

Holbrook School Council Meeting Minutes

Thursday June 9th, 2016

Attending: Mike Palma, Cathie Lemmond, Ira Henderson, Jim Pollock, Paula Masys-Pollock, Emilie Michaluk, Katherine Burch, Joanne Robar

Call to Order: 6:25 p.m.

Approval of the May meeting minutes – approved

Approval of the agenda: approved, no new additions

Items of Business:

- 1) Principal's Report – as written, with additions
 - a. ARC process is now referred to as PAR
 - i. Holbrook is scheduled to take part in the PAR process in 2017, along with all of the school in it's family of schools
 - b. RIDE SMART program
 - i. A bike rack has been given to the school
 - ii. It will cost about \$3000.00 to install a concrete pad to put it on
 - c. Police Checks – is there a way to help defray the cost of these? Could Council consider absorbing some of the cost?
- 2) Treasurer's Report – as written with additions
 - a. Cathie will follow up on outstanding parking tickets
 - b. Cost of the Philharmonic presentation was \$226.00
 - c. Next year, we must have a fundraising plan prior to beginning fundraising
- 3) Approve Proposed Budget Forecast for 2016-17
 - a. Motion to approve – K. Burch
 - b. Seconded by J. Pollock
 - c. Carried

Pending Business:

- 1) Confirm volunteers to help with Grade 6 Graduation
 - a. Volunteers are covered
 - b. Plan developed for refreshments
- 2) Chocolate Bar Fundraiser Launch
 - a. How can we use Meet the Teacher Night to promote chocolate bar sales?
 - i. Should the dates be moved up to October (Oct. 7th) for the kick-off assembly?
 - ii. Mike will discuss with our representative
- 3) PRO Grant – Mike has submitted an application focusing on the Jump 2 Math initiative
- 4) Date for Next Council Meeting:
 - a. October 13th at 6:00 p.m., Holbrook School Library
- 5) Thank you to Ira Henderson and Family for their years of support and dedication to Holbrook

Adjournment: 8:00 p.m.