



## Holbrook Elementary School

PROUD SCHOOL OF HAMILTON-WENTWORTH DISTRICT SCHOOL BOARD

450 Sanatorium Road  
Hamilton, Ontario L9C 2B1  
Phone: 905.385.5369  
Fax: 905.385.6144

EMAIL: [holbrook@hwdsb.on.ca](mailto:holbrook@hwdsb.on.ca)  
[www.hwdsb.on.ca/holbrook](http://www.hwdsb.on.ca/holbrook)  
Principal: Mr. G. Carey

# School Council Meeting Agenda

<b>Date</b>	November 18
<b>Start Time</b>	6:00PM
<b>Location</b>	Holbrook Elementary School, Library
<b>Attendees</b>	<p><i>School Representatives</i></p> <ul style="list-style-type: none"><li>• Gord</li><li>• Jennifer</li><li>• Katherine</li></ul> <p><i>Council Members:</i></p> <ul style="list-style-type: none"><li>• Melissa P (Treasurer)</li><li>• Mel L (recording notes)</li><li>• Monica</li><li>• Kelly</li><li>• Mike</li></ul>
<b>Upcoming Meetings</b>	<ul style="list-style-type: none"><li>• January 20</li><li>• February 17</li><li>• April 21</li><li>• June 2</li></ul>

<b>Agenda Topics and Notes</b>	<b>Action Items</b>
<b>Principals Report &amp; Teachers Report (5-min)</b> <ul style="list-style-type: none"><li>• Mr. Carey's Update:</li><li>• Teachers Report:</li></ul>	<b>TBC – TBC</b>

Agenda Topics and Notes	Action Items
<b>Holiday Market</b> Mrs. Helm has emailed parents to volunteer for the event on December 10th. No social please.	<b>TBC</b> – TBC
<b>Communication</b> <ul style="list-style-type: none"> <li>Gord to provide a quick overview of policy (and limitations) of topics that can be addressed by the different communications channels</li> </ul>	<b>TBC</b> – TBC
<b>Fundraising</b> <b>Krispy Kreme</b> <ul style="list-style-type: none"> <li>Order window is closed - Pickup must be on Nov 24</li> <li><b>Kelly</b> – is cheque set?</li> </ul> <p>Volunteers to pickup are:</p> <ol style="list-style-type: none"> <li>1. Mel L - <b>which location?</b></li> </ol> <p>Volunteers to handout are:</p> <ol style="list-style-type: none"> <li>1. Mel P</li> <li>2. Mel L</li> <li>3. Mike</li> </ol>	<b>TBC</b> – TBC

Agenda Topics and Notes	Action Items
<b>Event Planning</b>	Who will lead from SC: _____
<b>Unplugged at Holbrook:</b>	
Grant \$900 etc (tbc)	
Date: January 27, 2026	
Time: 6:00 – 7:30 p.m.	
<ul style="list-style-type: none"> <li>● Plan to organize this over email as no Dec meeting – who is on board to help dig in on this work</li> <li>● Sell items at games night: pizza, snacks, drinks – ensure Halal and vegetarian options available</li> <li>● Send out survey in weekly email to get folks to RSVP again – help plan numbers</li> </ul>	