

## Holbrook School Council Meeting June 3, 2014

**In Attendance:** Cathie Lemmond, Ira Henderson, Mike Palma, Katherine Burch, Marcia Yeo, Heather Wilson, Jennifer Harwood **Regrets:** Colleen Ball, Michelle Galbraith, Vicky Martin, Wendy Workman

**Welcome and call to order:** 6:15pm

**Approve the agenda:** Katherine motioned, Mike seconded, **CARRIED**

**Approve May 28th meeting minutes:** Heather motioned, Mike seconded, **CARRIED**

### Chair's Report

Some tidbits from our year:

- The meet the teacher BBQ, had a profit of \$285.08
- Magazines profited \$965.67
- We had a great discussion about insurance, purchased it for \$140 and didn't need to use it
- We earned \$620 from TerraCycle
- We held a movie night that was hugely successful and had a lot of positive parent feedback. It also had a profit of \$127.53
- We had a visit from the Parent Involvement Committee and learned we were a pretty good group!
- Samko & Miko profit was \$123.72
- We helped sponsor an interactive music workshop for the students
- We held a Peace Breakfast aka Santa Breakfast aka Pancake Breakfast
- We held an extremely successful chocolate fundraiser with a profit of \$3,708.08
- We had the opportunity to improve our money handling practices
- We had a successful family dance where the children got to see Mrs. Lemmond dance and we made \$89 while we were at it
- We had the opportunity to learn about conflict resolution
- We sponsored an author event
- We sold \$1,424.50 through treat days, \$170 was profit and \$79 of that profit was made by the pita lunch
- We held a very successful game night
- We learned an arts night was not a right fit for our school
- We learned we had by-laws and then made changes to them
- We helped purchase 10 iPads

### Principal's Report

- **Chocolate Bar Assembly** – suggested date of Nov 10<sup>th</sup> not ideal, **Heather** is going to ask rep if Nov 17<sup>th</sup> at 11:05am would work
- **Magazine Assembly** – **Cathie** suggested 3<sup>rd</sup> week of September, 11:05am, ideal to keep all assemblies like this under a half hour. **Marcia** will discuss with rep.
- **Enrollment:** Sept 2014, 194 (lost 20 kids from gifted class)

- **Campbell's Labels (Heather):** Used 19000 points to order 6 each of soccer, basket and footballs. Leaves approximately 3000 points plus those in container in front hall.
- **Katherine** suggested that council might consider **fundraising for recess bins** for next year – outdoor equipment like tricycles, scooters, etc.

### Treasurer's Report

- **Nevada** will be closed by Friday

### New Business

#### 1. Changes made to the by-laws after May 28th meeting

- i. Article 7 Officers: wording change
  - A parent/guardian member must be nominated orally and be willing to run for office.
- ii. Article 9 Section 1: wording change
  - There is no term limit on the number of times a parent/guardian can serve on school council. However, a parent/guardian must have a child enrolled in the school to be a parent/guardian member of school council.
- iii. Article 10 Section 2 Chair (or Co-Chair): wording change and bullet added
  - Collaborate with the principal prior to preparing the agenda for school council meetings.
  - Inform school secretary on motions approved regarding the spending of council funds.
- iv. Article 13 Section 1: two section 1s corrected
- v. Article 21: removed
- vi. Article 6: add a statement indicating that council can still function even if a teacher representative, non-teaching staff member and/or community representative positions are not filled.

**Cathie** is going to send a note out to staff about possible participation next year, even on a rotating basis. Something for them to consider over the summer.

**2. Approve the updated by-laws:** Carried till September as we did not have a two-thirds majority present, which is required to pass the bylaws (as opposed to quorum).

**3. Parent Engagement Policy: survey:** **Ira** will fill out a paper copy, and will send out link to all members who can fill it out online if they wish. This is your chance to share your voice.

**4. Technology purchase:** iPads cost over the \$4,000 previously approved by \$282.70.

**Current School Council funds** are \$2258.51 (includes Nevada \$, and Terracycle money not yet received, and Treat money of \$270 that was deposited yesterday.) If we cover the extra cost for iPads, that will leave us with \$1975.81. After agendas (approx. \$1100) that leaves \$875.81. **Heather** motioned that council cover the extra \$282.70 for iPads, **Mike** seconded. **CARRIED.**

**5. Meet the teacher BBQ date:** **Cathie** suggested Thursday Oct 2. **Heather** will look into Pita Pit catering the event.

**6. Date of next council meeting:** Wednesday Oct 8, 6:30pm, which allows enough time for election notices to go out.

**7. Grad**

- Council responsible for cake, fruit tray, veggie tray, drinks
- Grade 5 parents to send in food for that day
- Are volunteers needed? **Katherine** will ask Healthy Snack crew
- **Ira** will ask Jodi if she is willing to be point person that day

**8. Holbrook team shirts – Katherine** will label the 50 shirts so it is clear that they are school property

**9. Commemorative Donation – Katherine** made a motion that 50\$ be donated to the Cancer Assistance Program in memory of Wendy Workman’s mother who passed away June 3. **Marcia** seconded. **CARRIED**

**Adjournment: 7:50pm**