



École Élémentaire Michaëlle Jean

School Council Meeting Minutes

November 4, 2014

Members Present: Vanessa Aguirre, Jeannette Chehowski, Sherie Eastbury, Phil Ieluzzi, Sean Malcolmson, Sharon Metcalfe, Danielle Miller, Adrienne Osfolk, Judy Rickey, Steve Sevor, Todd

Regrets: Keith Fralick, Carlos Ponce, Laura Santaguida, Shelly Upson

Agenda Item	Discussion/Action Taken	Person(s) Responsible
Welcome & Attendance	A. Osfolk welcomed everyone. The meeting was brought to order at 6:00 pm.	A. Osfolk
Review & Approval of Previous Minutes	Minutes of October 7, 2014 were reviewed with follow-up discussion items added to today's agenda.	A. Osfolk
Standing Reports		
Principal's Report	<p>Boys washroom in the primary hall is complete, girls washroom just needs partitions to be installed.</p> <p>Have relayed concerns over parking lot safety to the Board. Do not expect immediate response. Traffic experts will need to be engaged by the Board. Capital improvements, if any, will be recommended to the Board. A 1-2 year process.</p> <p>The Board's mason is ready to go any time on reinstallation of the cornerstone. The cavity in the stone has very limited space for a time capsule. Mr. Malcolmson will speak with teachers for student participation with goal of rededication in January 2015.</p> <p>Confirmed that Board's requirement for French instruction in upper grades is 50%, HWDSB strives for more.</p> <p>Phys. Ed. Instruction concerns have been reviewed with staff.</p> <p>Spoke with Public Health Services, they do not come out to administer vaccinations at smaller schools. Alternatively, information is sent to parents advising them to take children to their doctor's office for required vaccinations.</p> <p>Information on the Grade 8 grad trip is going home today. We are partnering with Lawfield Grade 8s.</p> <p>City of Hamilton has offered to do a presentation to parents on well water. No interest shown by parents at table.</p> <p>Looking at ways to get kids more active in Math. Looking at technology options, group work.</p> <p>Teacher Wish List:</p> <ul style="list-style-type: none"> • Athletic Jersey's - \$25-\$30 each, two colours + graphic, 30 desired. • iPads 	S.Malcolmson

	<ul style="list-style-type: none"> French books for classroom and library <p>There are no current plans/capital budget for additional renovations to the gymnasium at this time.</p> <p>Board is reviewing request for lockers in primary hall, there will not be any added to the intermediate hall. Fire department came out and have approved reintroduction of hooks that meet current safety standards in the primary hallway.</p>																												
Teacher's Report	Staff were unavailable.	S.Malcolmson																											
Treasurer's Report	<p>Bank balance as at November 4, 2014 is \$4,696.05.</p> <p>Council directed disbursement of funds as follows:</p> <table border="0"> <thead> <tr> <th></th> <th>Amount</th> <th>Motion/Second</th> </tr> </thead> <tbody> <tr> <td>Balance Carryover from 2013/14</td> <td>\$4,696.05</td> <td></td> </tr> <tr> <td>School Council Float</td> <td>500.00</td> <td>Eastbury/Ieluzzi</td> </tr> <tr> <td>Fun Fair Float</td> <td>500.00</td> <td>Eastbury/Ieluzzi</td> </tr> <tr> <td>French Books per Teacher Wish List</td> <td>1000.00</td> <td>Ieluzzi/Osfolk</td> </tr> <tr> <td>Jerseys per Teacher Wish List</td> <td>900.00</td> <td>Ieluzzi/Eastbury</td> </tr> <tr> <td>Grade 8 Graduation 2014/15</td> <td>1000.00</td> <td>Metcalfe/Chehowski</td> </tr> <tr> <td>Excursion Subsidy (\$100/class)</td> <td><u>700.00</u></td> <td>Osfolk/Miller</td> </tr> <tr> <td>Balance Forward</td> <td><u>\$96.05</u></td> <td></td> </tr> </tbody> </table> <p>Above motions carried by majority.</p> <p>A draft budget document presented will be updated for next meeting.</p>		Amount	Motion/Second	Balance Carryover from 2013/14	\$4,696.05		School Council Float	500.00	Eastbury/Ieluzzi	Fun Fair Float	500.00	Eastbury/Ieluzzi	French Books per Teacher Wish List	1000.00	Ieluzzi/Osfolk	Jerseys per Teacher Wish List	900.00	Ieluzzi/Eastbury	Grade 8 Graduation 2014/15	1000.00	Metcalfe/Chehowski	Excursion Subsidy (\$100/class)	<u>700.00</u>	Osfolk/Miller	Balance Forward	<u>\$96.05</u>		S. Eastbury
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Previous/On-going Business																													
Council Goals 2014-2015	<p>Current mandate of the Council per By-Laws revised June 2014:</p> <p>Through the active participation of parents, to improve pupil achievement and to enhance the accountability of the education system to parents.</p> <p>There is a need to engage the broader community of parents. Phil Ieluzzi will draft a survey to be distributed to Council for feedback. Goal is to present the survey to all Michaëlle Jean parents via an online survey tool before the next Council meeting.</p>	A. Osfolk																											
First Grade 8 Class	Class trip will be in participation with Lawfield. Subsidy of \$1000.00 granted for this year's class. Grade 7/8 Parent's Night will be held at Sherwood Secondary November 26, 2014 - 7:00 - 9:00 p.m. Grade 8 students will have an opportunity to visit for an orientation at Sherwood before the end of the school year.	S. Upson																											
Parent Engagement Funds	Defer determination of event type and details until survey results are available.	A. Osfolk																											
New Business																													
School Safety	<p>Buster the Bus visited and provided school bus safety info.</p> <p>Hamilton Police Service provided information to students.</p>	P. Ieluzzi																											

	<p>3 fire drills were held early in the fall, 3 more will be held in spring.</p> <p>There will be 2 lockdown and a hold & secure drill within the school year.</p> <p>Teachers have always worn high-visibility vests while on yard supervision and will continue to do so in-line with recent Board instruction post-Earl Kitchener incident. Have begun use of 2-way radios, as the school grows procedures will be reviewed.</p>	
FI Information Night	Council would like our school to offer its own Parent FI Information Night once again this year. Mr. Malcolmson will seek consent from the Board.	P. Ieluzzi
FIAC	The French Immersion Advisory Committee is looking for a parent member from our school.	S.Malcolmson
Sexual Health Survey	There was a lot of interest from council members to act as the school's representative in completing the Board's Sexual Health Survey. Names were drawn and Mr. Malcolmson will put Phil Ieluzzi's info forward.	S.Malcolmson
Meeting Schedule	Next meeting will be held December 1, 2014 at 6:00 p.m.	A. Osfolk
Adjournment	A. Osfolk – Motion to adjourn meeting at 7:45 pm. D. Miller – Second	A. Osfolk