

## Holbrook School Council Meeting Minutes

Thursday February 11<sup>th</sup> 2016

### Holbrook School Library

**Attending:** Mike Palma, Emilie Michaluk, Paula Masys- Pollock, Jim Pollock, Katherine Burch, Cathie Lemmond, Kelly Scott City of Hamilton.

**Regrets:** Ira Henderson, Barb Chapman, Tim Keating, Joanne Robar.

Call to Order: 6:08 pm.

Minutes from the January 14<sup>th</sup> 2016 meeting: approved.

Approval of the Agenda.

### **Presentation by Kelly Scott, City of Hamilton**

– Healthy Kids Community Challenge

Through a 5 step process each school writes a travel plan with input and assistance from community stakeholders that includes an action plan describing steps they plan to implement such as

- School infrastructure improvements –e.g bike racks & shelters
- Education – e,g safety training for walking and cycling
- Community mobilization – e.g walking school buses, walking buddies, ride sharing.
- Encouragement – e,g celebration of physical activity and environment, event days, recognition
- Engineering improvements at or near school sites – e.g pedestrian crossings, repairs/upgrades to sidewalks, signage.

School Travel Planning process involves five steps

1. Program Set-up
2. Data Collection & Problem Identification
3. Action Planning

4. Implementation
5. Ongoing Monitoring

Complete a hands up survey to students

Steps 1-3 need to be completed by March 31<sup>st</sup>. 2016

1.5 million in funds available to Wards 6,7,8.

20 helmets/ school

Goal to have 60% of students walking or cycling to school by 2031

Set up dates for walk about Feb 29<sup>th</sup> – March 4<sup>th</sup>.

### **Principal Report**

Curriculum: How do we improve student achievement?

- Ministry Graphic “Improvement Planning and School Self-Assessment”
- Literacy Focus: Interventions to improve student reading skills- critical thinking
- Report Cards go home February 18<sup>th</sup> 2016
- PD Day – February 26, 2016 – looking at “Transforming Learning Everywhere” this document makes reference to transforming environment, transforming relationships, transforming opportunities
- Yammer- let’s look at principal/ vice principal responses.

“Building partnerships is critical to building opportunities”

- Health & PE revised curriculum- Healthy Living & Sex Ed will be after March break
- Letters will come home to parents 2 weeks before lessons begin- consultant reviewing
- Black History Celebration for Junior students – February 17

Environment:

- MindUP – “Focused Classrooms; Mindful Learning; Resilient Children” initiative to do with mindfulness- teaching students about their brains and strategies they can use to de-stress

- Read-a-thon – engaging home reading – thank you
- Communication – Twitter account – @HolbrookHuskies
- Bulldogs Game- students had a great time- adults lost their hearing
- Student Staff Volleyball Game – Friday February 12

### **Treasurer`s Report**

- See written report

### **Pending Business**

- Parking tickets – 3 tickets were paid that were issued by City by-law at the movie night.
- Movie Night- \$207.99 profit- 120 attendees. Thanks to all that helped out. Asked attending parents to help with the clean up.
- Read-a-thon Update – Funds raised will go towards the library. Many children have collected prizes so far.
- Family Dance Night Update – motion for budget not to exceed \$350.00. Motioned by Paula Masys-Pollock, 2<sup>nd</sup> by Jim Pollock. Budget includes \$50.00 in prizes, 1<sup>st</sup> \$25.00, 2<sup>nd</sup> \$15.00, 3<sup>rd</sup> \$10.00.
- School Wish List – Focus on Library. Allot each teacher money, \$50.00 x 9 classrooms. Projector \$800.00, Laptop \$800.00.

- New headings for our fund raising money- carried over until next school council meeting.
- Allocation of funds by % - carried over until next school council meeting.
- School Council Insurance- motioned by Paula Masys-Pollock 2<sup>nd</sup> by Katherine Burch to pay the insurance fee of \$151.20.

### **New Business**

All new business carried over until the next school council meeting.

Next meeting March 10<sup>th</sup> 2016

Meeting adjourned 7:40 pm.