**École Élémentaire Michaëlle Jean**

**School Council Meeting Minutes**

**April 13, 2016**

**Members Present:** Sean Malcolmson, Danielle Miller, Phil Ieluzzi, Chantal Roberto

**Regrets:** R. Belanger, Sharon Metcalfe, Keith Fralick, Teacher representative, L. Santaguida

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| **Agenda Item** | **Discussion/Action Taken** | **Person(s) Responsible** |
| Welcome & Attendance | C.Roberto welcomed everyone. The meeting was brought to order at 6:35 pm. |  |
| Review & Approval of Previous Minutes | Review and follow-ups from previous meeting.  Motion to approve: D.Miller Second: P.Ieluzzi  P. Ieluzzi to take tonight’s minutes. |  |
| **Standing Reports** | | |
| Principal’s Report | 1. PA Day Scheduled for April 15. Staff will be review mandatory review and training.  2. School registration is currently 30 for 2016-17. This is expected to increase as we approach September. A review of potential class designations and staff allotments.  3. The purchase of 10 IPADs for primary grades has been completed. | S.Malcolmson |
| Teacher’s Report | (none provided) |  |
| Treasurer’s Report | An updated balance sheet provided (see attached.)   1. The $800 approved for bus trips earlier may not all be needed. We will await until final meeting prior to making any decisions on re-assigning these funds.  2. Request for using $500 Parent reaching out grant towards the 2015-16 agenda was motioned, voted on and approved.  3. Request for $3000 for 10 IPADs at previous meeting. Motion (P. Ieluzzi) to approve $1800 of the $3000 now then await Fun Fair completion for final $1200. Voted. Approved. Mr. Malcolmson to purchase 6 units. |  |
| **Previous/On-going Business** | | |
| Fundraising | Fun Fair – Will be scheduled for Saturday June 4, 2016 12-3pm - D. Miller reviewed current status of planning and preparation. Planning is moving forward positively. Further details can be obtained by contacting D. Miller. Final details and assignments will be completed at next School Council meeting. | S. Malcolmson  D. Miller |
| School Council Bylaws | C.Roberto cirrculated various wording options to improve procedures surrounding membership and attendance. Edits to be made brought to next meeting for vote and approval.  Further review required on Quorum and moving of agenda items forward during periods of low attendance. | C.Roberto |
| **New Business** | | |
|  | (None) |  |
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| Meeting Schedule | Next meeting: Wednesday, May 11 6:30pm  Final Meeting : Wednesday, June 8 6:30pm |  |
| Adjournment | The meeting was adjourned at 7:30 pm  Motion to adjourn : P.Ieluzzi Second: D. Miller |  |