

**Janet Lee Elementary School Council Meeting
February 28, 2020 @ 6:30**

Attendees	John, Laura, Amanda, Mike & Shanna, Magen, Lindsay
Call to Order	6:35pm
<p>Protocols/Public Health COVID Protocols – when in doubt call the school and ask specific questions or refer to the Ministry Website for the most up to date information (the website with the Daily Screener)</p> <p><u>Secure School Drills</u> Secure School Drills: information is on the Board website Hold and Secure – used when there is something dangerous outside of the school but not related to the school All exterior doors are locked Shelter in Place – typically used when there is something environmental happening something outside of the school, enter and remain in the building with the doors and windows closed Lockdown – movement in and out of the school is restricted for police access Used when there is a major incident or threat of serious violence within the school or in relation to the school There will be an announcement on the website when it is coming</p>	
<p><u>Facilities Update</u> All windows and doors are being replaced this summer Construction is expected to start on time and the windows are being sourced locally If construction runs late into the Fall – it will not interfere with instructional time</p>	
<p><u>FUNDRAISERS</u> Spirit Wear – John/Mr. Gunnell Check out the Janet Lee website NOW OPEN and available to order on line, orders closed on March 9, 2022</p> <p>Big Box - Lindsay Campaign will run for 2 weeks over the Easter Weekend - they will provide us with an Editable Parent letter inclusive of prize details, that is editable and a Printed High Gloss flyer that we will send home with the hard copy of the parent letter - orders are inputted through School Cash Online/families keep track of their own orders - there are two box options - Birthday and All Occasion - each are \$35/box with 33 cards and \$11 coming back to the school - They will be invited to our next meeting and will attend if available</p> <p>Scholastic Book Fair – John - wondering if it can line up with Education Week</p> <p>Indigo – Megan Inside fundraising has not been as successful, they aren't encouraging it right now FLIP GIVE – on line – set up the school, no transactions with the school, all done with the Indigo website</p>	

You can either get Indigo Gift Cards or Cash back

If you do it through online – earn 15% of Gift Card purchases

Share the link with parents...encourages to do it online and link it to Janet Lee

- John is going to follow up with Finance to determine if this fits the Board “rules”

FAMILY DINNER NIGHT – Magen/John

Kelsey’s has been a great supporter of Janet Lee in the past – John will reach out to see if we can re-connect

- Hopefully we will be able to offer pizza/sub days – stay tuned for updates from the Board of Education

Consider the **Lunch Lady** moving forward as well – John will follow up

Upcoming Dates

March 1 – Hold and Secure Drill

March 4 – PA Day

March 8 – Grade 8 Grad Photos/Picture retake day

MARCH BREAK 14-18

March 22 – Lockdown Drill

March 28 – March School Council Meeting – Big Box will attend to discuss the details of the upcoming fundraiser

Next Meeting Monday March 28, 2022 at 6:30

Adjournment 7:10 pm