



# Sir Allan MacNab Secondary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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VICE-PRINCIPAL: Mr. S. Barr, Mrs. K. Collier  
[www.hwdsb.on.ca/macnab](http://www.hwdsb.on.ca/macnab)

Date: May 14<sup>th</sup>, 2020

Dear Parent/Guardian

The Hamilton-Wentworth District School Board and the staff at Sir Allan MacNab recognize that this is a difficult time for the families of our students and for all families throughout Ontario. We appreciate your cooperation with the delivery of educational services for children during this unique and challenging time.

As a result of the temporary restrictions that have been imposed by the Provincial Government, including the closure of schools, some of our practices may be different in the immediate future.

Upon request, should you require an updated copy, staff at Sir Allan MacNab can forward your child's Individual Education Plan to you electronically using an encrypted email to protect your child's privacy. If you do not have access to email, please contact Stephanie McNeill by leaving a message at the school to make alternative arrangements. You will receive an executed paper copy of your child's IEP when schools reopen.

Upon receipt of your child's IEP by email, you will be asked if you would like to schedule an appointment by email to have a telephone conversation with your child's special education teacher/Learning Resource teacher, Stephanie McNeill to provide your comments. We will not be accepting electronic IEP mark-ups due to privacy and security. Changes will be made by our educational staff electronically and a revised paper copy of the IEP will be provided to you when schools reopen.

While this is an uncertain time for our families, please be assured that our special education staff members continue to be available to support your child's learning. If you have any questions about the special education programming your child is receiving, please do not hesitate to reach out to Stephanie McNeill ([stmcneil@hwdsb.on.ca](mailto:stmcneil@hwdsb.on.ca)) who will make sure that your questions are answered.

A link to the Board's Parent Guide with more information about IEPs is noted here:

[https://www.hwdsb.on.ca/wp-content/uploads/2020/01/IPRC\\_2019\\_22112019.pdf](https://www.hwdsb.on.ca/wp-content/uploads/2020/01/IPRC_2019_22112019.pdf)

We wish you and your family health and well being,

Greg Clark

Principal