

Mary Hopkins Meeting Minutes for November 28th, 2024

1. Welcome & Land Acknowledgement
2. Attendance (Members at Large)

Quorum Achieved (yes/no): Yes

(note: must have 6 members at large or more to achieve quorum (50% +1))

Carley Casey	yes	Marissa Saunders	yes
Lindsay Cleverdon	yes	Veronica Robinson	yes
Colleen Knapman	yes	Meredith Hazaras	No
Karina Budhrani	No	Jessica Knutson	yes
Nina Hansra	No	Jeanette Szabo	yes

3. Delegate Presentation – Jennifer Valeri
 - a. Delegate was unable to attend and has requested delegation be moved to January – this will be reviewed by council, admin and the board before granted
4. Approval of Minutes
 - a. September 2024 – Jeanette first and Veronica second
 - b. October 2024 – Veronica first and Jeanette second
5. Principals Report
 - a. Update on HVAC reno – final stages right now – walk through to identify damage on walls, blackboards, smart boards, grounds outside from the equipment etc. Will be submitted for reimbursement.
 - b. Custodians have started to do some of the deeper cleans where they can
 - c. Kindie pen – Jessica and Ms Bloom met with facilities and are starting the conversation about what the next steps are. Fencing, drainage, winter grass, etc have been discussed. Quotes to come back for different options for the ground
 - d. Work on the parking lot to take place (new lines and another accessible spot)
 - e. Literacy updates – K-2 were administered new reading assessments
 - f. 18 students using lexia this year at MH
 - g. Forest of reading program running again this year at end of winter/early spring – all Canadian authors
 - h. Math – looking to purchase more supports for those who need it. Staff are learning to use and access knowledge hook

- i. Nutrition program is running Tues-Fri each week. Bin is delivered to each class room with a variety of healthy snacks. Still looking for additional donors
 - j. M&M will be supporting the school by having 1 Monday a month where 5% of all sales come back to the school
6. Teachers Report
- a. Staff undercover spirit wear week – do not tell your children
 - b. Lots happening in December!
 - i. Every Friday will be some kind of spirit day
 - 1. Dec 6 – wear green and whole school bingo
 - 2. Dec 13 – PJ day and snuggle up and read
 - 3. Dec 20 – winter wear and last day before winter break
 - ii. Joy Day – kindergarten on December 12, grades 1-4 TBD
 - iii. concert (Dec 17 will be the dress rehearsal, Dec 19 will be for the parents)
 - iv. food drive from the 2nd-16th
 - v. Winter art show and raffle will be on Dec 5th 5:30pm-7:30pm– teachers to leave art work on the stage on the 4th or 5th
7. Financial Report
- a. Annual fundraising plan has been passed
 - b. Money that was carried forward:
 - i. Ms Widdup is aware of the money set aside for the DPA equipment
 - ii. Waiting on Black top refresh and repaving from the board before we repaint the lines

Annual Fundraising Plan – Submitted

Fundraiser	Funds Expected	Allocation
Pizza Day	\$18,000	Student Enrichment \$6,000 SPEC ED Items \$5,000 Library Books \$3,000 Graduation \$1,000 Winter Art Show \$2,500 Kinder Penn Top up \$500

Raffle/Winter Art Show	\$5,000	Kinder Penn Top Up \$2,000
		Blacktop Update Top Up \$3,000
Movie Night	\$2,000	Other/Misc. \$2,000

Approved and Allocated Funds

Source	Amount	Allocation	Approved
Carry Forward 2023/2024 (Spring Fling)	\$6,069.25	\$2,000 DPA \$4,069.25 Blacktop upgrades	Y *Waiting on board answer on paving
Carry Forward 2023/2024 (Pizza Day #2)	\$7,595.97	\$7,595.97 Kindie Penn	*Working with board on plan

Current Accounts & Transactions

October Transactions

Account	Date	Transaction	Description	Debit	Credit	Total
SC Parent Council						
#250002			Carry Forward		\$ 990.58	
						\$ 990.58
SC Parent Council - Pizza						
#210110						
	10/09/2024	Deposit	Pizza Oct 21-Jan 27		\$ 97.50	
	10/10/2024	Deposit	Pizza Oct 21-Jan 27		\$ 3,282.50	
	10/11/2024	Deposit	Pizza Oct 21-Jan 27		\$ 1,722.50	
	10/11/2024	Deposit	Pizza Oct 21-Jan 27		\$ 1,787.50	
	10/11/2024	Deposit	Pizza Oct 21-Jan 27		\$ 3,510.00	
	10/15/2024	Deposit	Pizza Oct 21-Jan 27		\$ 65.00	
	10/15/2024	Deposit	Pizza Oct 21-Jan 27		\$ 2,827.50	
	10/15/2024	Deposit	Pizza Oct 21-Jan 27		\$ 1,267.50	
	10/17/2024	Deposit	Pizza Oct 21-Jan 27		\$ 1,690.00	
	10/17/2024	Deposit	Pizza Oct 21-Jan 27		\$ 1,397.50	
	10/18/2024	Deposit	Pizza Oct 21-Jan 27		\$ 130.00	
	10/30/2024	Check	Pizza by Johnny	\$ 595.00		
	10/30/2024	Check	Pizza by Johnny	\$ 595.00		
						\$ 16,587.50
						\$ 17,578.08

Budget Balance Forward – Pizza Day #1

	Debit	Credit
Balance Forward – Pizza Day		\$16,587.50
Johnnys Pizza Invoices (expected)	\$6,545.00	
Projected Account Balance		\$10,042.50

**Note: projected numbers above will be amended based on the new pizza day numbers provided after the reopening on school cash online closes and numbers can be recalculated.*

8. Other Business

Art Walk & Raffle

- Lottery license came through so the raffle can move forward as planned!
 - i. We received over \$2000 worth of donations
 - ii. Baskets that are lacking – fun with science, cats and dogs, arts and crafts, self care and spa, candy lovers
 - iii. Baskets are being put together Monday morning

Treasurer

- We do not have a treasurer so if anyone would like to hold that position please think about it and we will discuss again in January

Constitution

- Constitution update – hoping to have a copy to send out to the school population in the early months of the new year for review and then once we have the feedback we can have a vote

9. Next Meeting: January 16th at 6:30pm