

**MINUTES**

*Minutes prepared by Carolyn Reid, Secretary*

**PRESENT:**

Shannon-Leigh Chandler, *Chair*  
Carolyn Reid, *Secretary*  
Stevie Kenyon, *Treasurer*  
Rhonda Moules, *Principal*  
Suzie Milinovich, *Vice Principal*  
Angela Larson

Christian De Cloet  
Sarah De Cloet  
Lisa Major  
Amber Yorke  
Kim Baker-Everets

*Meeting called to order by at 6:15pm by S. Chandler*

**WELCOME AND INTRODUCTIONS**

- Welcome and introduction of meeting attendees.

**PRINCIPAL REPORT, R.Moules**

- S. Chandler and R. Moules attended the virtual HWDSB School Council introduction meeting. Most discussion was held around Covid-19 protocols
- Samantha Schuur is Norwood's new temporary Office Administrator; welcome Mme. Schuur!
- Friday, November 27<sup>th</sup> is a PD Day; parents will be contacted if a parent-teacher interview is to be scheduled.
- Parents may request to speak with their child's teacher at any time, by leaving a message in their child's agenda, by email, or by calling the office.
- Agendas are an excellent way for students to keep themselves organized, however they cannot be used by teachers due to Covid protocols. Parents can leave messages for the teacher in the agenda, and the teacher will respond by email or telephone.
- Public Health has to approve School Photo Day, before it can take place.
- During nutrition break the younger children go outside first, so that they don't use lesson time when changing out of their Winter gear.
- Children may change their masks whenever they want to or need to; no one should prevent them from doing so.
- Masks are available to staff and students who require them, at the office.
- Class reorganization, including transfers between virtual and in-person learning, will take place in February (not January as previously announced). In the meantime, students who urgently must transfer between in-person and virtual learning may do so on a case-by-case basis.
- If a Remote Dayschool student tests positive for Covid, it is reported for Remote Dayschool, not the student's home school.
- Families must isolate for 14 days if they receive communication that someone within their child's cohort has tested positive for Covid; they will receive communication from both the school and Public Health.

**TRANSPORTATION UPDATE**

- Requests have been made for the school to get a new bike rack; the current rack does not fit bikes easily, and the rust scratches bikes' paint.
- Norwood had received a new rack, but it was stolen (aprox. 5 years ago).
- R. Moules will speak with the Bellmore school about their new bike rack, and inquire about getting a new bike rack for Norwood.
- We want to encourage more kids to bike to school, but can't until we have a new bike rack, and until there is more safety in place around crosswalks and safe routes for the students to ride.
- The request for a crossing guard to be placed at Mohawk Road and Terrace Drive was not approved by the City of Hamilton, two years ago.
- Students are not allowed to leave the property during nutrition breaks, due to Covid protocols.
- There has not yet been an update to courtesy bussing numbers, despite there being many near-empty busses on the before-school and after-school routes.

- Concerns have been raised for the students who take the City bus to/from school, around lack of (Covid) contact tracing with HSR riders, especially as many people aren't wearing masks or following proper health and safety precautions on the City busses. Families would be more confident (for health and safety) if those students could be on school busses.

#### **CARETAKING AND RECYCLING**

- Regular Caretakers have 2 afternoon shifts, and Head Caretaker shifts are 6 am - 2:00 pm daily.
- Norwood has an enhanced cleaner from 7- 11 am daily to perform COVID contact point cleaning.
- Caretakers in the building during the school day must focus their efforts on immediate needs.
- Caretakers have been told to pause classroom recycling at the moment due to Covid protocols.
- Paper from the photocopy room is still being recycled. Mr. Bowker calls when a pickup is needed, as it is not regularly scheduled at this time.
- Caretakers are asked to spend much of their time on cleaning to meet Covid protocols, which must take priority over recycling.
- ECO Schools Committees are operating in schools throughout the Province with "Platinum" certification; Mme. Anderson is starting a committee at Norwood, however it cannot be done in school this year, due to Covid.
- Discussion held around starting an educational committee, with focus on garbage reduction, eg. litterless lunches. S. Kenyon to head up this committee, with support from H. Hillen (has contacts at other schools), and S. De Cloet (runs ECO Schools at her school).

#### **ACTION ITEMS:**

- S. Kenyon to start up a recycling committee, with support from H. Hillen and S. De Cloet.
- R. Moules to inquire about getting a new bike rack for the school.

*Meeting Adjourned at 7:15 by S. Chandler*

**The next School Council Meeting will be held virtually on January 26<sup>th</sup>, 2021, at 6:15pm  
MS Teams meeting code will be sent to all members prior to the meeting**