

**LISGAR ELEMENTARY SCHOOL COUNCIL MEETING**

Thursday October 13 2022.

**ATTENDEES:**

Mary Elliott – Principal.

Kim Baker – Teacher Representative.

Brittany Ritchie.

Shannon Goodale.

Shenika Henry.

Alicia Morrison.

Lois Elliott

Amanda Zacharewicz.

Sarah Earl.

Rich Freeman.

Crystal Tse.

Approval of June's minutes,

Voted all in favor of approval.

**OVERVIEW**

policy and procedures.

School council .

Lisgar rules.

Briefly went over the constitution.

Fundraising.

**Past Outstanding items**

Class Building.

Pizza Days.

Fundraising Ideas.

( We should have already decided upon Fundraiser ideas and set a New Fundraising goal for the school year.) My idea would to purchase a new projector for the assemblies and a new sound system for the school. Spoke to Mrs Elliott to reach out to Mr Kelly regarding Price's for a dollar amount for the fundraiser for Council to raise money. This should be omitted since it wasn't discussed during the meeting.

### **CLASS BUILDING**

Class building was addressed and based on educational needs therefore a new Kindergarten classroom was added to room 4 with 15 students.

### **Pizza Day**

We're excited to have pizza days back.!

### **Several Questions were asked.**

Can Pepperoni's be added in January? Yes, pepperoni will be added in Jan.

Dairy Free Cheese ? This is being looked into.

Gluten Free? This is being looked into also.

We Should be able to offer all students with the same option of having a Pizza Day regardless of ones Allergies or food preferences (See Attached Research on different stores and food facts.

Making the pizza orders more affordable for All parents to purchase

Making the options to only purchase certain dates for the pizza and keeping the wallet accessible to add dates if needed opposed to having to purchase months at a time this is extremely hard for a lot of parents in the community to afford this large out of pocket expense and also parents with multiple children this becomes even harder.

See additional food facts.

### **ELECTION PROCEDURES**

\*We need clarification on who can be a voting member and if there is an actual deadline, and if the proper paperwork could have been filled out at our First meeting?

Voting for Positions

Chair - Lois Elliott

Co-Chair-Brittany Ritchie Both Brittany and Lois are Co-Chairs.

Secretary-Shannon Goodale

Treasure-Alicia Morrison ? (Council needs clarification on members voting status ) Yes, Alicia will be Treasurer

## **TREASURES REPORT**

Current balance as Mary stated is approximately 1300.00 dollars not including the 500.00 dollars from the board .The New closing balance is 1800.00

Question? How is there 1300.00 dollars carried over when council funds must be spent before the end of the school year? Council donated 10.00 per student to go towards the end of the year trips. Was this Used? Funds were carried over from last year due to Covid. Year end trips were supplemented by School Council funds.

Q- Can we view the last Year's closing Balance reports 2021-2022 and the financial ledger for the calendar Year. I suggest making an appointment with Allison Wallace to see the ledger.

## **PRINCIPLE'S REPORT**

Welcome back

Front foyer

T.v. has been replaced and Mounted. ( Has the tv been used for the announcements? We would Love to see how this brightens the front foyer !

An Artist named Szabo created an incredible Lisgar Lions logo in the front Foyer she is an incredible artist and shows her many talents. We want to thank her for this dearly.

Meet the teacher went well and we're all glad the rain held out , For the next event we'll explore different food truck options.

Roar assembly -Responsibility Our first assembly was a great success. Mrs. Hardy's Grade 4 Class did an exceptional job on hosting the First Assembly!

Photo Day October 17.

Any student on the track and field team will not be taking their photos if there is a rain day scheduled, photos we're booked before the rain schedule unfortunately.

An Accessibility Ramp was installed in the Junior Intermediate. Entrance (Red door) to be up to Emergency evacuation policies and procedures, This was completed over the Thanksgiving holiday.

There is a free Entry to the junior Intermediate wing for the students to access these doors at the start of the day (8:50am )

## **HALLOWEEN DANCE**

First Post-Covid Dance of the School year It's being held October 31 2022 from 1:30pm 3:10pm there will be prizes for the various categories including best costumes, scariest costume, most enthusiastic dancers, etc.

Council will Donate prizes for each winner.

Volunteers- Might be needed, Mrs Elliott will advise council if help is required. No help is required since our Lisgar Leaders want to assist in running the dance.

Book Fair is set for late November 2022.

IEPS are going on October 18/2022.

### **NUTRITION PROGRAM**

Q- Can parent's or Caregivers volunteer for the Nutrition Program as they did Pre-COVID.

A- The program is a student initiative program, No mention of Parents or Caregivers allowed to participate again.

Q- A question about the cleaning process of the container bins that are used to serve during the day for the Nutrition Cart , is the cleaning up to all Health and safety regulations. Yes.

Q- Are the Yogurt Tubes being Rotated properly and the expiry dates being checked and recorded daily to ensure proper safety. Absolutely

Q- Are the Dairy products being store properly while out for student access (eg.) Freezer packs , Ice or refrigeration. Yes

### **TEACHERS REPORT**

Ms Baker is excited to announce the roll out of her new "Lisgar Leaders" it's a leadership program for Grades 6-8 there will be 2 representatives From each class. Students will be selected for Nomination Home room teacher's will run the election with students deciding who will be their representatives.

Roles of a Lisgar leaders would be to help organize and execute events happening within the school, to take on extra leadership roles where needed

The new Lisgar Leaders will meet up for team building meetings and to collaborate new and exciting ideas for upcoming events etc.

### **Question's from Council.**

Q= Is there the opportunity to allow other students to be nominated for the Lisgar Leaders and rotate the position.

A= Maybe it could be assessed and considered for a new Nomination.

A- TBD.

Q- Can there be extra students added to help out with larger events

Main objective is to have the Lisgar Leaders be able to influence students and become a role model and leader of the school.

To help with Club activities etc.

A list of roles and responsibilities will be sent out to all teachers in Grades 6-8

**Questions from council**

Q- Can Council be involved in this new incentive Leadership program? This idea will be explored with the students.

Q- Would younger children whom are interested in participating in this program be allowed to be nominated? At this time the focus is on the grades 6-8 students with the possibility of younger grades later in the year.

**\*Lunch Monitoring**

Q- Are students being supervised by an adult/ Student in grade 8 at all times during Lunch break?

A- There are Teachers present at all times. **Omit this Answer above.**

**Amendment As per Council's Request**

There are **No** teacher's supervising students during Lunch /Nutrition breaks Teachers only check the lunchrooms Periodically through the Lunch/Nutrition breaks.

There was a council Discussion on this and members stated they have heard that children aren't being monitored during their Lunch breaks and Children have been hurt or doing things they aren't allowed to do with the lack of Adult or Peer supervision.

Council suggestions were to allow the New nominated Lisgar leaders to take on the responsibility as the new lunch monitor's so students aren't left unattended during their Nutrition Break.

Can Volunteer's be involved with the lunch monitoring? We are exploring student monitors in some classrooms.

Q- Milk Program is to be rolled out again , Date to be announced in the near future.

**Council Question**

Q- Will there be a refund for those who still have the old milk tickets ?

A- There will be a refund issued back just needs to figure out the pricing and logistics of the New pricing. A refund isn't being offered. Instead tickets bought previously will be honoured.

New pricing will be determined and sent out to all parents/caregivers  
Tickets to be sold weekly and milk sales will be distributed during the first nutrition break.

Cash is allowed for all milk sales , No online Purchases necessary Tickets sold weekly.

We're back to pre- COVID cash handling Regulation

Discussion about Grade 8  
Commencement. (Graduation)

**Council Questions**

Q- Venue secured and or Booked

Q- Location ? Marquis Gardens? Still to be determined.

Q- Was the 500.00 from Council used for Last year's Graduation

A- Yes funds were used for the graduation.

What types of fundraising will be used for the graduation?

**Some Fundraising ideas.**

- Poinsettia's TerraGreenHouse an email was sent out 10/14 2022 for pricing, ordering and the shipping process , See attached information regarding all information
- Krispy Kreme doughnuts
- Chocolate sales
- McMillan Foods
- Penny sale
- Tru- Earth Eco Friendly laundry packages/ Other Eco friendly cleaning products.
- Cookie Dough
- Otis spankmeyer
- Yow popcorn/gourmet popcorn
- Scratch card fundraiser
- Lollipop fundraiser
- Candy bars
- Beef jerky
- Candles
- Flowers
- Discount cards/gift cards
- Cookbooks
- Spices and seasonings
- Labels
- Cinnabon
- Cheese
- Meat/sea food McGregor's

- Kernels
- Pizza

Q- Where is the Grade 8 commencement being held?

A- Sherwood or the New Barton location.

A- TBD based on fundraising.

Q - Class trips to Medieval times , Will this happen this year?

A- Mary noted that it probably wouldn't happen it's based on fundraising.

Discussion about future council meetings dates and times.

All in Agreeance to being held on Thursday's from 6pm-7pm if you are unable to attend there is the option of joining via Zoom please contact Mary for zoom ID Number and password and for us to meet monthly in person or by zoom.

\*Note from Crystal Tse, the microphone wasn't loud enough and would recommend that the questions are repeated.

Next Parent Council meeting is set for November 3<sup>rd</sup> from 6pm till 7pm

First Parent Council meeting adjourned @7:19 pm

**Things to follow up on at Next Council meeting.**

Pizza Days.

Nutrition Programs

(Volunteer's.)

Breakfast Program. (\*New Food4kids\*)

Milk Program.

Lunch Monitoring.

Treasures Report.

Clarification on who shall be Voting members?.

Fundraising Ideas / past donation profits.

7 Grandfather's Teaching's. (As discussed and agreed upon in last year's Meetings.)

