

## NORWOOD PARK ELEMENTARY SCHOOL

165 Terrace Drive, Hamilton, ON L9A2Z2

## SCHOOL COUNCIL MEETING

September 20th, 2018 at 6:00 pm

*Meeting held in the Music Room*

### MINUTES

#### **PRESENT:**

Angela Larson

Jim Pollock

Rhonda Moules, *Acting Principal*

Jen Bonner

Shannon-Leigh Chandler, *Acting Secretary*

Kim Baker-Everets

Jelica Vlatkovic

Sihem Boudjab-Keramane

Wendy Schilling

Ruby Brar

Pauline Boulos

Josie Robertson

Anne Kolowski

Nadia Melfi-Moscarella

Angeliki Margarita

Son Bui

Evelyn Amoah

*Meeting called to order by our acting principal Rhonda Moules at 6:00pm*

- Welcome and introduction of Rhonda Moules who will be our permanent replacement if/or until Mme Rodney returns
- Minutes from May meeting had not been posted or made available by the previous counsel and will be approved at the next meeting and posted online

#### Lunch Lady Introduction:

- **Hot meals are made in a peanut free kitchen and delivered to the school on agreed date**
- **Lunch lady will take care of delivery to school as well as to each classroom**
- **Ordering is done directly from lunch lady website as well as payment**
- **Cancellations are accepted up until 8am on delivery date and a credit will be given**

#### Principal Report:

- No need for reorganization of students
- Four new long term occasional teachers (Mme Desourdy gr 3/4, Mme Valade gr3/4, Alison Baker gr 6&.5 Learning Resource, Paula Burrows gr 6/7)
- New staff; Annie Beatie-Bigalow 1.0 admin, Heather Anderson .7 grade 6 prep coverage, Irene Lundy grade 6, Beatrice Kansayisa .2 prep coverage (day 1), Christopher Merkus prep coverage (days 2 and 4 pm only)
- New school sign is up but will not be connected until next week by an electrician
- Buses are running well and mostly on time
- Emergency contact forms were sent home with some concern about privacy as a result; next year information will be sent out in sealed envelopes
- Lockers will be painted upstairs in December

#### General

- Concerns raised about the heat during the hot months and temperatures inside the school, superintendent notified and discussed. So far water breaks and fans in classrooms are being used. Follow up needed
- Missing screens in classrooms are discussed as it makes it difficult to open windows because of wasps outside. Mme Moules to follow up on classrooms missing screens (ie music room).
- Procedures on wind and weather safety reviewed. Parent concern over seeing students training for track and field in May and running during very windy day, when wind warnings were forecasted, at 310 pm, just before dismissal. The concern was over visibility, with the abundance of cars at dismissal time lining up, and the overall safety of the students during this particular windy day. Mme Moules reviewed safety during weather alerts and proper procedure (Mme Moules was not at Norwood Park during incident however no students will be outside going forward during weather alerts that make it unsafe to do so)
- There will be no DPA (daily physical activity) outside that last 30min of the day as a safety measure for students
- Mme Moules to continue monitoring proper pick up and drop off parking and stopping of vehicles

#### **TREASURER'S REPORT, Name: Jim Pollock**

- Total funds available 2016/2017 \$10,396.17
- Monies spent from 2016/2017 on Math manipulative (\$2,784.09) Standing Fans (\$1,609.19) IPADS (\$3,000) Folding Chairs (\$874.18) Parent Engagement (\$107.83) Gr8 Graduation (\$1,500.00) Free Hot Dog Day (\$245.00), leaving a balance of \$275.38

- Money making fundraisers include; Pita Pit \$767.50, Smoothie Day \$57.00, Subway \$1,786.83, French Cafe \$5,120.68, Hot Dog Days \$761.42, Pancake Breakfast \$197.58
- Balance of last school year \$9,290.58
- Discussion of deciding before end of year (based on an estimate) of what to spend council money on before school year ends

**New executive board members voted in:**

- Co-chairs Jelica Vlatkovic, Josie Robertson, Pauline Boulos, all in favour
- Secretary Carolyn Reid, all in favour
- Acting Treasurer Pauline Boulos, all in favour
- Voting members include Shannon-Leigh Chandler, Angela Larson, Jim Pollock, Anna Kozlowski, Ruby Brar, Wendy Schilling, Song Bui, Nadia Melfi-Moscarella, Jenn Bonner, Jennifer Evans, (teachers receive on vote totalling 11), all in favour

**2018 / 2019 School Year Meeting Dates:**

- All meetings to have a time of 6-730pm on the following Tuesday's
- October 16th
- November 20th
- January 29th
- February 26th
- March 26th
- April 16th
- June 4th

*Meeting Adjourned at 7:07 by Mme Moules*

**The next School Council Meeting will be held at 6:00pm  
on October 16th, in the Norwood Park Music Room**