**Holbrook School Council Meeting Minutes**

**Thursday, November 16, 2017**

Attending: Mike Palma, Cathie Lemmond, Susan Clarke, Katherine Burch, Barb Chapman, Maricel Fair, Laura Redmond, Emilie Michaluk

Absent: Navjit Singh, Paul Tin, Tina Tin, Monica Almas, [Tracey Korytko](https://www.facebook.com/tracey.korytko?fref=pb&hc_location=friends_tab), Megan Anderton,

Meeting Secretary: Susan Clarke

Call to Order: 6:20pm

Approval of October 2017 Meeting Minutes

* Motion to Approve by Susan Clarke
	+ Seconded by Barb Chapman
	+ Carried

**Principal’s Report: As attached**

School Action Plan – Stew MacNeil provided further insight for moving forward.

Reading Specialist – extra reading groups are being created for students in K - gr.2

Ask Bravi from “Partners in Nutrition” to come in for a volunteer training. Sue to look into scheduling.

**Treasurer’s Report: As attached**

**Pending Business**

1. Fresh from the Farm Fundraiser Update (Emilie):
	* Good reviews
	* Prepared to run again next year
	* Roughly $450 profit expected
2. Chocolate Fundraiser (Mike)
	* Nov. 29 – Fundraiser Over
	* Dec. 5 – Chocolate Returned
3. Spirit Wear Update (Mike)
	* ETA Nov. 21, 2017
4. Parent Reaching Out Grant (Katherine)
	* Still waiting to see if presenters (Self-regulation session) are available and when.
5. Games Night (Mike)
	* Thursday, Nov. 23, 2017 6:00 pm – 7:30pm
	* Need Volunteers for setup at 3:30 pm
	* Mr. Singh to purchase new games.
	* Mike to purchase snacks and prizes.

**New Business**

1. Peace Breakfast (Mike)
	* Thursday, Dec. 14, 2017 8:00 am
	* Santa – Ken Rose has been booked
	* Volunteers?
		+ Cooks – Jamie Burch, Vanessa, ?
		+ Servers – Emilie, Leigh-Anne, Barb
	* Terry Whitehead donation still being considered
2. Amending By-Laws (Mike)
	* Still being worked on, will be presented at a future meeting.
3. Samko & Miko Sale (Mike)
	* Flyers to go out when they arrive
4. January Movie Date (Mike & Katherine)
	* Budget Approval $300
		+ Motion to Approve by Katherine Burch
			- Seconded by Barb Chapman
			- Carried
	* Doors Open at 6:00 pm, movie starts at 6:30 pm
	* Katherine to purchase snacks
	* Barb & Katherine to work on pizza order
	* Volunteers – Food Table (4), Front door (2)
	* Movie TBD
5. Fundraising Goals (Cathie)
	* Completed
	* Fundraising Plan to be distributed
6. Request:
	* School Support EA $200 to purchase outdoor equipment.
		+ Motion to Approve by Katherine Burch
			- Seconded by Susan Clarke
			- Carried
7. Request:
	* Cindy Stewart (author) to attend January 29th for Read-A-Thon. Will cost $600 for 2 half day presentations (6 classes)
		+ Motion to Approve by Maricel Fair
			- Seconded by Leigh-Anne Chapman
			- Carried
8. Shopping Open House
	* Consider Family Meal or a date for 2018/2019
	* Invite Tupperware, Sweet Legs, Norwex, etc.
	* Cathie to look into.

Adjournment: 7:55 pm

**Next Meeting: Thursday, January 18, 2018 @ 6PM**