## AMENDMENT TO NOVEMBER 12<sup>th</sup>, 2019 MEETING MINUTES – SECTION "Events – Go For Green"

Laura Zonta (Millgrove Parent Council Chair) has requested the following be included in the November 12<sup>th</sup> 2019 meeting minutes.

## Grievance and Conflict-Resolution Chain of Command Protocol for Millgrove Parent Council:

Here is the chain of command for any issues you may have or concerns you wish to bring forward:

- 1. If you have a concern that can be first dealt with through the parties directly involved (assuming it is feasible to contact that person directly) then this would ideally be the first course of action to resolve the issue. ie: parent/volunteer, teacher, or principal.
- 2. If option "1" is not the best course of action please feel free to contact myself or if more appropriate for the matter at hand, Mrs. Minardi and we would be happy to help you find the best course of action needed.
- 3. If an issue is visited first with those involved and if through this process there are general ideas or recommendations that can be brought to council then by all means please contact me no later than the week before the meeting an we will add the item to the agenda.