**Holbrook School Council Meeting Minutes**

**Thursday, November 16, 2017**

Attending: Mike Palma, Cathie Lemmond, Susan Clarke, Katherine Burch, Barb Chapman, Maricel Fair, Laura Redmond, Emilie Michaluk

Absent: Navjit Singh, Paul Tin, Tina Tin, Monica Almas, [Tracey Korytko](https://www.facebook.com/tracey.korytko?fref=pb&hc_location=friends_tab), Megan Anderton,

Meeting Secretary: Susan Clarke

Call to Order: 6:20pm

Approval of October 2017 Meeting Minutes

* Motion to Approve by Susan Clarke
  + Seconded by Barb Chapman
  + Carried

**Principal’s Report: As attached**

School Action Plan – Stew MacNeil provided further insight for moving forward.

Reading Specialist – extra reading groups are being created for students in K - gr.2

Ask Bravi from “Partners in Nutrition” to come in for a volunteer training. Sue to look into scheduling.

**Treasurer’s Report: As attached**

**Pending Business**

1. Fresh from the Farm Fundraiser Update (Emilie):
   * Good reviews
   * Prepared to run again next year
   * Roughly $450 profit expected
2. Chocolate Fundraiser (Mike)
   * Nov. 29 – Fundraiser Over
   * Dec. 5 – Chocolate Returned
3. Spirit Wear Update (Mike)
   * ETA Nov. 21, 2017
4. Parent Reaching Out Grant (Katherine)
   * Still waiting to see if presenters (Self-regulation session) are available and when.
5. Games Night (Mike)
   * Thursday, Nov. 23, 2017 6:00 pm – 7:30pm
   * Need Volunteers for setup at 3:30 pm
   * Mr. Singh to purchase new games.
   * Mike to purchase snacks and prizes.

**New Business**

1. Peace Breakfast (Mike)
   * Thursday, Dec. 14, 2017 8:00 am
   * Santa – Ken Rose has been booked
   * Volunteers?
     + Cooks – Jamie Burch, Vanessa, ?
     + Servers – Emilie, Leigh-Anne, Barb
   * Terry Whitehead donation still being considered
2. Amending By-Laws (Mike)
   * Still being worked on, will be presented at a future meeting.
3. Samko & Miko Sale (Mike)
   * Flyers to go out when they arrive
4. January Movie Date (Mike & Katherine)
   * Budget Approval $300
     + Motion to Approve by Katherine Burch
       - Seconded by Barb Chapman
       - Carried
   * Doors Open at 6:00 pm, movie starts at 6:30 pm
   * Katherine to purchase snacks
   * Barb & Katherine to work on pizza order
   * Volunteers – Food Table (4), Front door (2)
   * Movie TBD
5. Fundraising Goals (Cathie)
   * Completed
   * Fundraising Plan to be distributed
6. Request:
   * School Support EA $200 to purchase outdoor equipment.
     + Motion to Approve by Katherine Burch
       - Seconded by Susan Clarke
       - Carried
7. Request:
   * Cindy Stewart (author) to attend January 29th for Read-A-Thon. Will cost $600 for 2 half day presentations (6 classes)
     + Motion to Approve by Maricel Fair
       - Seconded by Leigh-Anne Chapman
       - Carried
8. Shopping Open House
   * Consider Family Meal or a date for 2018/2019
   * Invite Tupperware, Sweet Legs, Norwex, etc.
   * Cathie to look into.

Adjournment: 7:55 pm

**Next Meeting: Thursday, January 18, 2018 @ 6PM**