**École Élémentaire Michaëlle Jean**

**School Council Meeting Minutes**

**May 12, 2015**

**Members Present:** Sherie Eastbury, Sean Malcolmson, Adrienne Osfolk, Danielle Miller, Sharon Metcalfe, Phil Ieluzzi, Laura Santaguida, Vanessa Aguirre, Keith Fralick, Judy Rickey

**Regrets:** Shelly Upson, Carlos Ponce, Jeannette Chehowski

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| **Agenda Item** | **Discussion/Action Taken** | **Person(s) Responsible** |
| Welcome & Attendance | A. Osfolk welcomed everyone. The meeting was brought to order at 6:05 pm. P. Ieluzzi to take tonight’s minutes. | A. Osfolk |
| Review & Approval of Previous Minutes | Review and follow-ups from previous meeting.  Motion to approve: P.Ieluzzi Second: D. Miller | A. Osfolk |
| **Standing Reports** | | |
| Principal’s Report | Renovation to Library/Daycare – As a result of the inability at this time to tie into the city sewer system, expansion of the Daycare is onhold until further review by the board. Daycare services will remain as is.  School renovations – Gym renovations will take place over the summer. Additional lighting to be put in place around the gym/library area. More hallway hooks have been installed.  Parking – A review of new parking and traffic patterns to be started in new school year.  Time Capsule – Our cornerstone is schedule to be completed sometime at the summer.  Heritage Green Community Trust – A ceremony will be held at 5:30pm on May 25th at the Salvation Army Winterberry Heights Church - Mr. Malcolmson and School Council representatives to be present to accept our school grant.  Welcome to FI Night – an evening for the newly registered families to be attending in September will be held in early June. Date and time to be confirmed.  Grade 8 Trip – scheduled for Ottawa.  Open House – A great event completed that received positive feedback. Approximately $700 raised for the school. A review of options for next year completed.  Job Action – A review and discussion. | S.Malcolmson |
| Teacher’s Report | No report. Staff were unavailable. | - - |
| Treasurer’s Report | A review completed. Our next meeting will contain an attached statement of account. | S. Eastbury |
| **Previous/On-going Business** | | |
| Fundraising | Fun Fair – A thorough review of status by S.Eastbury on various components. A final prep meeting to be held on Monday June 8th at 6:30pm at the school for anyone to attend. | S.Eastbury |
| **New Business** | | |
| Parent Engagement Fund | Application for next year’s funding to be completed. | S.Malcolmson |
| Meeting Schedule | Final Meeting: Monday, June 15 6pm |  |
| Adjournment | The meeting was adjourned at 8:10pm |  |