



École Élémentaire Michaëlle Jean

School Council Meeting Minutes

October 28, 2013

Members Present: Vanessa Aguirre, Roxanne Belanger, Shannen Brick, Sherie Eastbury, Shannon Fralick, Phil Ieluzzi, Joanna Maull, Sharon Metcalfe, Stu Metcalfe, Danielle Miller, Judy Rickey, Laura Santaguida, Shawn Upson, Shelly Upson, Bill Yull

Regrets: Alexis Flett, Keith Fralick, Sabina Manning, Adrienne Osfolk

Agenda Item	Discussion/Action Taken	Person(s) Responsible
Welcome & Introductions	J. Rickey welcomed everyone and the meeting was brought to order at 6:36 pm.	J. Rickey
Review & Approval of Previous Minutes	<p>Minutes of September 30, 2013 were reviewed with follow-up discussion items added to today's agenda.</p> <p>Motion: To approve the minutes of September 30, 2013 as presented. Carried (P. Ieluzzi/D. Miller)</p>	P. Ieluzzi
Elections	<p>B. Yull presented the Election Form for Parent Council 2013-2014 as distributed to students' homes. A number of responses had been received already and attendees who had not already voted were given the opportunity to submit their votes.</p> <p>Discussion concluded that the two candidates vying for Chairperson were willing to share the position. Therefore P. Ieluzzi and S. Brick were acclaimed. It was resolved that with two Chairpersons, there was not a need for an additional Co-Chair and S. Fralick indicated in her spouse's absence that K. Fralick would be amenable to this.</p> <p>J. Rickey presented a communication from S. Manning that she wished to withdraw her candidacy for Treasurer.</p> <p>The positions of Secretary and Non-Teaching Staff Member/ Community Rep. were acclaimed with only one candidate for each.</p> <p>There were enough remaining voting member positions for all candidates to be acclaimed. A final vote was not required.</p> <p>Motion: To approve the following as appointed.</p> <p>Chairpersons: Shannen Brick and Phil Ieluzzi Secretary: Sherie Eastbury Non-Teaching Staff Member/ Community Rep.: Laura Santaguida Treasurer: Judy Rickey</p> <p>Voting Members: Vanessa Aguirre, Roxanne Belanger, Shannon Fralick, Keith Fralick, Sabina Manning, Joanna Maull, Sharon Metcalfe, Danielle Miller, Adrienne Osfolk and Shelly Upson</p> <p>Carried (P. Ieluzzi/J. Maull)</p>	

Communication	A list was circulated for members to provide their email address for council communications. S. Eastbury to compile and share with council members.	S. Eastbury
Wish List	B. Yull indicated that teachers have been asked to compile. Request that list be provided for consideration at next meeting .	B. Yull/ A. Flett
Milk/Frozen Yogurt Programs	As approved at the previous meeting, a new fridge has been acquired by council within budget to replace one of the old fridges that causing concern. V. Aguirre volunteered to recommence frozen yogurt sales now that there is reliable storage. Frozen yogurt is to be kept in the new fridge, milk taking up the remaining space, with overflow in the older model fridge. V. Aguirre to investigate CC Swirls and TCBY, make a vendor decision and email order forms to B. Yull with a target of providing final details in this Friday's newsletter.	V. Aguirre
Lockers	B. Yull communicated with the Board and there is no intent by the Board to make any changes.	
Time Capsule	Discussion of replacement of the building's cornerstone which was removed by an archivist to retrieve the original time capsule. The HWDSB does not have intentions of completing the repair as the removal was not completed by HWDSB Capital Projects (see email attachment). S. Eastbury indicated that she will follow-up with a known qualified brick and stone mason about completing the restoration. B. Yull will investigate retrieval of the original time capsule contents for repatriation/ display at the school. Council to discuss new articles to be placed into time capsule at next meeting .	S. Eastbury/ B. Yull
Uniforms	B. Yull indicated that this is a complex process requiring Board involvement. He provided an Administrative Memorandum (A.M. #SO-38) regarding this process and requested that council review. Topic to be discussed at next meeting .	All Members
Movie Nights	B. Yull reported that Principal Moore is amenable to the idea of partnering up. P. Ieluzzi and D. Miller will follow-up regarding logistics.	P. Ieluzzi/ D. Miller
Gym Status	B. Yull provided a copy of an email (see attachment) from Russ Burt, HWDSB Capital Projects Supervisor indicating that "Replacement of the gym floor was proposed and deferred until further notice". Repairs are made as needed, no additional follow-up at this time.	
Treasurer's Report	No update	
Teacher's Report	Deferred (Nutritional Non-compliance days – Council approves Oct 31, Dec 20-last day before break, Feb 14, March 6-day before break, June 27 + 4 other days to be used by teachers as needed)	
Principal's Report	B. Yull congratulated the new parent council members. Safe School Welcome – a few challenges, parents are encouraged to call and leave a message if students are being picked-up/dropped-off outside normal hours, there is no Secretary coverage during scheduled breaks, the back door remains unlocked during nutrition breaks in case of emergency.	

	<p>IT Roll Out (WIFI) – Scheduled by Board for mid-December</p> <p>Report from Ross Burt, Capital Projects Supervisor –List of renovations to the school over the past year and a half is substantial and considered complete. (see attachment)</p> <p>Focus of teachers and administration this fall is getting to know our kids.</p> <p>Staff are reviewing EQAO data and extracting strengths/weaknesses to align with strategic directions of the Board. Focusing on items 1.4 and 4.7 of the School Effectiveness Framework.</p> <ul style="list-style-type: none"> • 1.4 – During learning, timely, ongoing, descriptive feedback about student progress is provided based on student actions and co-constructed success criteria. • 4.7 – Timely and tiered interventions, supported by a team approach, respond to individual student learning needs, and well-being. <p>Staff have begun to enter strategies into a “dashboard” cycle to determine how to deal with strengths/weaknesses.</p> <p>The Common European Framework of Reference has been incorporated into the new French curriculum.</p> <p>Progress Reports will go out on November 19th (a snapshot of progress) with interviews scheduled for November 21 and 22.</p>	
Food Drive	<p>L. Santaguida provided information on the Food4Kids program (www.food4kids.ca). An information package is forthcoming to all student households regarding this initiative which provides packages of healthy food for kids aged 5 – 14 years with limited or no access to food each weekend. Packages of healthy food are prepared by volunteers and delivered to schools each Friday to ensure children have nourishment over the weekend. Each food package contains kid friendly, non-perishable and easy to prepare meals with maximum nutrient value. Over 1,200 children in Hamilton, 250 in Halton and 600 in Niagara sustain each and every weekend without food. A food drive will begin on November 18 at our school. Each classroom will have a collection box and an incentive for the classroom which collects the most donations is being considered.</p>	L. Santaguida
Fundraising	<p>J. Rickey provided options for this year’s fundraising initiative. It was agreed that one food-based and one non-food option will be chosen. Preference is to be given to options that provide maximum margins.</p> <p>Motion: J. Rickey to make final decision taking into account council recommendations above, order 75 catalogues for each choice and have ready for students by November 15 a 2-3 week sales period and 1 week delivery, allowing for items to be delivered before the holiday break.</p> <p>Carried (D. Miller/S. Eastbury)</p> <p>J. Maull volunteered to investigate and coordinate additional on-going “School Earnback” initiatives beyond those currently offered (Mabel’s Labels, etc). Options include Boston Pizza, Samko Toy Sale. If required, a person of contact for school council will be P. Ieluzzi.</p> <p>J. Maull volunteered to provide information to Madame Collins regarding the Ontario Ministry of Education “SpeakUp” project which grants up to</p>	J. Rickey / J. Maull / P. Ieluzzi

	<p>\$1000 for Grade 7-12 students to bring ideas to life that strengthen student engagement. Application deadline is November 1.</p> <p>J. Maull volunteered to investigate grant opportunities via the Hamilton Community Foundation. In 2012 – 2013 Hamilton Community Foundation approved approximately \$5.1 million in grants, supporting initiatives across all sectors (arts, education, environment, health and human services and recreation).</p> <p>J. Maull volunteered to investigate grant opportunities via the Ontario Ministry of Education Equity & Inclusion Education Strategy, such as funding for small schools to afford activities that may have been financially prohibitive due to low participation (ie. busing to cross-country events, etc).</p> <p>J. Rickey indicated that she will be tackling the idea of a follow-up Fun Fair for Spring 2014.</p> <p>P. Ieluzzi to investigate HWDSB policy on limits to number of fundraising events per year.</p> <p>Fundraising plan/sub-committees to be discussed at next meeting</p>	
Peeling Paint	B. Yull to follow-up on paint peeling on yellow stripe down hall.	B. Yull
Meeting Schedule	<p>There was discussion around the possibility of changing the day of the week that the meeting is held on, but the majority, and with respect to Mr. Yull's schedule, ruled that it should remain at present on Monday nights commencing at 6:30 pm.</p> <p>Motion: That the next three meetings be scheduled for Monday November 25th, Monday December 16th and Monday January 20th.</p> <p>Carried (P. Ieluzzi/D. Miller)</p>	
Adjournment	<p>Motion: To adjourn the meeting at 8:00 pm.</p> <p>Carried (J. Maull/D. Miller)</p>	