

**Mount Hope Elementary School**

**School Council 2023/2024**

**Chair:** Heidi Oglesby **Co-chair:** Mia Del Grande

**Secretary:** Shasta Cividino

**Attendees:** Ms. N. Radojevic, Heidi Oglesby, Mia Del Grande, Sarah Wiltshire, Michelle Warner, Mirela Cupovic, Mme. C. Younge, Steffany Scott, Jamie Powell, Amy Simpson, Wendy Tanner, Matt Barone, Bev Barone, Amie Rutherford, Sana Amla, Saheefa Naqvi, Abra VanRiemsdyk, Melissa Jewell, Nicole Khoshaba, Laura Dunnam, Meghan Kuyntjes

**October 3<sup>rd</sup>, 2023**

<b>Agenda Item</b>	<b>Minutes</b>	<b>Actions</b>
Welcome	<p><b>Agenda review &amp; land acknowledgement</b> School Council meeting welcomed and commenced at 6:00PM.</p> <p>Ms. Radojevic provided a review of school council norms, including presuming positive intentions, active listening and honouring timelines with an emphasis on whole school thinking including:</p> <ul style="list-style-type: none"><li>• Meaningful and open dialogue/discussion with all ideas considered and values</li><li>• Maintain a kind of sense of humour</li><li>• Paying attention to others and being focused on the speakers’s message</li><li>• Being respectful of different feelings and viewpoints</li><li>• Honouring one person speaking at a time</li><li>• Probing by asking meaningful and relevant questions</li><li>• Keep topics relevant to all members with a school wide focus</li></ul>	
Elections for 2023/2024 School Council positions	<p>The school council positions were reviewed and later in the meeting, successful candidates were voted in. The following is a list of the individuals selected for the 2023/24 school year as well as the role description of their position:</p> <p>Chair and co-chair positions: <b>Heidi Oglesby (chair) and Mia Del Grade (co-chair)</b></p> <ul style="list-style-type: none"><li>- Liaises with principal to discuss agenda and bring forward topics, organizers of ideas, central responsibility and delegation</li></ul> <p>Secretary: <b>Shasta Cividino</b></p>	

	<ul style="list-style-type: none"> <li>- Meeting minutes at every minute, sends for approval and admin staff in office post on website</li> </ul> <p>Treasurer:  <b>Meghan Kuyntjes</b></p> <ul style="list-style-type: none"> <li>- Works alongside office administrator to keep a balance of where funds are that include the funds raised for the school to disperse to the appropriate places and focus goal-based fundraising that aligns with the school plan</li> </ul> <p>Members at large</p> <ul style="list-style-type: none"> <li>- Anyone who attends the council on any given meeting</li> </ul> <p><b>Council members:</b> 22 confirmed voting council members. 3 non-voting members. Quorum will be considered 12.</p> <ul style="list-style-type: none"> <li>- Voting members – a quorum that is developed at October 3<sup>rd</sup>, 2023 will be used to support voting for future decisions. Quorum for voting purposes is considered 50 per cent of voting members + 1 person. We do consider email voting at times throughout the school.</li> </ul> <p>Additional members at large are welcome to any meeting and all new members are welcome at any point in the year.</p>	
Principal's Report	<p><b>School-wide focus</b> – achievement, equity and student well being</p> <p><b>Reimagining Wellness 3.0</b>  3 x 30 minutes per day – well-being activities – 6 weeks</p> <ul style="list-style-type: none"> <li>- Focus on lessons each day (social interaction, physical, wellness) and in its third year of implementation</li> <li>- This is tied into the curriculum and allow teachers to report on this in progress reports and report cards</li> </ul> <p><b>Important Dates:</b>  <i>Terry Fox Day</i> ran Thursday, September 28th with a goal of \$1000 for the school and exceeded this at \$1035.  <i>Orange Day</i> was observed on Friday, September 29<sup>th</sup>.  Our <i>Fall Chocolate Fundraiser</i> is being held Friday, September 29<sup>th</sup> to October 19<sup>th</sup>  Our application for the <i>Indigo Love of Reading Foundation</i> fundraiser was accepted, and it will run both online and from the Lindsay Indigo location. It will run Tuesday, October 10<sup>th</sup> to Tuesday, October 31<sup>st</sup></p>	

	<p><i>Classroom reorganization for 2023/2024 will occur Friday, October 6<sup>th</sup> with community updates October 4<sup>th</sup> and families impacted to be notified. We are currently just under 500 students with continued growth projected.</i></p> <p><i>Meet the teacher is scheduled for October 19<sup>th</sup> from 5-6:30PM</i></p> <p><i>Picture Day will be held Monday, October 23<sup>rd</sup></i></p> <p><b>Equity and Inclusion</b>  HWDSB is responsible and is required to provide an inclusive environment, free from discrimination and harassments. Human rights approach inherent dignity and worth, equal rights and opportunity and freedom from discrimination while creating a climate of understanding and mutual respect for each person feels part of the school community.</p>	
<p>Teacher's Report</p>	<p><b>Celebrations</b>  The Senior Boys baseball team has won the overall baseball championships!  Cross-country is up and running, the meet is planned for Thursday, October 12<sup>th</sup>. We are interested in 9-10 parent volunteers who have their vulnerable sector screening to participate at Christie's Conservation Area.  Volleyball is up and running with tryouts and the team will be chosen this week.</p> <p>Mme. Young put forward a request from Ms. Watts for a Halloween Dance for all-grades to participate and looking to secure \$175 to cover the DJ as well as fund purchasing treats for Gr. 8's to sell and raise money for their graduation.</p> <p>Ms. Radojevic put forward the following requests for funds from School Council:  Another request to put forward for a green screen 8"x14" for virtual presentations. It is a mobile screen and can be utilized for school-wide newscasts, assemblies and accessible for students to use to present their learning. The cost is \$200.</p> <p>Sixteen chessboards have been requested to support having them in classrooms and to run a chess team this year for \$265.</p> <p>A request to support the Terry Fox pizza parties for the two winning classes. This would be approximately \$100 between the two classes</p>	<p><b>Vote approved in favour of \$175 for DJ and \$300 in treats for commencement</b></p> <p><b>Vote approved in favour for \$200 for green screen</b></p> <p><b>M. Warner put forward motion to purchase. Vote approved at \$265.</b></p> <p><b>Vote approved in favour to spend \$100 for pizza party.</b></p>

	<p>A request to mount two projectors in classrooms. One quote of \$1250 has been secured for one classroom and awaiting for the other classroom quote to come in.</p>	<p><b>Motion put forward for \$2500. Vote approved for two classrooms.</b></p>
<p>Treasurer's Report</p>	<p>H. Oglesby reviewed the current balance forward for our fundraising efforts of past years:</p> <p>Currently, we have \$3,950.16 in our general fundraising account.</p> <p>Lunchbox fundraising (mainly from pizza) is \$4,738.24  Poinsettia fundraising \$1,064.29 + \$835 of donations for those who did not wish to buy a poinsettia  Spirit wear fundraising balance (any extra money goes towards templates for following year) \$126.16  \$144.94 for weekly prize draws for those who sell a complete box of chocolates  Chocolate fundraiser from last year \$1,900.30</p> <p><b>Grand total \$12,614.15</b></p> <p>Every year a request must be made by the Principal to have any unused money to be brought over to the new school year, which was approved to be carried over to this school year from last.</p>	
<p>Chair's Report</p>	<p><b>School council training opportunity</b> will be hosted by Parent Involvement Committee again this year. The event is designed for individuals in elected positions and will be held October 11<sup>th</sup> at the Hamilton Board office.</p> <p><b>School Council Event Planning Process – seasonally and stages</b></p> <ul style="list-style-type: none"> <li>- If an idea is brought forward by an individual or group (i.e. fun fair, etc.), it will then be brought forward to Council to ensure there is enough support for the event with volunteers, etc.</li> <li>- The request is then taken to the Principal to seek support for staff to be present</li> <li>- Once all of the above have been secured/approved, it is brought to Council to vote on the event running or not.</li> </ul> <p><b>Fall Chocolate Fundraiser</b> – last year we voted to run Laura Secord at \$3 per box. World's Finest Chocolates this year have had prices increased to \$5 per box. Our emphasis is that we do not have the capacity to have box specific chocolates. We are relying on volunteer team to assist with delivering boxes and reconciliation for any</p>	

	<p>purchases or remaining chocolate that is sent back and not sold. This fundraiser goes towards our annual school plan that goes towards numeracy, literacy and well-being.</p> <p><b>Lunchbox</b> has started with Subway and Pita Pit alternating Wednesdays and Pizza on Fridays. M. Warner is currently assisting with volunteer coordination. We always are looking for volunteers (with an active vulnerable sector screen) to assist on both days to deliver food to classrooms. There is no minimum you have to sign-up for. It starts at 12:30 to 1:45 for pizza on Fridays and 1:00 to 2:00PM for subs/pitas on Wednesday.</p> <p><b>Childminding at future School Council meetings</b> - We would like to support having child minding for future meetings. H. Oglesby has asked if any family wants to have this available and if anyone knows anyone who can assist. Dates for the next meeting will be confirmed at this meeting. Please let the Chair know should you require childminding as the more time we can have to arrange this, the better it is to be able to secure someone capable of childminding.</p> <p><b>School safety</b> – We are continuing to try to reinforce drop off at the appropriate designated areas and not right at the school on Airport Road or through pulling into the school parking lot. A multi-prong approach is being utilized to address school safety by speaking to City Councilors, via by-law officers, etc.</p> <p><b>Yearbook Committee</b> - School Council is looking for interested volunteers to assist with helping out with the 23/24 yearbook. Please contact M. Warner if you are interested! Ms. Radojevic will reach out to see if any interested teacher or staff who may be interested in assisting to get students engaged. Decision to be made about whether we give yearbook in school year or the next year (to catch graduation, end of year trips, etc.).</p>	
<p>School council meetings and times</p>	<p><b>Dates for 2023/2024 TBD</b></p> <p>School Council would like to ask members if there is a preferred night that works best. The attendees have unanimously voted on Tuesdays being the best night of the week.</p> <p>Meetings will be planned for November, January, March and May from 6:00PM to 7:00PM</p> <p>Proposed next meeting for November 21<sup>st</sup>, 2023 at 6PM.</p>	

New Business	<p>S. Cividino put forward a proposal to fund recess equipment (daily physical activity) bags for each class. M. Warner proposed \$500 towards purchasing new equipment.</p> <p>M. Warner put forward proposal to purchase pop-up tent for school use. J. Powell put forward a proposal to motion to approve however will require quote for branding. M. Warner and M. Del Grande will look into pricing it out and will distribute to Heidi for council approval.</p> <p>Graduation commencement planning – request to be brought forward as proposal to November 2023 meeting. If anyone wishes to be part of commencement fundraising planning and fund allocation, please reach out to S. Scott and M. Warner.</p> <p>Suggest to share across all staff that if anyone is needing funding to put proposal forward for Ms. Radojevic.</p>	<b>Vote approved in favour of \$500 towards DPA equipment for classrooms.</b>
Adjournment	<p>Motion to adjourn meeting made by M. Kuyntjes, seconded by S. Scott at 7:33PM.</p> <p>Next meeting: November 21<sup>st</sup>, 2023 at 6PM</p>	

**Voting members as elected for 2023/24 School Year:**

Sarah Wiltshire, Vanessa Hewitt, Meghan Kuyntjes, Jamie Powell, Amy Simpson, Michelle Warner, Steffany Scott, Wendy Tanner, Bev Barone, Jana Amla, Saheefa Naqvi, Abra Van Riemsdyk, Mirela Cupovic, Melissa Jewell, Mia Del Grande, Nicole Khusaba, Laura Dunnam, Candice Vansickle, Amy Bury, Trish Woehrle, Nicole Johnston, Heidi Oglesby, Shasta Cividino