



LAWFIELD ELEMENTARY SCHOOL
45 Berko Drive
Phone: 905-387-0062
September 2018, Volume 1

Principal:
 Mme C. Lacroix

Vice-Principal:
 Mr. D. Repchuck

Office Administrators:

Mrs. Keddy
 Mrs. Hill
 Ms. Story (AM)

Superintendent:
 Mr. P. Denomme

Trustee:
 Mrs. D. Danko

Special points of interest:

- Lawfield Staff
- Volunteer Information
- Medication
- Safe & Timely Arrival
- Student Fees
- School Pictures



From the Principal's Office

We hope everyone had a safe and happy summer break! September marks the beginning of a new school year with new learning ahead. As students return for this school year, it is our hope they will set goals and always try their best in attaining them. As adults (staff and parents) our job is to support them in their learning journey. Take time to sit down with your child and plan for success. A good starting point would be establishing routines for nightly reading practice, homework completion, and sharing their agendas.

New beginnings mean new staff members to welcome. At Lawfield, we are thrilled to welcome Ms. Wolfe (Gr 3/4), Mr. Goode (Gr 4/5), Mr. Morrison (Gr 5/6), Ms. Murphy (Gr 7), Mme Carpio (Grade 6/7 French Immersion), Mr. Creelman (Grade 8 French Immersion), Ms. Adun (EA) and Ms. Story (Office Assistant - AM). We would also like to welcome back Mrs. Kemper (Grade 7), Mme Basiak (Grade 1 French Immersion) and Mme Johnson (Grade 2 French Immersion).

The floors are gleaming and lights are extra bright! We would like to thank our caretaking staff for all of their hard work in preparing our school to be a safe and clean learning environment.

The Lawfield School Council will hold elections on Sept 26th in the school library at 7pm. Please mark your calendars for September 19th as it is our Meet the Staff evening.

We are looking forward to an excellent year!

Mme Lacroix and Mr. Repchuck

IMPORTANT DATES

Date	Event	Date	Event
September 4	First day of school	December 24	To January 4 Winter Holidays
19	Meet the Staff Night	January 26	PA Day
21	PA Day	February 18	Family Day Holiday
26-27	Picture Day	March 1	PA Day
27	School Council Meeting 7 pm	March 11-15	March Break
October 4	Terry Fox Run	April 19-22	Easter Break
5	Terry Fox Run Raindate	May 20	Victoria Day Holiday
8	Thanksgiving	May 21—June 3	EQAO
November 2	PA Day	June 7	PA Day
December 7	PA Day	28	PA Day

Agendas

Agendas have been given to grade 1 to 6 students this year. Grade 7 and 8 teachers will be using a different means to communicate with parents.

Agendas are very important tools for students. They provide students opportunities to set goals, organize their time and assignments and develop their responsibility skills by transporting to and from school. An agenda provides a space for parents and educators to communicate information to each other. The school will be covering the cost of each child's agenda. Parents who wish to help support the school can send in a \$4.00 donation to help defray some of the costs.

September Information Packages

All students have received a package of forms to be completed. This forms should be returned as soon as possible.



Calling All Volunteers!

Volunteers are essential members of the Lawfield. Volunteers make so many "extras" possible. Our team of volunteers enrich the educational experience of our students– Nutrition Program, athletics, classroom help and field trips.

If you are interested in volunteering at Lawfield , please follow the procedures detailed below. If you are required to obtain a police check, it is best to do so

first thing in September as it takes up to 8 weeks for the police department to process the paperwork.

We are in need of volunteers to run our Snack Programs as we would hate to have to stop running this much needed program.

New volunteers -

· If you have never volunteered in a HWDSB school, then you will need to complete a Volunteer Application package and obtain a "Vulnerable Sector Screening Criminal Reference Check (CRC) " from Hamilton Police Services. Drop by the office and ask one of our office staff for the necessary forms.

Returning volunteers -

—All other volunteers must sign an annual offence declaration and should begin updating their CRC's every 3 years.

Students and Medication

For the safety of all of our students, we ask that students not carry any medication on their person or in their locker unless it is an Epi-pen for emergency treatment. The office must be made aware of any student that may require emergency treatment.

Other medications are over-the-counter medication, such as cough syrup and pain relievers. These should **not** be brought to school by students of elementary school age, or stored at school, as some students may have adverse reactions to improper usage and other students may inadvertently obtain these medications.

All other medication must be kept in the office. Prescription medication requires signed authorization of a parent or guardian and signed direction by the prescribing doctor before it can be administered by school personnel. These forms are available at the office.



SAFE AND TIMELY ARRIVAL



For the safety of our students and for our priority on instructional time, you are asked to observe the following:

• **Parking in front of the school is prohibited. This is a school bus/no stopping zone. Please use the kiss and drop area.**

This year, there will be 4 buses at the beginning and end of the school day. By-law officers may ticket violators.

- Do not drop off your student in the staff parking lot. This is a congested high traffic area not suitable for pedestrians. If you need to park, please use Lawfield Arena parking lot.
- Watch carefully at the cross-walks. Remind your son/daughter to observe safety rules.
- All students enter from the playground doors only. Students are not to enter or exit via the front doors. Front doors will be locked all day long.
- Instructional time begins at 8:40 am and 1:20 pm. Students should arrive 5 minutes in advance so they can enter with the bell at the back of the school.
- Punctuality is a life skill our students need to learn, teach them to set an alarm clock to arrive on time in the morning.
- School ends at 3 pm, all walking students exit via the playground doors only. Bus students will use the front doors. Staff supervises the playground until 3:15 pm.
- Students leaving school for lunch (with permission only), must return on time for 1:20 pm afternoon entry.

ABSENTS or LATES

Please remember to call the school office if your child will be late or absent and leave a message on our 24hr answering machine. **Please say and spell your child's name, state their teacher's name and the reason for their late/absence.** If you forget to call, you will receive a call from our Messenger System to confirm that your child is not at school. If your child is in the before care/after care program, please call them **directly as well** to let them know of your child's absence.

2018-2019 DAILY SCHEDULE

TIME	EVENT
8:25 am	Playground Supervision Begins (Please do not arrive before 8:25 am)
8:40 am	Entry & Period 1
9:30 am	Period 2
10:20-10:40	Outdoor Break Gr 1-5 Eng, Gr 1-4FI Inside Break: Gr 6-8 Eng., Gr 5-8 FI
10:40-11:00	Outdoor Break: Gr 6-8 Eng., Gr 5-8 FI Inside Break Gr 1-5 Eng, Gr 1-4FI
11:00	Period 3
11:50	Period 4
12:40-1:00	Outdoor Break Gr 1-5 Eng, Gr 1-4FI Inside Break: Gr 6-8 Eng., Gr 5-8 FI
1:00-1:20	Outdoor Break: Gr 6-8 Eng., Gr 5-8 FI Inside Break Gr 1-5 Eng, Gr 1-4FI
1:20	Period 5
2:10	Period 6
3:00	End of Day Dismissal
3:15	Playground Supervision Ends (unsupervised after 3:15 pm)

Newsletters
Our monthly newsletters are posted online each month.

Subscribe to our school website and receive an email notification of an update.

Please return September Package forms school as soon as possible.

Pizza Days

Beginning in the month of October, we will be having Pizza Days every Thursday. Please sign up for School Cash Online as it is an easy way to pay for our your child's pizza, <https://hwdsb.schoolcashonline.com/>.

Lunch Lady

Beginning October 9th, we will be offering Lunch Lady every other Tuesday. Flyers will be going home shortly with more information.

School Council News.....

WELCOME BACK, PARENTS!

The Lawfield School Council invites all parents to join our organization. School Councils provide advice to Principals regarding programs and student life.

At Lawfield, our School Council is also actively involved in a variety of school activities supporting Phys. Ed and other areas. Money raised by the School Council is allocated to special projects and school initiatives.

The first meeting of School Council will be held on Wednesday, September 26 at 7:00 p.m. in the Library. All parents of Lawfield students are welcome to attend!

You will find more information in our September Package.

ALLERGY ALERT

Within our school community there are students and staff who have a potential life-threatening allergy (anaphylaxis) to foods, predominantly nuts. Others suffer from allergic reactions to perfumes, spray colognes and body sprays (e.g. AXE). We respectfully ask for the co-operation of the parents/guardians within the school community to avoid sending nuts of any kind or wearing perfume/ colognes to school.

STUDENT FEES

Every year schools in HWDSB are required to publish any fees students are required to pay.

At Lawfield, these fees may include:

- Lost books \$5-10
- School trips \$20
- Graduation \$40

PICTURES!

Lifetouch Photography will continue to be responsible for our school photos.



We have scheduled the following photos dates with Lifetouch.
On September 26 and 27, it will be individual student photo day. Class photos will take place in November.

School Office

Parents, it is very helpful that you make arrangements with your child for pick up and/or alternate dismissal plans **prior** to them leaving for school. It is not always possible to transmit a message to students at the end of the day. Thanks for your assistance!

Website and Twitter Account!

Please visit and subscribe to our school website to receive notifications of updates and our newsletters. More details to follow in the coming days.
Follow us on Twitter: @Lawfield_HWDSB

2018-2019 Lawfield Staff

Grade	Staff Name	Room	Grade	Staff Name	Room
Kindergarten	Mrs. T. Scott Ms. C. Zurbrigg	107	1A FI	Mlle. R. Cascioli	131
Kindergarten	Mrs. J. Williams	106	1B FI	Mme. T. Rogers	134
Kindergarten	Ms. L. Blair Ms. S. Morehouse	104	1C FI	Mme. B. Basiak	130A
1/2A	Mrs. E. Kalman	136	2A FI	Mme K. Johnson	129
1/2B	Mrs. K. Wolf	135A	2B FI	Mme. D. Gadsdon	133
2/3A	Ms. I. McFarlane	140	2/3A FI	Mme. E. Van Nie	Port 4
3A	Ms. J. Daw	Port 6	3/4A FI	Mlle. A. Alfano	219
3/4A	Mrs. D. Wolfe	217	3/4B FI	Mlle. C. Boisvert (LTO—Mme D. Zimmerman)	Port 1
4/5A	Mr. T. Stephens	222A	4A FI	Mlle. E. MacKinnon	Port 2
4/5B	Mr. T. Goode	221	5A FI	Mme. K. Stetson	Port 5
5/6A	Mr. D. Morrison	224	5/6A FI	Mme. B. Dupuis	Port 3
6A	Ms. S. Zimmerman	227	6/7A FI	Mme J. Carpio	214
6B	Ms. R. Robinson	225	7/8A FI	Mr. B. Thibaudeau	238
6/7A	Mr. D. Court	229	8A FI	Mr. C. Creelman	232
7A	Mrs. A. Kemper	215A	French (Gr 6-8)	Mlle K. Jones	
7B	Mrs. M. Murphy	236A	French (Gr 4-6)	Mme. H. Flemming	
8A	Mr. A. Thompson	205	Library	Ms. L. Scordino	Library
8B	Ms. M. Laking	137	Music	Mrs. M. Roberts	234
P.E/Dance - K-8	Mr. J. Grant	Gym/115	EA	Mrs. C. Borkovic	Various
P.E/Dance - K-8	Ms. D. Hofer	Gym/115	EA	Mrs. N. VanderVeen Mrs. S. Battersby (0.5 p.m.)	Various
Learning Resource (K, Gr 1, 4/5)	Ms. H. McNulty	125	EA	Mrs. D. DaCosta	Various
Learning Resource (Gr 5/6-8)	Mrs. N. Waddington	211	EA	Mr. B. Fraser	Various
Learning Resource (Gr 1 -8 FI)	Mrs. T. Stephens	230	EA	Mr. A. Grzicic Ms. K. Adun	Various
Reading Specialist	Mrs. A. Donn		Prep Teacher	Ms. J. Tirimacco	Primary/ Junior
Principal	Mme C. Lacroix	Office	Office Administrator	Mrs. I. Keddy Mrs. L. Hill Ms. D. Story (0.5 a.m.)	Office
Vice-Principal	Mr. D. Repchuck	Office	Caretakers	B. Oosterlinck L. Novakovic N. Palmer B. Mitchell L. Davidson	
Other Staff Associated with Lawfield	Paul Denomme, Superintendent Kathleen Hussey, Supt Exec. Asst	905-527-5092 ext 2304	Trustee	Dawn Danko	