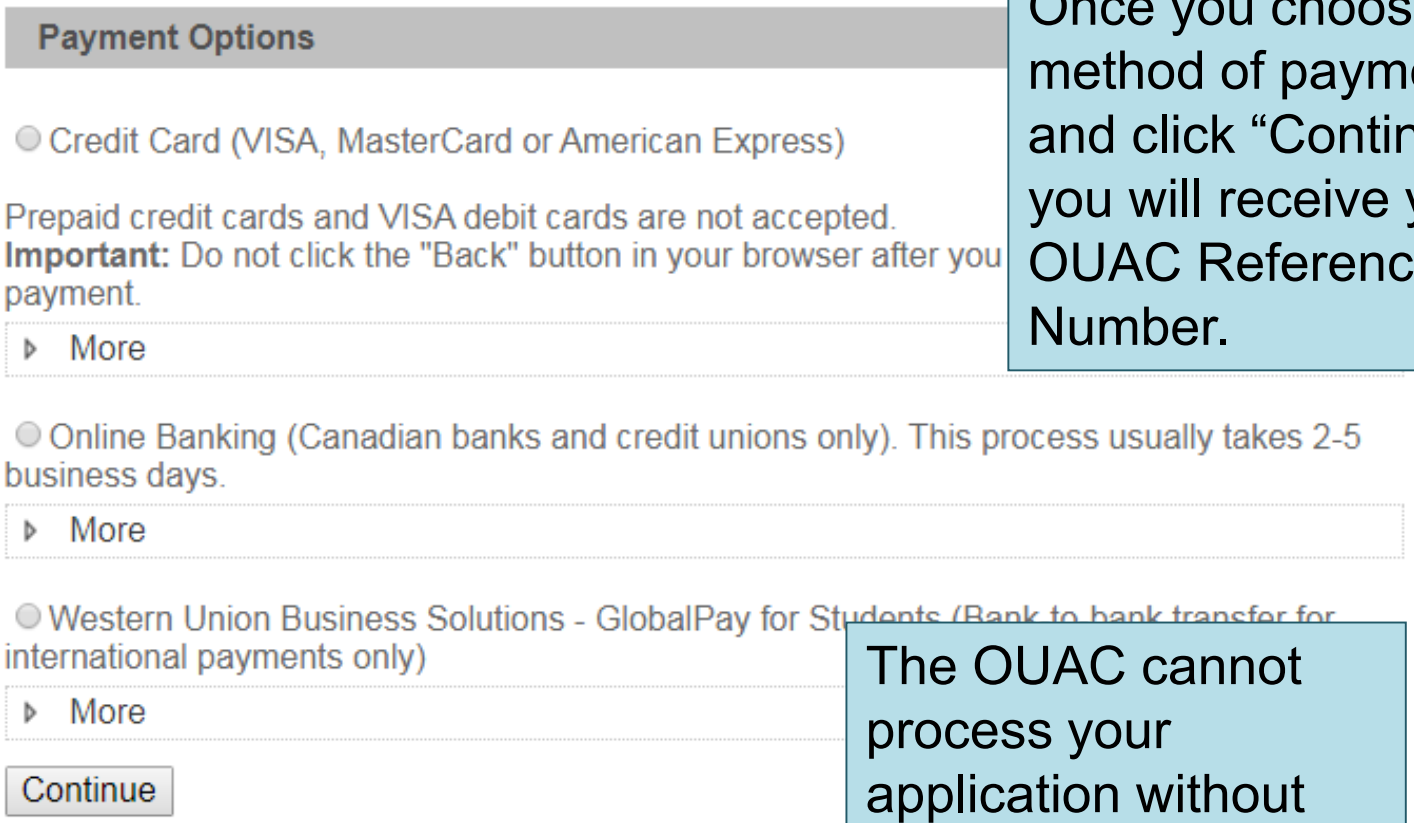
Paying for Your Application

You can pay by the following methods:

1. **VISA/MasterCard/American Express:**
   You will need the card number, expiry date and CVV/CVC/CID number.

2. **Online Banking:**
   You will receive a bill payment account number from the OUAC when you submit your application

Paying for Your Application

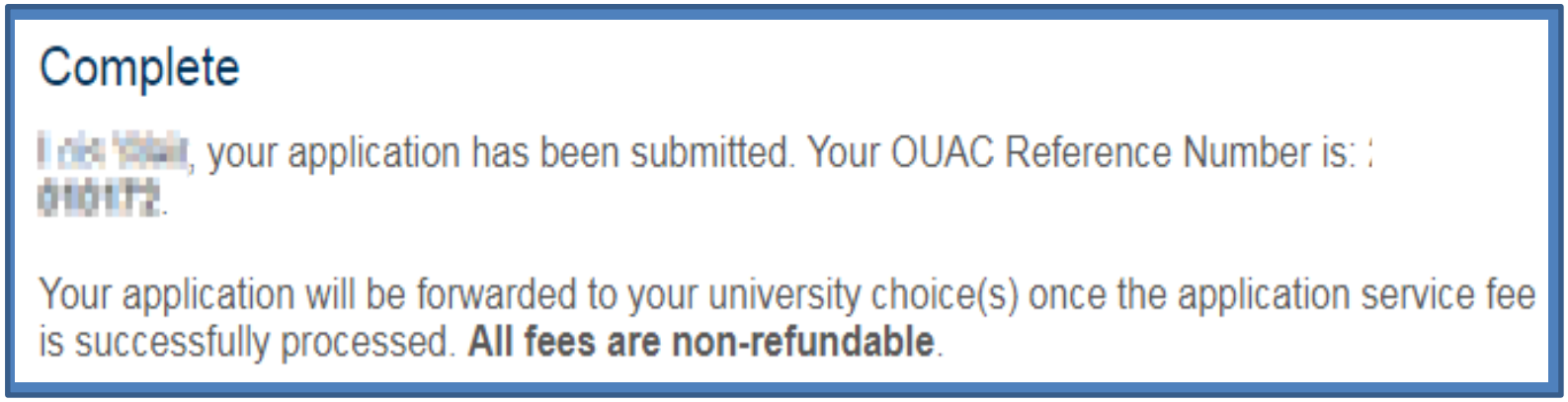


Once you choose your method of payment and click “Continue”, you will receive your OUAC Reference Number.

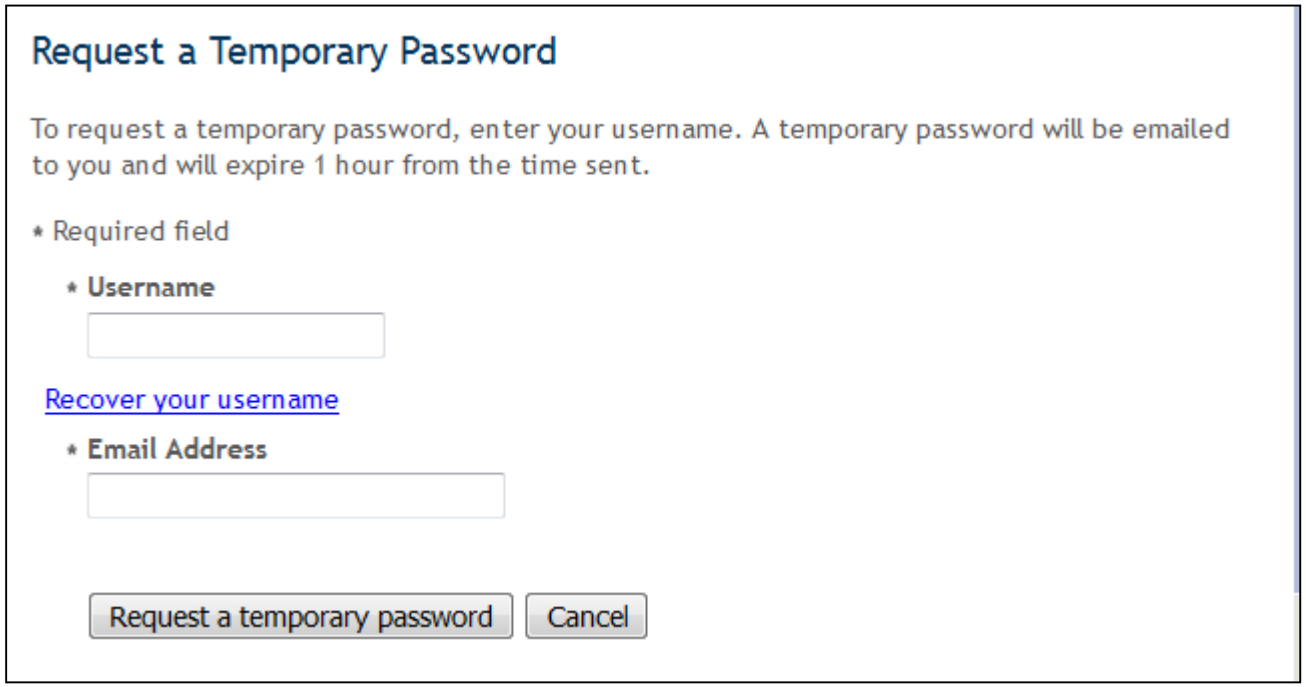
The OUAC cannot process your application without the application fee.

Finishing

- On the “Complete” page, print the screen displaying your OUAC Reference Number (2020-XXXXXX) and further instructions. You will also receive an email.
- Store your OUAC Reference Number, as you will need to include this number when communicating with the OUAC and the universities.



Request a Temporary Password



Need Assistance?

Read the "FAQ" section and the 101 Application Guide on our website at: www.ouac.on.ca/faq-application/101/.

Contact us:

OUAC
170 Research Lane
Guelph ON N1G 5E2

Telephone: 519-823-1063

Fax: 519-823-5232

Email: 101sup@ouac.on.ca

Website: www.ouac.on.ca/ouac-101