

## Janet Lee Elementary Parent Council Meeting Minutes

May 28, 2018

### Welcome & Attendance

- The meeting was called to order by Co-chair Nicole at 6:30pm.

### Principals Report

- Heritage Green Trust
  - Nicole & Mrs. Anderson received the cheque at the Heritage Green Annual General Meeting May 28<sup>th</sup>. Mrs. Goman & Mrs. Federico gave small presentation on how the funds will be used.
- 2018/2019 School year
  - 19 classes for the 2018/2019 school year.
  - Staff postings for next school year will be posted in the June newsletter.
  - Teachers and Mrs. Anderson discuss class placement for students and form classes taking into consideration social/emotional/educational needs.
- School Drills
  - Bomb Threat Evacuation Drill
    - Similar to a fire drill.
    - Mrs. Anderson will announce an evacuation over the p.a. system.
    - In the event of an actual evacuation, staff & students will go to the Salvation Army Winterberry Heights Church.
    - Friday June 1<sup>st</sup> will be practicing a bomb threat evacuation drill.
  - Fire Drill
    - Required to have 6 fire drills, 3 in fall & 3 in spring.
  - Lock Down Drill
    - Required to have 2 lock down drills.
- Safe School Policy
  - Front door & door closest to the portables already had swipe cards for staff.
  - This year both sets of primary doors also got swipe card access.
- Last Day of School
  - June 28<sup>th</sup>
  - Students will have the opportunity to visit their class for the next year.
- New Business
  - New computer needed in the library.
  - **Motion:** Co-chair Nicole: To purchase a new laptop for the library.
  - **Vote:** Motion carried.
  - **Resolved:** Will purchase new laptop.

- Important Dates

- June 4<sup>th</sup>: Grades 4 & 5 soccer
- June 5<sup>th</sup>: Grades 7 & 8 soccer
- June 6<sup>th</sup>: Grades 1-4 trip to see Mary Poppins
- June 7<sup>th</sup>: Band to Wonderland
- June 8<sup>th</sup>: PA Day
- June 11<sup>th</sup> – 13<sup>th</sup>: Grade 7 & 8 trip to Montreal
- June 18<sup>th</sup>: Grades 1-3 trip to Ripley's Aquarium
- June 19<sup>th</sup>: Junior track meet
- June 20<sup>th</sup>: Grade 8 graduation
- June 22<sup>nd</sup>: Grades 1-8 play day, Kindergarteners to Winona park
- June 25<sup>th</sup>: Report cards go home
- June 26<sup>th</sup>: Janet Lee soccer tournament
- June 27<sup>th</sup>: Celebration assembly
- June 28<sup>th</sup>: Last day of school

### Financial/Fundraising Update

- See financial report
- Fun Fair \$782.90
- Movies: \$528.50
- Kelsey's Kickback night \$965
- Pizza \$3100
- Sub Day \$1586

### Adjournment

- Meeting adjourned 7:20pm

Minutes taken by Amanda Cowden