



Holbrook Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

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 Principal: Mr. G. Carey

School Council Meeting

Date	January 20, 2026
Start Time	6:00PM
Location	Holbrook Elementary School, Library
Attendees	<p><i>School Representatives:</i></p> <ul style="list-style-type: none"> ● Gord ● Jennifer <p><i>Council Members:</i></p> <ul style="list-style-type: none"> ● Melissa P (Treasurer) ● Mel L (recording notes) ● Monica ● Mike <p>Absent:</p> <ul style="list-style-type: none"> ● Katherine ● Kelly
Upcoming Meetings	<ul style="list-style-type: none"> ● February 17 ● April 21 ● June 2

Agenda Topics and Notes	Action Items
<p>Principals Report & Teachers Report (5-min)</p> <ul style="list-style-type: none"> ● Mr. Carey's Update: <ul style="list-style-type: none"> ○ Report Cards <ul style="list-style-type: none"> ▪ Term 1 is being worked on ▪ PA day this Friday is to write report cards ▪ Reports go to Mr. Carey January 30th to review all ▪ Reports go back to Teachers on February 6th for edits 	

Agenda Topics and Notes	Action Items
<ul style="list-style-type: none"> ▪ Reports go home on February 13th ▪ Parents can contact Teachers if there is support required for a child ○ EQAO Results from June <ul style="list-style-type: none"> ▪ Solid results ▪ Grade 3: <ul style="list-style-type: none"> ● Math: 56% of kids were level 3 (B or up) <ul style="list-style-type: none"> ○ Lost Math Facilitator this year (2025-2026) ● Reading went down a bit: this year 63% (last year 86%) <ul style="list-style-type: none"> ○ Lost one of the Reading Specialists this year (2025-2026) ● Writing: went down by 20% <ul style="list-style-type: none"> ○ Linked to Reading Specialist ▪ Grade 6: <ul style="list-style-type: none"> ● Writing: 100% ● Math: 59% (close to board and provincial levels) ● Reading: 88% (up 5%) ○ Ministry of Labour is coming January 26th <ul style="list-style-type: none"> ▪ Inspection of the school with Mr. Carey, health & safety rep and Teacher rep (sometimes the Superintendent) ○ HVAC <ul style="list-style-type: none"> ▪ System is close to being done ▪ Trying to put a system in place to control the temperature centrally ▪ Feels like it's coming along ▪ Some of the temp heaters have been removed and the rest should be gone by end of January ▪ Heating appears to be working properly ▪ Jill McCartle is the Project Manager ○ Gym <ul style="list-style-type: none"> ▪ Logo is up ○ Wheelchair Accessibility <ul style="list-style-type: none"> ▪ A form was submitted for accessibility buttons at front and back doors ▪ Buttons will be coming in front door (replacing those doors) and Primary door <ul style="list-style-type: none"> ● No timeline ● Potentially March break ▪ No elevators for second floor ○ Kindergarten Door Flashing <ul style="list-style-type: none"> ▪ Hopefully getting this done on the PA day (this Friday) <p>● Teachers Report: N/A</p>	

Agenda Topics and Notes	Action Items
<p data-bbox="110 226 282 262">Fundraising</p> <p data-bbox="110 275 568 310">Cinnabon Gift Certificates (April)</p> <ul data-bbox="191 327 971 495" style="list-style-type: none"><li data-bbox="191 327 971 394">● We should investigate the pricing and if we want to do it again this year<li data-bbox="191 394 971 462">● Jennifer to reach out Kelly on details and present at next meeting<li data-bbox="191 462 971 495">● Made ~\$400 on it last year <p data-bbox="110 527 376 562">Butterfly Kit (June)</p> <ul data-bbox="191 579 477 613" style="list-style-type: none"><li data-bbox="191 579 477 613">● We will circle back <p data-bbox="110 644 623 680">Granddad's Doughnuts for next year</p> <ul data-bbox="191 680 896 714" style="list-style-type: none"><li data-bbox="191 680 896 714">● Potential to do this next year instead of Krispy Kreme	<p data-bbox="1045 260 1474 327">Jennifer - To speak with Kelly to gather details</p>

Event Planning

Unplugged at Holbrook:

Grant \$806

Date: Tuesday, January 27, 2026

Time: 6:00 – 7:30 p.m.

- Event is organized and has been promoted
- Some RSVPs receives
 - 8 families (21 people)
 - Expecting more
- Take home list of items ready to go and to be printed
- Purchasing items was done by Monica in coordination with Melissa Miles
 - Snacks have been purchased and will be put into bags before event on Tuesday (enough for 120 children)
 - Games have been purchases
- Spent: \$662.12 of \$806
 - \$143.88 to be spent
 - Anything else we want to purchase?
- Volunteers:
 - Mike & son to set up gym after school in gym
 - Remaining volunteers come for 5pm to pull out games, water, games, and greet people
 - Who will let us in at 5pm?
 - Mr. Carey or can text Ed to let us in
- Mrs. Beaulieu's Equipment
 - Monica will email her about that
- Mats on the wall will be used and benches can be used as small tables to set the games on
- Jennifer Marshall - Reading Specialist
 - Set up in the Library
 - Large checkers are OK to be set up in the Library with
 - Quieter games in the Library
- Water jug is in the nutrition room
 - Monica has purchased cups
 - Garbage can to be set up
- Tables are in the change rooms
- Printing
 - Jennifer Marshall is printing her take home sheet
 - Unplugged Game Sheet will be printed by Monica
 - To be handed out on the way out
- Jennifer to provide easel for direction
- Grade 6s can assist
- Mr. Carey can greet at the door
- Mr. Carey to send a reminder out Sunday evening about the event and quick reminder Monday in School Messenger

Mr. Carey -

- Send a reminder out Sunday evening
- Quick reminder Monday in School Messenger

Monica -

- Printing of takehome sheets
- Arriving at 2pm on Tuesday to assemble snack bags and guide set up

Mel P -

- To finalize Unplugged takeaway sheet for printing
- Arrive at school for 5pm day of

Mike -

- Arrive with son at 3pm day of event for set up

Mel L -

- Put together poster with QR code to gather feedback
- Arrive at school for 5pm day of

Jennifer -

- Provide easel to direct guests

Agenda Topics and Notes	Action Items
<ul style="list-style-type: none"> ● QR coded printed out to put around to scan and give feedback on the survey - Mel to do <p>Breakfast of Joy</p> <ul style="list-style-type: none"> ● Friday, February 13th - confirmed ● Lead: Mike ● Volunteers: Parents ● Mr. Carey invited Director, Superintendent and Trustee ● Mr. Carey is sending a request to Mike Spadafora for funding <ul style="list-style-type: none"> ○ Mike to share the letter from last year ● Once funding is secured Mike will get the ball rolling for food & supplies ● Could we top up funding of food with the School Council budget? <ul style="list-style-type: none"> ○ The group agrees we should if necessary ○ Mike will discuss with Melissa Miles <p>Open House</p> <ul style="list-style-type: none"> ● May 7th this year (same as Scholastic book fair) ● Can we ask if Chedoke has their the same day ● Could School Council members speak to the incoming Kindergarten parents 	<p>Mike & Mr. Carey -</p> <ul style="list-style-type: none"> ● Submit funding request and advise on next steps once secured
<p>Snow Clearing</p> <ul style="list-style-type: none"> ● Addressed 	
<p>Committee Members</p> <ul style="list-style-type: none"> ● Who is still part of the School Council? ● How can we get diverse people to attend? ● Do we have a 10am social instead? ● Opportunity to collect ideas at Unplugged Games night 	