

## **Holbrook School Council Meeting Minutes Thursday, September 21, 2017**

Attending: Mike Palma, Cathie Lemmond, Navjit Singh, Susan Clarke, Katherine Burch, Emilie Michaluk, Paul Tin, Monica Almas, Barb Chapman, Tracey Korytko, Megan Anderton, Laura Redmond, Marisa Fair,

Absent:

Meeting Secretary: Susan Clarke

Call to Order: 6:20pm

Approval of June 2017 Meeting Minutes

- Motion to Approve by Emilie Michaluk
  - Seconded by Navjit Singh
  - Carried

### **Items of Business**

1. Introductions
2. School Council Guideline & Policy Review
  - a. Roles
3. Elections
  - a. Chair: Mike Palma
  - b. Co-chair: Monica Almas
  - c. Secretary: Vacant
  - d. Treasurer: Susan Clarke
4. Principal's Report – as attached
  - a. EQAO Information Night?
  - b. We are now an Increased Support School based on EQAO results
  - c. Communication Ideas?
    - i. Newsletter
    - ii. Website Weekly Updates
    - iii. Link Twitter to Website
    - iv. Remind APP
    - v. Facebook Page – Katherine and Susan to be added
    - vi. What about parents who do not use technology? Parent Board
5. Treasurer's Report –
  - a. Opening Balance: \$6169.36
  - b. Funds Raised 2016-2017: \$8383.36

### **Pending Business**

1. Fresh Dates:
  - a. Friday, April 28, 2017 to May 8, 2017

2. Chocolate Fundraiser (Mike)
  - a. Nov. 3 – Permission Forms go home
  - b. Nov. 8 – Kick-Off Assembly
  - c. Nov. 10 – Chocolate goes home
  - d. Nov. 29 – Fundraiser Over
  - e. Dec. 5 – Chocolate Returned

### **New Business**

1. Terry Fox Run - September 29, 2017
  - a. Mrs. M proposes Yogurt Tubes (& a Healthy Option) \$100
    - i. Motion to Approve by Katherine
      1. Seconded by Laura
      2. Carried
2. Grade 5/6 Altitude Trip
  - a. \$136 needed to subsidize (May need additional funds)
  - b. Motion to Approve by Yammer Poll
    - i. Seconded by Yammer Poll
    - ii. Carried
3. Spirit Wear
  - a. Will be offered this year.
4. Food Donations
  - a. Food for Kids/Ongoing Donations
  - b. Direct Donations? Look into.
5. School Closure Update
  - a. Holbrook will not be closed for at least two years. In two years, a new review process will be created.
6. Events Dates
  - a. Held over to the next meeting
7. School Council Meeting Dates (3<sup>rd</sup> Thursday of the month @ 6PM)
  - a. Thursday, October 19, 2017
  - b. Thursday, November 16, 2017
  - c. Thursday, January 18, 2017
  - d. Thursday, February 15, 2017
  - e. Thursday, March 22, 2017
  - f. Thursday, April 19, 2017
  - g. Thursday, May 17, 2017
  - h. Thursday, June 14, 2017
8. Active Recess requesting \$200
  - a. Motion to Approve by Katherine
    - i. Seconded by Paul
    - ii. Carried

Adjournment: 7:45pm

**Next Meeting: Thursday, October 19, 2017 @ 6PM**