



# Holbrook Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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Principal: Mr. G. Carey

## School Council Meeting

<b>Date</b>	February 17, 2026
<b>Start Time</b>	6:00PM
<b>Location</b>	Holbrook Elementary School, Library
<b>Attendees</b>	<p><i>School Representatives:</i></p> <ul style="list-style-type: none"> <li>• Gord</li> <li>• Jennifer</li> <li>• Katherine</li> </ul> <p><i>Council Members:</i></p> <ul style="list-style-type: none"> <li>• Melissa P (Treasurer)</li> <li>• Mel L (recording notes)</li> <li>• Mike</li> </ul> <p>Absent:</p> <ul style="list-style-type: none"> <li>• Monica</li> </ul>
<b>Upcoming Meetings</b>	<ul style="list-style-type: none"> <li>• April 21</li> <li>• June 2</li> </ul>

Agenda Topics and Notes	Action Items
<p><b>Principals Report &amp; Teachers Report (5-min)</b></p> <ul style="list-style-type: none"> <li>• Mr. Carey's Update:               <ul style="list-style-type: none"> <li>○ Facilities:                   <ul style="list-style-type: none"> <li>▪ Minor heating issues with the board controlled panel</li> <li>▪ Ministry of Labour Visit                       <ul style="list-style-type: none"> <li>• Report is in the staff room and provides an overview of the report of gas leaks and paint</li> <li>• Hygienist and Inspector were on site</li> </ul> </li> </ul> </li> </ul> </li> </ul>	

Agenda Topics and Notes	Action Items
<ul style="list-style-type: none"> <li>● Report is submitted to Mr. Carey that is signed off on along Health &amp; Safety representative from the board</li> <li>● Paint contractors were released from any board activity</li> <li>● Staff were asked to fill out WSIB claim due to exposure to the substance</li> <li>● Central joint and health &amp; safety will meet and determine what communication goes out to the community <ul style="list-style-type: none"> <li>▪ Accessibility buttons were installed last week</li> </ul> </li> <li>○ Report cards went home Friday <ul style="list-style-type: none"> <li>▪ Parents are encouraged to read through with their children</li> </ul> </li> <li>○ Staffing for 2026/2027 number crunching starts soon <ul style="list-style-type: none"> <li>▪ Hiring starts in April</li> </ul> </li> <li>○ Kindergarten Registration has started</li>   <li>● Teachers Report: <ul style="list-style-type: none"> <li>○ Olympics has been exciting for the kids</li> </ul> </li> </ul>	
<p><b>Fundraising</b></p> <p><b>Cinnabon Gift Certificates (April)</b></p> <ul style="list-style-type: none"> <li>● Jennifer to provide update from conversation with Kelly <ul style="list-style-type: none"> <li>○ Sell for \$19 and pay \$15 (\$4 profit)</li> <li>○ Agreed we will not proceed this year</li> </ul> </li> </ul> <p><b>Butterfly Kit (June)</b></p> <ul style="list-style-type: none"> <li>● Potential to use School Council funds to purchase Butterfly Kits for the classrooms instead of selling kits</li> <li>● 9 classes will receive \$50 each from School Council funds</li> <li>● Mr. Carey/Jennifer to survey teachers to ensure there is buy-in <ul style="list-style-type: none"> <li>○ Also have the option to propose another activity/kit that is applicable to their grade (\$50 x 9 classes)</li> </ul> </li> </ul> <p><b>Granddad's Doughnuts for next year</b></p> <ul style="list-style-type: none"> <li>● We will proceed with Granddad's Doughnuts instead of Krispy Kreme</li> <li>● Jennifer is going to contact them to secure availability for a Fall sale and Mel P can help with visuals or graphics</li> </ul>	<p><b>Mr. Carey &amp; Jennifer</b> – To survey teachers to ensure there is buy-in on the kits for each classroom</p> <p><b>Jennifer</b> – To contact Granddad's to secure availability for Fall 2026</p>

Agenda Topics and Notes	Action Items
<p><b>Event Planning</b></p> <p><b>Unplugged at Holbrook:</b></p> <ul style="list-style-type: none"> <li>● Let's review feedback from attendees</li> <li>● 117 total attendees</li> <li>● Food: <ul style="list-style-type: none"> <li>○ We will resurface pizza next year</li> </ul> </li> <li>● Additional nights <ul style="list-style-type: none"> <li>○ We will need to recruit more committee members to help bring in more events</li> </ul> </li> <li>● Next year need to do a battery check on all the games</li> </ul> <p><b>Breakfast of Joy</b></p> <ul style="list-style-type: none"> <li>● Friday, February 13th - confirmed</li> <li>● Lead: Mike</li> <li>● Volunteers: Parents</li> <li>● Discuss how it went <ul style="list-style-type: none"> <li>○ Positive experience for everyone</li> <li>○ Fruit and pancake mix was on sale</li> <li>○ Saved \$58.15 but it went back to the board</li> <li>○ Good volunteers</li> </ul> </li> </ul> <p><b>Open House</b></p> <ul style="list-style-type: none"> <li>● Original date of May 7th confirmed to be the same day as Chedoke which will be an issue for some families <ul style="list-style-type: none"> <li>○ Agreed to swap to <b>Wednesday, May 6th</b></li> <li>○ Mr. Carey will advise staff about this update and advise if that can be revised</li> </ul> </li> <li>● School Council members speak to the incoming Kindergarten parents</li> <li>● Planning required? <ul style="list-style-type: none"> <li>○ Let's have a badge to identify who we are</li> <li>○ Need form to collect name and email</li> </ul> </li> </ul>	<p><b>Mr. Carey</b> – To advise staff of date change to Wednesday, May 6th</p> <p><b>Mel L</b> – To create badge to identify School Council members and put together intake form to recruit parents</p>