

# Holbrook School Council Meeting Minutes

## Thursday, Jan. 31, 2019

Attending: Erin Birch-Jones, Katherine Burch, Susan Clarke, Barb Chapman, Leigh-Anne Chapman, Melanie Lupal (Teacher Rep.), Mike Palma, Anne Marie Sachetti, Deban Brunette (Guest)

Absent/Regrets: Monica Almas, Maricel Fair, Joseph Kazubek, Ava Mamkak, Emilie Michaluk, Lori Millar, Laura Redmond

Meeting Secretary: Susan Clarke

Call to Order: 6:10pm

Approval of December 2018 Meeting Minutes

- Motion to Approve by Barb Chapman
  - Seconded by Melanie Lupal
  - Carried

### **Principal's Report: As attached**

- Feb. 6<sup>th</sup> – Bike, Walk or Ride to School
- Feb. 12<sup>th</sup> Term 1 report cards go home
- Feb. 15<sup>th</sup> – Mrs. Meir's last day. New teacher Mr. Jason Mercury will be covering her leave.
- Feb. 22 – Where's Waldo Spirit Day
- Feb. 25<sup>th</sup> – Cupcake Day for SPCA
  - Parents, staff students to bring cupcakes to sell and raise funds for HBSPCA
- Feb. 28<sup>th</sup> – Shelter in Place Drill
- April 26<sup>th</sup> 10:45am Volunteer Appreciation
- May 16<sup>th</sup> 5-6:30pm Kindergarten Orientation
- School announcements have been moved to just before 1<sup>st</sup> break and is going well.
- School Annual Plan
  - Positive Culture – Banyan Support Services has been presenting SNAP Program to all classes
  - Self-Regulation
  - 3-1 reading Program Continues
  - Plans of Action were worked on during the previous PA Day

### **Teacher's Report:**

- Teacher Wish Lists, see below

### **Treasurer's Report: As attached**

- Accepted
- Balance as of January 1, 2018: \$9,681.25

### **Pending Business**

1. World's Finest Chocolates Update (Mike)
  - \$2,424.52 Profit
2. Playground Equipment (Katherine)
  - Grant On Hold
3. Movie Night Update (Susan & Katherine)
  - Food amounts were good
  - Extra popcorn was sold to Treat Day

4. Family Dance (Mike)
  - Friday, April 26<sup>th</sup> 6:00 – 8:00pm
  - Theme: Prom, Spring Fling, Dress Your Best
  - Contests: Sparkliest Dress, Etc.
5. Cards for Leticia (Barb & Leigh-Anne)
  - Mrs. Legault's class has completed a card
6. Send of Year Carnival
  - Are we doing it this year?
  - Maybe not games, tickets and prizes.
  - Ideas?
    - BBQ
    - Games for fun
    - Outdoor Movie
    - Outdoor Dance – Theme? Beach, Hawaiian
7. Teachers Wish Lists – Total Ask: \$1508.83 – \$1728.83 \*\*Does NOT include taxes/shipping\*\*
  - Mrs. Lupal (\$196.90 – \$386.90)
    - MP3 CD Player \$139.95 OR Cassette Player with Jack Box and Case \$329.95
    - K'Nex Starter Set \$56.95
  - Mrs. Helm (\$118.90)
    - Write & wipe Lapboard, set of 10 \$56.95
    - Globe \$61.95
  - Mrs. Mastroluisi (\$307)
    - Portable Pickleball Net
    - 2 sets of 6 paddles
  - Mrs. Meir & Mrs. Burch (\$493.33)
    - Light Table \$149.95
    - Alphabet Plates \$32.95
    - First Nations Family Figures \$39.95
    - Magnetic Letters \$74.95
    - ABC Picture Magnetics \$36.95
    - Number Rubbing Plates \$24.95
    - Rubbing Crayons, set of 40 \$ 19.95
    - Write & Wipe Alphabet Cards \$29.95
    - Black Dry Erase Markers \$5.95 (x 4)
    - Translucent Imagination Builder \$59.95
  - Mrs. Hickey & Mrs. Malik (\$392.70-\$422.70)
    - Light Table \$149.95
    - Building Brick People \$39.95
    - Jumbo Building Brick Animals \$22.95
    - Dominoes \$54.95
    - Ten – Frames Class Set \$54.95
    - Magna-Tiles \$69.95 OR Magnetic Pattern Block Builders \$99.95

### **New Business**

1. Neighbour 2 Neighbour, Deban Brunette
  - Runs literacy and Math programs for grades 1-4
  - Grade 3's seems to have the least amount of growth
  - 15 Schools for this year for 1 on 1 support (15-30 mins. each)
  - Using curriculum and teachers programming, differentiated learning

- Sight words, fluency, punctuation, comprehension
  - School provides reading levels
  - 225 children in 2017-2018 with 94% showing improvement
  - Not kids with IEPs or behavioural issues.
  - Separate organization called “Reading Rocks” will assist students with IEPs
  - Costs N2N \$7,500 to run the program for 1 year per school
  - There is no cost to the school, they raise their own funds (Coldest Night of The Year – Feb. 23, 2019)
  - 16 children per school are eligible
2. Spirit Wear (Mike)
    - New information is coming
  3. Snuggle Up and Read/Read-a-thon
    - It is happening on a smaller scale
    - Prizes will happen in each classroom
  4. School Communication
    - If the school makes a call to parents, and it is not picked up, please check your voicemail. The office does not know who or which teachers have made calls to parents.
  5. Pro Grants
    - They are back! Keep an eye out for the grant to open for next year
  6. School Council Insurance
    - Being Paid by HWDSB
  7. New Attendance App is coming in June
    - Encourage parents to use it

### **Other Business**

1. Should we donate to Neighbour 2 Neighbour to help sponsor their literacy program at Holbrook? (Mike)
  - \$500 proposed
    - Vote to happen on Yammer
2. School Council Members & Meeting Quorum
  - Voting members will be asked to attend meetings, make sure they are participating in online votes or remove themselves as voters but can continue to attend meetings as they wish.

Adjournment: 7:35 pm

**Next Meeting:  
Thursday, February 21<sup>st</sup>, 2019 - 6:00pm – 8:00pm  
Holbrook School Library**