

April 15, 2020

Attention Parents/Guardians of Grade 8 Graduates:

All orders at the moment are still scheduled to ship to schools upon re-opening. In the event that the schools do not re-open for the remainder of the school year, we will re-asses at that time and work with school administrators to create a plan for distribution. Shipping fees were not charged with any orders placed before April 5th, therefore we are switching to add this option in light of new circumstances.

If you would like the order shipped to your home instead, there is a \$10 shipping fee that can be paid via eTransfer.

Instructions:

- 1-email us with student name and school so we may verify order was received.(creativesupport@cogeco.ca)
- 2-send \$10 shipping fee to creativesupport@cogeco.ca (no password required, but please reference student and school name in notes area).
- 3-email us confirming payment has been sent and include mailing address.

If you have your proofs and have not placed your order, you may do so online with the option to select "home delivery" at checkout. We will be staying in contact with school administrators in the weeks ahead. Your patience is appreciated.

*****PLEASE NOTE*****

All pre-ordered composites and folders will still be distributed at a later date through the school. In the event school does not re-open for the remainder of the school year, we will work with school administrators to provide a solution for distributing this item to each student.

Creative School Images
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