



# Norwood Park Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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Principal: Mme Caitlin Evans  
Vice Principal: M. Colin Hazell and Mme Vanessa Swan

September 9, 2024

Dear Parents/Guardians,

Every school in Ontario is required to have a School Council to work collaboratively with the principal to improve student achievement and to enhance accountability of the school with parents. Information about school councils can be found here: <https://www.ontario.ca/page/school-councils-guide-members>

We welcome all parents/guardians who are willing to volunteer their time to participate on our School Council for the 2024-2025 school year. School Councils meet on a regular basis to discuss school-wide interests and to make recommendations to the principal. Meetings may be held virtually or in-person.

School Councils must hold annual elections to identify voting members and various positions such as School Council Chair, Treasurer and Secretary. Elected members vote on School Council matters and represent the group's ideas and advisory suggestions for the principal. Please note that you do not have to be an elected member of School Council to attend meetings. All meetings are open to all parents/guardians who wish to attend.

To declare your interest to become an elected member on School Council, please complete the nomination form shared via email. You may also nominate another parent/guardian of a student at our school to become an elected School Council Member. All nomination forms must be submitted by **September 30, 2024 at 12:00 pm**. Our first meeting of this school year will be held in person on **Tuesday, October 1, 2024, at 6:15 pm**. Please note that you must attend the meeting on October 1, 2024, in order to be elected to Council.

Please consider joining us on School Council as an elected or general member. School Council involvement is a great way to support your child's education and we look forward to working together.

Sincerely,

Caitlin Evans, Principal  
Shannon-Leigh Chandler, Chair

Colin Hazell, Vice Principal  
Vanessa Swan, Vice-Principal