



École Élémentaire Michaëlle Jean

School Council Meeting Minutes

November 25, 2013

Members Present: Vanessa Aguirre, Roxanne Belanger, Shannen Brick, Sherie Eastbury, Keith Fralick, Shannon Fralick, Phil Ieluzzi, Jennifer Jones, Joanna Maull, Sharon Metcalfe, Stu Metcalfe, Greg Moore, Adrienne Osfolk, Judy Rickey, Kevin Rickey, Laura Santaguida, Shelly Upson, Bill Yull

Regrets: Alexis Flett, Sabina Manning, Danielle Miller

Agenda Item	Discussion/Action Taken	Person(s) Responsible
Welcome & Attendance	P. Ieluzzi welcomed everyone noting the presence of Principal Greg Moore as well as Jennifer Jones, standing in as Teacher Rep. on behalf of Alexis Flett. The meeting was brought to order at 6:35 pm.	P. Ieluzzi
Review & Approval of Previous Minutes	Minutes of October 28, 2013 were reviewed with follow-up discussion items added to today's agenda. Motion: To approve the minutes of October 28, 2013 as presented. Carried (J. Rickey/S. Brick)	P. Ieluzzi
Previous/On-going Business		
Communication	A list was circulated for members to confirm their email address for council communications. It was noted that those on last year's council should ensure emails of past members be deleted and to update to this year's list. School Website out of date. Council would like to assist. Motion: To elect council member(S.Upson) to assist A.Flett . Carried. S.Upson will meet Tuesdays with A.Flett and update council on options	updated contact list attached S.Upson
Wish List	J. Jones(behalf of A.Flett) indicated that the teachers had discussed and provided a few wish list items: <ul style="list-style-type: none"> • Laminator for small/short-notice projects • Mini-basketballs for gym • iPad for Grade 1 classroom • Books for library <p>J. Maull suggested that the librarian investigate potential unclaimed Scholastic funding available within the Board.</p> <p>V. Aguirre noted that the school is able to send their laminating requirements to the Board's central print shop at a fair cost with a relatively short turn around. Lamintor pricing to be gathered.</p> <p>Discussion regarding other potential items/services/venues to buy with funds resulted in reviewing the need for more Levelled readers . Need to review weather council funds can be put towards readers.</p> <p>Once prices on the various items are obtained, a vote(via email)to move forward on purchases.</p>	V. Aguirre B.Yull P.Ieluzzi

Time Capsule	<p>B. Yull corresponded with J. Aikman and confirmed that original time capsule contents can be returned.</p> <p>Items for a new time capsule to commemorate formation of Michaëlle Jean must be compact enough to fit inside the cornerstone block.</p> <p>S. Upson to draft a submission for the newsletter requesting families' input on items that represent the school community. Council to reconvene on this topic by May.</p>	B. Yull/ S. Upson
Uniforms	<p>Having reviewed Administrative Memorandum (A.M. #SO-38) prior to the meeting, Council discussed the Initial Consultation Process and proceeded to a vote to determine the level of support within the School Council. The vote resulted in a 6-5 split in favour of the school's administrator moving forward to the next step in determining a level of support from staff and/or students.</p> <p>Initial Consultation Process: (According to A.M. #SO-38)</p> <ul style="list-style-type: none"> • School Administrators must consult with the Superintendent of Student Achievement to ensure adherence to the School Uniforms Memo. • School Administrators and School Councils must review the School Uniforms memo and determine a level of support within the School Council. • School Administrators informally determine a level of support from staff and/or students. • School Administrators consider using an interest survey as an indicator of the level of interest before embarking on further planning/consultation in a school community (could be a response submission in a school newsletter or community meeting). <p>Motion: That the school administrator proceeds in determining a level of support from staff and/or students for school uniforms.</p> <p>Carried (Full vote applied – 6 in favour, 5 opposed)</p>	B. Yull/ P. Ieluzzi/ K. Fralick
Movie Nights	Principal Moore affirmed that he is amenable to partnering up. Per last meeting, P. Ieluzzi and D. Miller will follow-up regarding logistics.	P. Ieluzzi/ D. Miller
Food Drive	L. Santaguida provided an update on the Food4Kids (www.food4kids.ca) fundraiser. Collection of donations is going well, the campaign runs until December 6. A \$50 gift card has been anonymously donated as an incentive for the class that collects the largest percentage of goods.	L. Santaguida
Fundraising		
Lamontagne Cookie Mix and Jewelry	<p>J. Rickey provided an update on the Lamontagne fundraiser. Net profit for School Council should be in the vicinity of \$700. This fundraiser was relatively easy to manage, little work for a substantive payback.</p> <p>It was noted that prior to proceeding with fundraising a plan for what to spend the funds on should already be established</p>	<p>J. Rickey / J. Maull / P. Ieluzzi</p> <p>Board Policy 13.2 attached</p>
School Earnback	J. Maull provided an update "School Earnback" initiatives. Montana's at the Heritage Green Plaza has a box labelled for Michaëlle Jean into which patrons can insert their receipt and a 10% cash earnback will go to the school. The Samko Toy Sale runs November 28 to December 1 at the Careport Centre in Hamilton and customers can request to have their receipt stamped then turn the receipt in to the school. Smart Betty	

	<p>program continues to be another 10% earnback opportunity. Boston Pizza still to be set up. Earnback funds are to be earmarked for use towards Fun Fair expenses.</p> <p>Earnback funds to be gathered by ~April 2014 and be deposited into council account.</p>	J. Maull
Grants	<p>J. Maull provided information regarding the Ontario Ministry of Education "SpeakUp" project which grants up to \$1000 for Grade 7-12 students to bring ideas to life that strengthen student engagement. Application and uptake needs to be teacher led. The November 1 deadline has passed for this year, so this is a good opportunity to think ahead for 2014.</p> <p>J. Maull indicated that she is keeping an eye out for Hamilton Community Foundation Open Calls that fit the profile of Michaëlle Jean, however they must be teacher and student driven.</p> <p>Busing for school events does not appear to fit within the Equity and Inclusion Education Strategy.</p>	J. Maull
Pizza Program	A new form is to be distributed offering the ability to order using the traditional weekly method as well as an alternative monthly order option.	S. Metcalfe
Milk/Frozen Yogurt Programs	It was discussed that the milk program is a school-run initiative so can be removed from the agenda. V. Aguirre has contacted CC Swirls as a possible alternative to TCBY to allow the children to try additional flavours. \$135 profit from frozen yogurt thus far.	V. Aguirre
Standing Reports		
Treasurer's Report	Approximately \$4000 in the bank, still need to look at line items to see if funds payable to M&M Meats have come out of the account yet. Funds from last year have been earmarked \$500 float, \$1000 library and \$2000 technology.	J. Rickey
Teacher's Report (J.Jones)	<p>Spirit Days will be held on the last Friday of each month, this Friday is "Crazy Hair Day". There will also be Red & Green Day in December, Pajama Day, Cultural Heritage Day, Sports Day, Red & White Day in June, etc.</p> <p>Mme Collins is leading a knitting club for Grade 5-7 students.</p> <p>The Grade 2/3 class attended the Children's Centre on November 6.</p> <p>The Grade 4/5 class attended the Bulldogs game on November 13. Ticket costs were paid for by the school board, busing costs by the students.</p> <p>Mad Science will be making a presentation to the school on December 3.</p> <p>A Holiday Concert will be held on the afternoon of December 18, parents are invited to attend.</p> <p>Mlle Woods is coordinating a mitten tree, where donations of hats, mittens scarves will be used to decorate a tree and then delivered to Interval House for women who have experienced abuse.</p> <p>\$1700 in books were sold at the book fair, providing \$630 in free books for the library, which will be chosen via the students wish list and teachers.</p>	

Principal's Report	<p>Mad Science will be delivering an extra-curricular program on Mondays during second nutrition break for 8 weeks beginning in January. Cost is approximately \$90/child.</p> <p>Bullying Awareness Week ran November 18-22, observed via Pink Shirt Day on Wednesday. There is a continued focus at Michaëlle Jean on all of the positive attributes of the students here.</p> <p>Progress Reports have been distributed and parent-teacher interviews were conducted. Request was made to consider extending the hours.</p> <p>Student Agendas are used as a communication tool for teachers/parents. If communication is unclear, let the teacher know and if a concern remains don't hesitate to contact the Vice-Principal.</p> <p>The contractor that painted the school interior will be coming in to review and address the issue with paint peeling in the halls.</p> <p>A replacement Vice-Principal has not been announced. Mr. Yull will be at Michaëlle Jean until the holiday break. Has a sense that Board is waiting on accommodation review (ARC) results to fill position on attrition.</p>	
Annual Report	An Annual report is to be submitted by School councils at the end of each year. Unclear as to whether one was submitted last year.	P. Ieluzzi
Meeting Schedule	<p>There was discussion once again around the possibility of changing the day of the week that the meeting is held on, but the majority, and with respect to Mr. Yull's schedule, ruled that it should remain at present on Monday nights commencing at 6:30 pm.</p> <p>Next two meetings are scheduled for Monday December 16th and Monday January 20th.</p> <p>Consensus to keep the following dates as Proposed dates: Monday, February 24, Monday, March 24, Monday, April 28, Monday, June 16 (final meeting – election process for September to be organized) with respect to the needs of whoever the incoming Vice-Principal will be.</p>	
Adjournment	<p>Motion: To adjourn the meeting at 9:00 pm.</p> <p>Carried (J. Maull/S. Eastbury)</p>	