



École Élémentaire Michaëlle Jean

School Council Meeting Minutes

October 7, 2014 6pm

Members Present: Vanessa Aguirre, Sherie Eastbury, Keith Fralick, Phil Ieluzzi, Danielle Miller, Adrienne Osfolk, Judy Rickey, Laura Santaguida, Shelly Upson, Carlos Ponce, Sharon Metcalfe, Alexis Flett, Sean Malcolmson, Nicole Patterson, Mary Ann Lamontagne, Steve Sevor, Jeannette Chehowski

Regrets: - -

Agenda Item	Discussion/Action Taken	Person(s) Responsible
Welcome & Attendance	Meeting called to order at 6:05	S. Malcolmson
School Council Overview	S. Malcolmson reviewed scope and role of school council is to act as an advisory to principal wrt community & education.	S. Malcolmson
Electing Executives	Co-Chair: S Eastbury nominated P. Ieluzzi & A. Osfolk Nomination accepted Treasurer: S Eastbury self -nominated. Accepted. Secretary: no nominations at this time. Decided to rotate the responsibility from meeting to meeting in the interim.	
Establish meeting days	Alternating Monday/Tuesday Phil Ieluzzi motioned to rotate Monday/Tuesday. Adrienne Osfolk seconded. 5 in favour, 2 opposed. Motion carried. P. Ieluzzi motion to established meeting days as: Tuesday Nov 4 th – 6pm Monday December 1 st – 6pm S. Eastbury seconded. Motion carried.	A.Osfolk / P. Ieluzzi
Review & Approval of Previous Minutes	P. Ieluzzi briefly touched on the highlights from June 2014 meeting minutes. No questions were posed. Minutes approved and carried.	P. Ieluzzi
Standing Reports		
Principal's Report	<i>EQAO</i> S. Malcolmson discussed given the small sample size the results don't tell us anything significant statistically. Requires more data over a period of years to give us a pattern as a school. Currently we use more in school data from teachers in the classroom.	S. Malcolmson

	<p>As a whole, in FI, Grade 3 students results show a lag initially, but tend to catch up quickly (by Grade 6). S Malomcson reviewed the board practices to assist with improving EQAO scores</p> <p><i>School improvement planning.</i> S. Malcomson discussed the staff activities during Professional development days including looking at a sample of students in depth and applying strategies across the classroom that would benefit all students</p>	
Teachers Report	<p><i>Ongoing activites:</i> Cross country club open to all students. Training held 2-3 times a week during nutrition breaks. Meet held October 7, 2014. MJ well represented Sr girls volleyball – only enough students to form girls team at this time. First game Thursday at Mt Albion. Mrs. Sevor (parent) helping coach. Other students (boys) participating as score keepers. May need to look at additional shirts/uniforms</p> <p>Terry fox run rescheduled to Friday October 10.</p> <p>Bus patrol training for grade 7 &8</p> <p><i>Upcoming Clubs and Events:</i> Drama, Intramurals sports, Xmas concert, Carnaval, track & field in spring, knitting club & yoga may be available.</p> <p>Hamilton Strings Program starting at MJ - 6 students – program running Wednesday.</p> <p>Grade 5-8 will take part in instrumental music program starting this year.</p> <p>Monthly assemblies for character traits and how to reflect this in our school.</p> <p>P. Ieluzzi suggested adding the “sports” tab to MJ website. S Malcolmson engaging Sr boys to have them come up with extracurricular activities they want to participate in. J. Rickey concern regarding phys ed curriculum and what it entails. S. Malcolmson discussed general expectations in terms of Movement and Gross motor skills. In older grades, emphasis on learning particular skills. Will review curriculum and discuss with staff as appropriate.</p> <p>Question posed regarding the amount of English language instruction and expectations through the various</p>	Mme Flett

	<p>grades. S. Malcolmson explained that English Instruction does increase through grades 4-8 progressively. S. Malcolmson to review with staff and French consultant in terms of best practices.</p>	
Treasurer's report	<p>S. Eastbury reviewed balance. Currently School Council account indicates balance as of June 30, 2014 - \$4696.05</p> <p>Phil Ieluzzi raised Motion to maintain float of \$500 for use as required. Motion carried.</p> <p><i>Discussion surrounding best use of funds available.</i></p> <p>J Rickey – school uniforms/sports tank tops. S Malcolmson to investigate and advise at next council meeting (budget and suppliers)</p> <p>S. Upson – requested wish list from teachers</p> <p>K.Fralick suggested a continued focus on books. P Ieluzzi requested a long term plan in terms of FI school needs. S. Malcolmson to discuss with FI consultants for best practices and advise.</p> <p>S. Malcolmson requested additional tablets as learning tools. (student's personal Ipads/tablets in classrooms are up to individual teachers) Discussion regarding allocating amount for bussing for school to increase excursions to community (per person/per class subsidy) S . Malcolmson to discuss with staff.</p> <p>S. Metcalfe/J.Chehowski to gather options regarding allocating funds for Grade 8 class trip.. To be tabled at the next council meeting</p>	S. Eatbury / S. Malcolmson
Council goals	<p>Establishing priorities for the council. Request to send to Phil & Adrienne top priorities for discussion and consensus at the next meeting Corner Stone/Time Capsule. Request to have completed for this year.</p>	A.Osfolk / P. Ieluzzi
Fundraising subcommittee	<p>S. Upson recommended fundraising subcommittee to increase parental involvement and community P. Ieluzzi - Motion to create subcommittee. A Osfolk – second Motion carried. Interested members: S. Upson, K Fralick, S. Eastbury, S. Metcalfe. Subcommittee to meet and bring information to next meeting D. Miller to pass on Fun Fair notes to fundraising</p>	S. Upson

	subcommittee.	
Parent Engagement Funds	<p>Parent Engagement Funds and/or workshop – how to allocate funds</p> <p>S. Malcolmson to leave it up to council type of event and timing within the framework of the grant</p> <p>What are the barriers to parents coming out to council and/or how to otherwise engage parents.</p>	S. Malcolmson
Future High School	<p>Sherwood to be open as FI high school for Sept 2015</p> <p>Discussion regarding transportation arrangements for high school students.</p> <p>Next High School transition meeting Nov 11th (Sherwood)</p>	S. Malcolmson
Nutrition breaks	<p>S. Malcolmson reviewed nutrition break timing.</p> <p>20 minutes for indoor portion. 20 minutes for outdoor portion.</p> <p>5 minute warning bell has been instituted so children have time to pack up and get dressed.</p>	S. Malcolmson
School Pictures	Topic deferred	V. Aguirre
Lockers	<p>Sharing of lockers to continue in “main” hallway</p> <p>Primary hallway – addition of lockers is being reviewed by board under capital funding.</p>	S. Malcolmson
Parking	<p>Discussion about traffic pattern, especially at end of day. Concerns about many cars, using same in/out access, winter may cause increase congestion. Plan for increase in car traffic as school grows. Reviewed flow options using side area. S. Malcolmson to enquire about possible solutions, watch for areas of concerns -process for capital expenditure is long.</p>	P. Ieluzzi
Council Members	<p>Extra Council member Nomination form not originally counted.</p> <p>Council has room for one additional voting member</p> <p>Jeannette Chehowski – motion carried</p> <p>J. Chehowski added to council member list.</p>	
Open items	<p>Capital improvements in school get covered in principals report at council.</p> <p>Enrichment band starting for grade 7 & 8 starting at Sherwood. Is eligible for high school credit</p> <p>Sherwood will have grade 8 to 9 transition program</p> <p>MJ should have access to public health programs and will be arranged through school. S Malcolmson to follow up with superintendent.</p>	Various
Adjournment	<p>P. Ieluzzi – motion to adjourn meeting at 8:50 pm.</p> <p>D. Miller - second</p>	